

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, April 6, 2017

6:00 p.m.

Regular Meeting Location

River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

AGENDA

1) OFFICIAL OPENING OF THE MEETING

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Vice-Chairman: Jennifer Berryhill	_____	_____
Secretary: Denise Filz	_____	_____
Treasurer: Michael McCambridge	_____	_____
Parliamentarian: David Hunt	_____	_____
Board member: Dr. John Horton	_____	_____

- 4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
- 5. Emergency Additions to the Agenda
- 6. Approval of the Agenda for April 6, 2017

2) ORGANIZATIONAL

- a. None

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (10 min)
2. Parent Advisory Council (PAC) – Informational (10 min)
3. Teacher’s Report – Informational (10 min)
4. Student Report – Informational (10 min)
5. Career Pathways Report – Informational (10 min)

5) REPORTS

1. President’s Report
2. Director’s Report
3. Individual Board Member Report
4. BSA Report
5. VCOE Report

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the March 2, 2017 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks
5. Consideration to approve the Receipt of Ventura County Report of Investments for the quarter ending December 31, 2016.

Public Comments:

Motion to:

Made by:

Motion is:

7) ACTION ITEMS

1. Review, Discussion, and Approval of spring short session workshops vendors for Westlake (May 1-May 26):
 - a) Michal Hasson, 2 glass blowing classes, \$2,208.00
 - b) Omar Ramirez, 1 documentary film making class, \$320.00
 - c) Aaron Council, 3 art classes, \$600.00
 - d) Diane Darakjian, 3 art classes, \$1,200.00
 - e) Xuan Nguyen, 2 yoga classes, \$680.00
 - f) Peak Adventures, 1 Marine Biology class, \$720.00
 - g) Alex Porter, 1 dance class, \$200.00
 - h) Michael Voogd, 2 martial arts classes, \$800.00

- i) Phuong Huong, 1 math creations class, \$260.00
- j) Richard Senate, 2 history classes, \$480
- k) Ken Mazur, 2 band classes; \$1000.00

Public Comments:

Motion to:

Made by:

Motion is:

- 2. Review, Discussion, and Approval of spring short session workshops in Oxnard (May 1 through May 26):
 - a) Xuan Nguyen, 3 yoga classes, \$1,020.00
 - b) Alex Porter, 3 dance classes, \$600.00
 - c) Michael Voogd, 3 martial arts classes, \$1,200.00
 - d) Larry Scott, 2 chess classes, \$800.00
 - e) Diane Darakjian, 3 art classes, \$1,200.00
 - f) Daniela Frias, 2 earth science classes, \$480.00
 - g) Omar Ramirez, 1 documentary film making class, \$320.00
 - h) Richard Senate, 1 civil war history class, \$240

Public Comments:

Motion to:

Made by:

Motion is:

- 3. Review, Discussion, and Approval of ROA's CTE credentialed teachers:
 - a. Kathy Jackson: Education
 - b. Michal Rosenblum: Hospitality/Tourism/Recreation
 - c. Leanne Staback: Information and Communication technologies—Computer Networking/business and finance/Education

Public Comments:

Motion to:

Made by:

Motion is:

- 4. Review, Discussion, and Approval of ROA's CTE course list:
 - a. College and Career Seminar-mandatory for incoming 9th grade students in the 2017-18 school year, highly recommended for 10-12th
 - b. Introduction to Law class-taught by Wendy Carlton, contracted through VCI
 - c. Criminal Justice class-will be taught by Wendy Carlton (Fall 2017)
 - d. Introduction to Hospitality/Tourism/Recreation class-taught by Michal Rosenblum
 - e. CompTIA IT Fundamentals: 9th grade class: taught by Leanne Staback (Fall 2017)
 - f. ComPTIA A+ class: 10th grade: taught by Leanne Staback (Spring 2018)

Public Comments:

Motion to:

Made by:

Motion is:

5. Review, Discussion, and Approval of a Certificate of Completion for all students who complete 3 CTE courses, including the College and Career Seminar and 2 other classes within the same pathway.

Public Comments:

Motion to:

Made by:

Motion is:

6. Review, Discussion, and Ratification of Vivian Rhoades finish her ELA tutoring for 7 weeks; not to exceed \$5150.00.

- a. Vivian has been tutoring some of our students in ELA.

Public Comments:

Motion to:

Made by:

Motion is:

7. Review, Discussion, and Approval of additional funds for our speech therapy provider, Patti Murray. We have had an increase in our SPED population this year. These funds come from our federal and state SPED monies. Not to exceed: \$11,500

Public Comments:

Motion to:

Made by:

Motion is:

8. Review, Discussion, and Approval of the quote from Oaks Data System for wireless access point at the Oxnard site. Hardware, cabling and labor. Not to exceed: \$2,760.96

Public Comments:

Motion to:

Made by:

Motion is:

9. Review, Discussion, and Approval of the Agreement for Business Services between the Ventura County Schools Business Services Authority and ROA; July 1, 2017-June 30, 2018.

- a) This is our agreement for the services that the BSA (Benny) renders.

Public Comments:

Motion to:

Made by:

Motion is:

10. Review, Discussion, and Approval of the quote for the BrainPop renewal license; not to exceed \$1,975.00.

a) This is one of our online resources that is very much used and liked by our parents.

Public Comments:

Motion to:

Made by:

Motion is:

11. Review, Discussion, and Approval of reducing the Director Evaluation Timeline to one meeting in May with a closed session.

a) When the board approved the Director Evaluation Timeline, there were two May board meetings scheduled with closed sessions to discuss the evaluation. However, due to the monthly updates, and the hand out of the evaluation materials in April and the early posting of all indicators online, the 2nd May board meeting seems to be unnecessary. Director input and response shall be added to the regular May board meeting in closed session. The Timeline was board approved, removing a meeting also needs board approval.

Public Comments:

Motion to:

Made by:

Motion is:

12. Review, Discussion, and Approval of 60 headsets from Aztec Data Supply for student testing. Not to exceed \$2315.96

a) For our CAASPP testing, we need to add headsets for our students.

Public Comments:

Motion to:

Made by:

Motion is:

13. Review, Discussion, and Approval of the Memorandum of Understanding and Administrative Services Agreement by and between The Ventura County Board of Education and River Oaks Academy for 2017-2018.

a) Dr. Rice has given his approval to proceed with having this MOU presented to the ROA board for adoption and signature.

Public Comments:

Motion to:

Made by:

Motion is:

8) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

1. Public Employment
 - a. Title: Director – Evaluation

The Chair of the Board will report on actions taken during closed session.

9) OPEN SESSION ACTION ITEMS

1. Public Employment
 - a. Title: Director – Evaluation

Public Comments:

Motion to:

Made by:

Motion is:

10) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

11) ADJOURNMENT