

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, January 18, 2018
6:30 p.m.

Regular Meeting Location
River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

AGENDA

1) OFFICIAL OPENING OF THE MEETING

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

| | <i>Present</i> | <i>Absent</i> |
|------------------------------------|----------------|---------------|
| Chairman: Jennifer Berryhill | _____ | _____ |
| Vice-Chairman: Terri Childs | _____ | _____ |
| Secretary: Susan Willard | _____ | _____ |
| Treasurer: Dr. Michael McCambridge | _____ | _____ |
| Parliamentarian: Dr. Horton | _____ | _____ |

- 4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
- 5. Emergency Additions to the Agenda
- 6. Approval of the Agenda for January 18, 2018

2) ORGANIZATIONAL

- a. None

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (10 min)
2. Parent Advisory Council (PAC) – Informational (10 min)
3. Teacher’s Report – Informational (10 min)
4. Student Report – Informational (10 min)
5. Career Pathways Report – Informational (10 min)
6. High School Guidance Counselor Report—Informational (10 min)

5) REPORTS

1. President’s Report
2. Director’s Report
3. Individual Board Member Report
4. BSA Report
5. VCOE Report

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the December 7, 2017 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA PAC Transaction Detail Report

Public Comments:

Motion to:

Made by:

Motion is:

7) ACTION ITEMS

1. Review, Discussion, and Approval of the Spring 2018 workshop vendors for Westlake:
Spring workshops will run from the week of January 22 through the week of March 19th (lab science classes are running 12 weeks).
 - a. *Dallas James, Improvisation Workshops, not to exceed: \$1,600.00*
 - b. *Ken Mazur, Music Workshops, not to exceed: \$3,250.00*
 - c. *Lee Corkett, Photography Workshops, not to exceed: \$2,600.00*
 - d. *Sandbox, Digital Art Workshops, not to exceed \$2,000.00*
 - e. *Michael Voogd, Animation and Martial Arts Workshops, not to exceed: \$5,000.00*

- f. *Larry Scott, Chess Workshops, not to exceed: \$1,800.00*
- g. *Alex Porter, Dance Workshops, not to exceed: \$1,020.00*
- h. *Stephen Hoffman, Conejo CPR, CPR/First Aid Workshops, not to exceed: \$800.00*
- i. *Diane Darakjian, Art Workshops, not to exceed: \$3,600.00*
- j. *Vivian Rhodes, 2 Academic Writing Workshops, not to exceed: \$1,600.00*
- k. *Ian Robertson, Film and Cinematography Workshops, not to exceed: \$1,200.00*
- l. *Soraya Thenoz, French and Latin Workshops, not to exceed: \$3,010.00*
- m. *Jon Bernstein, Creative Writing Workshops, not to exceed: \$3,200*
- n. *Xuan Nguyen, Yoga Workshops, not to exceed: \$680.00*
- o. *Dana Scheumaker, Science Labs and Workshops, not to exceed: \$14,025.00*
- p. *Andrea Diamond, STEAM, Science/Art Workshops, not to exceed: \$3,040.00*
- q. *Jade Flores-Henderson, Math Lab and Math Workshops; not to exceed: \$1,075.00*
- r. *Marcela Pomodoro, Spanish Workshops, not to exceed: \$3,280.00*
- s. *Michal Hasson, Glass Fusion Workshops, not to exceed: \$2,208.00*
- t. *Phuong Huong, Math Workshops, not to exceed: \$4,480.00*
- u. *Richard Senate, History Workshops, not to exceed: \$540.00*
- v. *Wendy Carlton (through VCI), 2 Legal Workshops (Legal Pathway), not to exceed: \$4,250.00 (Grant Funded)*
- w. *Wonderland, Film Workshops; not to exceed \$2,430.00*
- x. *Yoko Mimori, Japense & Math Workshops; not to exceed: \$1,680.00*
- y. *LIFT Cooking Workshops; not to exceed: 4,500.00*
- z. *Captivating Speakers Workshops, not to exceed \$4,320.00*
- aa. *Neal Friedman, Robotics, 2 Workshops, not to exceed: \$4,148.00*

Public Comments:

Motion to:

Made by:

Motion is:

