

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, March 2, 2017
6:00 p.m.

Regular Meeting Location
River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

AGENDA

1) OFFICIAL OPENING OF THE MEETING

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Vice-Chairman: Jennifer Berryhill	_____	_____
Secretary: Denise Filz	_____	_____
Treasurer: Michael McCambridge	_____	_____
Parliamentarian: David Hunt	_____	_____
Board member: Dr. John Horton	_____	_____

- 4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
- 5. Emergency Additions to the Agenda
- 6. Approval of the Agenda for March 2, 2017

2) ORGANIZATIONAL

- a. None

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (10 min)
2. Parent Advisory Council (PAC) – Informational (10 min)
3. Teacher’s Report – Informational (10 min)
4. Student Report – Informational (10 min)
5. Career Pathways Report – Informational (10 min)

5) REPORTS

1. President’s Report
2. Director’s Report
3. Individual Board Member Report
4. BSA Report
5. VCOE Report

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the February 2, 2017 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Commercial Checks
4. Consideration to approve the ROA Board Report of Purchase Orders

Public Comments:

Motion to:

Made by:

Motion is:

7) ACTION ITEMS

1. Review, Discussion, and Approval of the Educator Effectiveness Plan, SB103 and AB104, as presented during February board meeting.

Public Comments:

Motion to:

Made by:

Motion is:

2. Review, Discussion, and Approval of additional funding for our math tutors, so they can continue the tutoring of over 70 students and over 850 hours through the end of April, 2017.
 - a) Angeline Lee: \$3,950.00
 - b) Robert Grethel: \$4,930.00
 - c) Craig Seaver: \$8,460.00
 - d) David Chae: \$4,250.00

- e) Phuong Hong: \$9,280.00
- f) Shirley Zimmermann: \$1,800.00
- g) Rosemary Schlingensiepen: \$1,800.00
- h) Yoko Mimori: \$2,700.00

Public Comments:

Motion to:

Made by:

Motion is:

- 3. Review, Discussion, and Approval of Addendum B reflecting the election of our new community board member, Dr. J. Horton.
 - a. Kay DeGennaro resigned as of February 28, 2017 and Dr. Horton is taking his seat with the March 2, 2017 board meeting. Addendum B reflects this change, leaving the Board Chair position open until the distribution and assignment of the positions in the fall per our Bylaws.

Public Comments:

Motion to:

Made by:

Motion is:

- 4. Review, Discussion, and Ratification of Vivian Rhoades to teach the SAT ELA prep class starting March 1 for 10 weeks; not to exceed \$1000.00.
 - a. This is our ELA SAT prep class. We are also offering a math SAT prep class.

Public Comments:

Motion to:

Made by:

Motion is:

- 5. Review, Discussion, and Approval of additional funds for our SPED providers, Jeri Kearney and Sherri Franzino. We have had an increase in our SPED population this year. These funds come from our federal and state SPED monies.
 - a) Jeri Kearney \$10,000.00
 - b) Sherri Franzino \$12,995.00

Public Comments:

Motion to:

Made by:

Motion is:

- 6. Review, Discussion, and Approval of the audit engagement letter from Vicenti, Lloyd & Stutzman, CPA's to provide auditing services to BSA and its member districts.

Public Comments:

Motion to:

Made by:

Motion is:

7. Review, Discussion, and Approval of the quote from Oaks Data System for additional Cisco Meraki access points and additional network configuration including a 3-year Cisco Meraki license; not to exceed \$6,067.00.

Public Comments:

Motion to:

Made by:

Motion is:

8. Review, Discussion, and Approval of the quote from Aztec Data Supply, Inc for the renewal of the Symantec ACAD endpoint protection (virus protection) for 65 laptops: not to exceed \$1495.00 for a 12-months renewal.

Public Comments:

Motion to:

Made by:

Motion is:

9. Review, Discussion, and Approval of extra duty pay for Leslie Maple and Kathy Jackson for 2 additional weeks in June after the last school day to organize curriculum; inventory materials; reorganize shelves and organize curriculum by grade level; review materials for reorders and label inventory properly; not to exceed \$2,000.00 each for a total of \$4,000.00

Public Comments:

Motion to:

Made by:

Motion is:

10. Review, Discussion, and Approval of the 2017-18 River Oaks Office Assistant Calendar.
 - a. The office assistant works 186 days and has 14 paid Holidays. The Holidays that are paid Holidays are: Labor Day 9/4; Local Holiday 9/21; Veterans Day 11/10; Thanksgiving Recess 11/22-24; Winter Holiday 12/22-25; 12/29-1/1; MLK Jr. Day 1/15; Lincoln's Day 2/16; Washington's Day 2/19; Memorial Day 5/28. The Office Assistant also has 2 weeks paid vacation.

Public Comments:

Motion to:

Made by:

Motion is:

11. Review, Discussion, and Approval of the 2017-18 River Oaks Administrative Assistant Calendar.

a. The Administrative Assistant works year-round. She has 245 workdays and 15 Holidays. The Holidays that are paid Holidays are: Labor Day 9/4; Local Holiday 9/21; Veterans Day 11/10; Thanksgiving Recess 11/22-24; Winter Holiday 12/22-25; 12/29-1/1; MLK Jr. Day 1/15; Lincoln's Day 2/16; Washington's Day 2/19; Memorial Day 5/28; Independence Day, July 4th; for the year starting July 1, 2017-June 30, 2018. The Administrative Assistant also has 2 weeks paid vacation.

Public Comments:

Motion to:

Made by:

Motion is:

12. Review, Discussion, and Approval of the River Oaks Academy Charter School's 2016-17 Second Interim Report.

a. Local agency governing boards are required to certify twice a year regarding their ability to meet their financial obligations for the remainder of the current fiscal year and for the subsequent two fiscal years, in accordance with Education Code Section 42131. The Second Interim Report covers the financial and budgetary status for the period ending January 31, 2017.

Public Comments:

Motion to:

Made by:

Motion is:

8) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

1. Public Employment
 - a. Title: Director – Evaluation

The Chair of the Board will report on actions taken during closed session.

9) OPEN SESSION ACTION ITEMS

1. Public Employment
 - a. Title: Director – Evaluation

Public Comments:

Motion to:

Made by:

Motion is:

10) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

11) ADJOURNMENT