

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, November 2, 2017

6:30 p.m. NEW TIME

Regular Meeting Location

River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

MINUTES

1) OFFICIAL OPENING OF THE MEETING

1. Call to Order 6:30 pm
2. Pledge of Allegiance
3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Jennifer Berryhill	<u> X </u>	<u> </u>
Vice-Chair: Terri Childs	<u> X </u>	<u> </u>
Treasurer: Michael McCambridge	<u> X </u>	<u> </u>
Secretary: Susan Willard	<u> X </u>	<u> </u>
Parliamentarian: Dr. John Horton	<u> </u>	<u> X </u>

4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
5. Emergency Additions to the Agenda - None
6. Approval of the Agenda for November 2, 2017. Motioned, seconded and carried 4-0-1 (Susan/Dr. Mac); with Jennifer, Terri, Dr. Mac, and Susan in favor.

2) ORGANIZATIONAL

N/A

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (10 min)
2. Parent Advisory Council (PAC) – Informational (10 min)
 - a. Pamela shared a fun slideshow of pictures from the Trunk or Treat event PAC sponsored. Shandra had scheduled a fundraiser on the same day at The Habit with a profit of \$45.04 for PAC. Pamela shared they had a successful field trip to the Reagan Museum. They are continuing PAC meetings after Boot Camp and love having parents drop by. PAC is planning an event “Art In The Park” on November 16 that will be lots of fun for the students.
3. Teacher’s Report – Informational (10 min)
 - a. Leslie reported we are in full swing with workshops and Focus Rooms are being used by students to do work. Claudia, Kathy and Leslie attended the APlus Conference and came away with new ideas as well as having a good bonding time with people. Leslie attended an all day WASC training session yesterday. Today we had an Oxnard Staff Meeting, followed by a CIA meeting for all staff, and then everyone got busy decorating and setting up rooms and the front office for the Fall Math Festival which was held today from 12-2:00 in all rooms. Students had so much fun learning math concepts as well as parents joining in.
 - b. Maria reported on math assessment: Teachers and Phuong attended the CAASPP Interim Assessment Handscore Workshop and they will be training the rest of the teachers and tutors. Students will start taking the Interim Assessment on the week of November 13. Maria also shared we had 10 stations at the Math Festival and students had so much fun discovering new concepts and math activities. Maria reported on evaluation tools explaining that during the APlus Conference Kathy attended a mathematics workshop for MobyMax, which we are currently researching as a resource for ROA. The assessment is similar to iReady (self-adaptive, aligned with standards), except that it is shorter and stops as soon as students make a mistake. Instruction starts then: addressing the student’s weakness before moving to the next concept.
4. Student Report – Informational (10 min)
 - a. Krysten Linville shared she is in 9th grade and has attended ROA for 2 ½ years. She has enjoyed the College and Career Class, Entre to Dinner, and the Disneyland trip. In the College and Career Class she is learning how to set up goals with the 10-year plan and has been a great learning experience about teamwork and leadership. From the Disneyland trip she shared one thing that impacted her was that Disney himself worked very hard and found people he could trust to build his team.
 - b. Oliver Marcus, a junior and 2nd year student at ROA, shared he has been part of most of the Career Pathways classes. Through the classes he has learned that he would like to pursue Music Production as a career. The Disney trip helped put all of the puzzle pieces together for him. He took the Law Class last year but is taking it again this year because he enjoys the teacher and the class. He is grateful for fantastic teachers, staff and of course Claudia for this opportunity.
5. Career Pathways Report – Informational (10 min)
 - a. Kathy reported the highlight of this past month was the Disneyland Leadership trip in which staff took 15 students to the Youth Education Series program where our students were engaged and well mannered. The students were great representatives of ROA. Claudia and Kathy continue to meet weekly to address issues involved in implementing the grant and attended a webinar, which informed us of opportunities for growth and important reporting time lines.

Claudia and Maria also attended a webinar outlining CALPADS reporting as related to the CTE courses. We are working to make sure our courses align with the current requirements, which have changed since we began our implementation. Mike Willard was the first speaker of the year to our students last Friday who was well received. Our students worked together to brainstorm about how ROA has uniquely met their individual needs. They expressed gratitude for the welcoming environment, freedom from bullying, overall safety, challenge, accountability, caring teachers, and personalized learning we provide. We are growing and learning every day! ROA is a great place to be stretched while being supported every step of the way!

6. High School Guidance Counselor—Informational (10 min)
 - a. Richard shared he and Tezo are working together to improve the “Counselor’s Corner” on the Website. Tezo has great ideas for formatting which they will work together on. College entrance formats have changed and students may now email their applications in and will be able take up to 11 units. The Governor signed a bill that the first year of college will be free, that is, if the budget comes in. Richard reported we gave the PSAT test a few weeks ago and will be giving the SAT test this Saturday. 40 will be coming from all over to take this test here at ROA. Richard closed saying our seniors are working right now on applications for college.

