

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, December 7, 2017

6:30 p.m.

Regular Meeting Location

River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

AGENDA

1) OFFICIAL OPENING OF THE MEETING

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Jennifer Berryhill	_____	_____
Vice-Chairman: Terri Childs	_____	_____
Secretary: Susan Willard	_____	_____
Treasurer: Dr. Michael McCambridge	_____	_____
Parliamentarian: Dr. Horton	_____	_____

- 4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
- 5. Emergency Additions to the Agenda
- 6. Approval of the Agenda for December 7, 2017

2) ORGANIZATIONAL

- a. None

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (10 min)
2. Parent Advisory Council (PAC) – Informational (10 min)
3. Teacher’s Report – Informational (10 min)
4. Student Report – Informational (10 min)
5. Career Pathways Report – Informational (10 min)
6. High School Guidance Counselor Report—Informational (10 min)

5) REPORTS

1. President’s Report
2. Director’s Report
3. Individual Board Member Report
4. BSA Report
5. VCOE Report

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the November 2, 2017 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the Receipt of Ventura County Report of Investments for the quarter ending September 30, 2017
5. Consideration to approve the ROA PAC Transaction Detail Report

Public Comments:

Motion to:

Made by:

Motion is:

7) ACTION ITEMS

1. Review, Discussion, and Approval of the River Oaks Academy Charter School Board Policy for Access to Public Records.
 - a) This policy has been vetted and reviewed by MYC. This is in response to the Public Records Act and will help ensure individuals rights to privacy.

Public Comments:

Motion to:

Made by:

Motion is:

2. Review, Discussion, and Ratification to pay Stephen Hoffman for the extra 1-day CPR class offered at both sites (WL and OXN) for our students to meet their 9th grade health CPR requirement. Not to exceed: \$479 for Westlake and \$310 for Oxnard.

a. 9th grade students are now required to meet a CPR requirement as a part of the Health class. Some students preferred not to attend the semester long CPR class. Stephen offered a one-day class, which satisfied this requirement for those students. He offered the class at both sites, Oxnard and Westlake.

Public Comments:

Motion to:

Made by:

Motion is:

3. Review, Discussion, and Approval of using the School Pathways online registration module for new families to register. Not to exceed \$500.00

a. School Pathways offers an online component for new families to register conveniently online.

Public Comments:

Motion to:

Made by:

Motion is:

4. Review, Discussion, and Ratification to pay Michelle Endres for taking over Kelli's IEP students in Oxnard until winter break. Due to the distance, Michelle is asking to get paid \$80/hour.

a. Kelli is leaving for a full-time position at her daughter's school. Michelle is helping out through winter break and working with Kelli's students. We encumbered funds for Michelle at the beginning of the year, which should suffice to cover these added hours.

Public Comments:

Motion to:

Made by:

Motion is:

5. Review, Discussion, and Approval Mary Beth Adams, Resource Specialist. Not to exceed: \$9,800.00.

a. Kelli Flores took a full time position. Mary Beth will be taking over the resource students at the Oxnard facility. We will close out Kelli's account and transfer the balance to Mary Beth. These are special education funds.

Public Comments:

Motion to:

Made by:

Motion is:

6. Review, Discussion, and Approval of the 2017-18 Funding Determination Application (Benny).

a. California Code of Regulations, Title 5 Section 11963.6, specifies that a continuing NCB (non classroom based) charter school must file a funding determination request by February 1, 2018. A funding

determination request for a continuing NCB charter school must be approved in advance (prospective basis) with funding determination periods ranging from a minimum of two years to a maximum of five years in length.

Public Comments:

Motion to:

Made by:

Motion is:

7. Review, Discussion, and Approval of the 2017-18 1st Interim Budget (Benny).

- a. In accordance with Education code 47604.33(a): Each charter school shall annually prepare and submit the following reports to its chartering agency and the county superintendent of schools, or only to the county superintendent of schools if the county board of education is the chartering agency: (1) On or before December 15, an interim financial report. This report shall reflect changes through October 31.

Public Comments:

Motion to:

Made by:

Motion is:

8) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

None

The Chair of the Board will report on actions taken during closed session.

9) OPEN SESSION ACTION ITEMS

N/A

10) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

11) ADJOURNMENT