- 2. Review, Discussion, and Approval of the Spring 2018 workshop vendors for Oxnard (Seabridge). Spring workshops will run from the week of January 22 through the week of March 19th.
 - a. *Larry Scott, Chess and Cartooning Workshops, not to exceed: \$1,600*
 - b. *Xuan Nguyen, Yoga Workshops, not to exceed: \$680.00*
 - c. *Rosemary Schlingensiepen, Math Workshops, not to exceed: \$540.00*
 - d. *Shirley Zimmermann, Writing/Reading Workshops, not to exceed: \$540.00*
 - e. *Michael Voogd, Martial Arts Workshops, not to exceed \$1,600.00*
 - f. *Sabine Schaefer, German Workshops, not to exceed \$960.00*
 - g. *Diane Darakjian, Art Workshops; not to exceed \$2,700.00*
 - h. *Daniela Frias, Earth Science Workshops; not to exceed \$480.00*
 - i. *Marcela Pomodoro, Spanish Workshops; not to exceed \$2,000.00*
 - j. *Alex Porter, Dance Workshops; not to exceed \$960.00*
 - k. *Richard Senate, History Workshops, not to exceed: \$540.00*

- l. Neal Friedman, Robotics Workshops, not to exceed \$2,112.00*
- m. Dana Scheumaker, Physical Science and Biology Labs; Science Workshops; \$4,680.00 (labs are 12 weeks long)*
- n. Sepi Yeoh, GIFT Workshops (Legal); not to exceed: 1,490.00 (Grant Funded)*
- o. Wonderland, Film Workshops; not to exceed: \$2,430.00*
- p. Sandbox, Computer Coding Workshops (2 Classes); not to exceed \$4,400.00*
- q. Jon Bernstein, Creative Writing Workshops (2 classes); not to exceed \$1,600.00*
- r. Dallas James, Improvisation Workshops (2 classes); not to exceed 1,600.00*
- s. Wonderland, Film Workshops; not to exceed \$2,430.00*
- t. Beth Tappin; Math Workshops; not to exceed \$2,520.00*
- u. Jade Flores-Henderson; Math Workshops; not to exceed \$450.00*
- v. Michal Hasson, Glass Fusion Workshops; not to exceed \$4,600 (2 classes)*

Public Comments:

Motion to:

Made by:

Motion is:

- 3. Review, Discussion, and Approval of the River Oaks Academy Charter School 2018-19 school year calendar; 2018-19 Clerical Help Calendar (Monica) and 2018-19 Office Assistant Calendar (Tezo).

Public Comments:

Motion to:

Made by:

Motion is:

- 4. Review, Discussion, and Approval of the River Oaks Academy Charter School 2018-19 board meeting dates.

- a. August 16, 2018*
- b. September 13, 2018*
- c. October 4, 2018*
- d. November 1, 2018*
- e. December 6, 2018*
- f. January 17, 2019*
- g. February 7, 2019*
- h. March 7, 2019*
- i. April 4, 2019*
- j. May 2, 2019*
- k. June 5, 2019*

Public Comments:

Motion to:

Made by:

Motion is:

5. Review, Discussion, and Approval of the 2016-17 SARC Report, School Accountability Report Card (10)
 - a. Per Education Code Sections 33126 and 35256 the data that is contained in these documents needs to be provided to the CDE no later than February 1, 2018.

Public Comments:

Motion to:

Made by:

Motion is:

6. Review, Discussion, and Approval adding a 3rd year of math to the ROA graduation requirement, effective with the spring 2018 semester.
 - a. As per our previous discussions, ROA realized that a 3rd year of math for our high school students is necessary to make them more competitive and prepare them better for college and career.

Public Comments:

Motion to:

Made by:

Motion is:

7. Review, Discussion, and Approval of the Financial Audit Report for 2016-17 (10)
 - a. In accordance with Education Code 41020, Local Educational Agencies (LEA) must have an audit that covers all funds and accounts and that addresses financial management and compliance with laws and regulations.

Public Comments:

Motion to:

Made by:

Motion is:

8. Review, Discussion, and Approval of the proposal by CharterSmart for online marketing; not to exceed: \$3800.00.
 - a. CharterSmart offers charter schools with one of the most advanced online marketing solutions for generating awareness and driving increased enrollment for new students. CharterSmart utilizes the power of social media to effectively reach parents interested in a charter school education via geographic and demographic analytics. CharterSmart's unique follow-up process allows us to develop relationships with prospective families and drive turnout for your enrollment activities. ROA will receive feedback from our routine reminders and parent survey correspondence.

Public Comments:

Motion to:

Made by:

Motion is:

8) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

1. Public Employment
 - a. Title: Director – Evaluation
2.
 - a. Conference with Real Property Negotiator(s) [Government Code Section 54956.8]
Property: 920 Hampshire Road, Suite X; 910 Hampshire Road, Suite B; Westlake Village, CA 91361;
Agency Negotiator: Claudia Weintraub, Director
Negotiating Parties: Tony Principe; WestCord
Under negotiation: Westlake resource center space

The Chair of the Board will report on actions taken during closed session.

9) OPEN SESSION ACTION ITEMS

N/A

10) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

11) ADJOURNMENT