5) REPORTS

1. Board Chairperson’s Report – None
2. Director’s Report
 - a. Claudia thanked Marlo for being here tonight along with Denise. A slideshow was shared about the 2017-18 Programmatic Report that will be presented before the Ventura County Board of Education November 27th.
 - (1) Teaching and Learning (Goal A) – Increase student achievement in the area of mathematics: Maria reported earlier in the Board Meeting about this.
 - (2) Teaching and Learning (Goal B) – Expand the College and Career Pathway: Kathy reported earlier in the Board Meeting about this.
 - (3) Teaching and Learning (Goal C) – Expand ROA’s High School program. Richard reported earlier in the Board Meeting about this.
 - (4) Staff Development and Training – Goal A: Provide ongoing professional development to all staff:
 - (a) Kathy, Leslie and Claudia attended the APlus Conference last week which was a very informative conference, among other things. We now know that we need multiple new policies.
 - (5) Budget: We are on target this year for enrollment with current enrollment numbers as follows:
Total of 266 students; 178 TK-8 and 88 HS;
Oxnard: 72; 13 HS and 59 TK-8
WL: 195; 75 HS and 120 TK-8
 - (6) Oxnard Resource Center: Replicate ROA’s program at the Oxnard Resource Center: Maria reported on this earlier in the Board Meeting.
 - (7) Board Development and Training. Nothing new to report.
3. Individual Board Member Report - None
4. BSA Report – None

5. VCOE Report – Marlo shared she enjoyed attending The APlus Conference and spending time with Claudia, Leslie and Kathy. Marlo invited everyone to the audit later this month at the Ventura County Office.

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the October 5, 2017 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks

Public Comments: None

Motion to: Approve

Made by: Terri/Dr. Mac

Motion is: Carried 4-0-1 with Jennifer, Susan, Dr. Mac and Terri in favor.

7) ACTION ITEMS

1. Review, Discussion, and Ratification of CBEDS Agreement with School Pathways; not to exceed \$500 for the 2017-18 school year.
 - a) School Pathways already does our CALPADS reporting. They now charge extra to submit our CBEDS report to the state. Next year, this charge will be incorporated into the CALPADS agreement directly.
2. Review, Discussion, and Approval of the Title IX Complaint Policy. No Fiscal Impact.
 - a) Education Code Section 234.1 (AB 2845) requires each LEA to have a Title IX Complaint Policy in place and posted on the website. Title IX of the Education Code is a comprehensive federal law that prohibits discrimination on the basis of sex in any federally funded education program or activity.
3. Review, Discussion, and Approval of the ROA English Learner Reclassification Policy. No Fiscal Impact.

Public Comments: None

Motion to: Approve

Made by: Dr. Mac/Susan

Motion is: Carried 4-0-1 with Jennifer, Susan, Dr. Mac and Terri in favor.

a) Reclassification is the process whereby an English Learner is reclassified as a Fluent English Proficient (RFEP) student after meeting various linguistic and academic criteria set by the state and the LEA.

Public Comments: None

Motion to: Approve

Made by: Susan/Dr. Mac

Motion is: Carried 4-0-1 with Jennifer, Susan, Dr. Mac and Terri in favor.

4. Review, Discussion, and Approval of Nayri Shmavonian as an additional school psychologist. Not to exceed \$5,000.00.

a) Nayri will help out with Oxnard assessments and IEPs. Lora, who was board approved last month as psychologist, will mostly work with students here in WL, whereas Nayri would then help with assessments in Oxnard. Between the two, the workload is manageable, since both of them are also employed at other schools.

Public Comments: None

Motion to: Approve

Made by: Terri/Dr. Mac

Motion is: Carried 4-0-1 with Jennifer, Susan, Dr. Mac and Terri in favor.

5. Review, Discussion, and Approval of joining the Conejo Chamber of Commerce. Not to exceed: \$390.00

a) We believe that this would be a good organization to join to connect and network with local businesses, which could potentially be speakers, possible job shadow opportunities or future internships for our students.

Public Comments: None

Motion to: Approve

Made by: Dr. Mac/Terri

Motion is: Carried 4-0-1 with Jennifer, Susan, Dr. Mac and Terri in favor.

6. Review, Discussion, and Approval advertising in the "MyBaseGuide". Not to exceed \$860.00

a) This Guide advertises to all the military personnel in the area and in the US. Since our Oxnard facility is near the base and many military personnel live off base in Camarillo and often homeschool their students, this would be a worthwhile exposure. The cost includes advertising in the print copy guide, on their website and on their app. For Ventura County, the NBVC is the largest employer in the county with more than 17,320 personnel, many of whom have students.

Public Comments: None

Motion to: Approve

Made by: Susan/Dr. Mac

Motion is: Carried 4-0-1, with Jennifer, Susan, Dr. Mac and Terri in favor.

8. CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

None

The Chair of the Board will report on actions taken during closed session.

9. OPEN SESSION ACTION ITEMS

Public Comments:

Motion to:

Made by:

Motion is:

7. FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

8. ADJOURNMENT 7:39 pm