

**River Oaks Academy**  
REGULAR MEETING OF THE GOVERNING BOARD

**Thursday, February 1, 2018**  
**6:30 p.m.**

Regular Meeting Location  
River Oaks Academy  
920 Hampshire Rd. Suite X  
Westlake Village, CA 91361  
www.riveroakscharter.com

**AGENDA**

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**1) OFFICIAL OPENING OF THE MEETING**

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Jennifer Berryhill	_____	_____
Vice-Chairman: Terri Childs	_____	_____
Secretary: Susan Willard	_____	_____
Treasurer: Dr. Michael McCambridge	_____	_____
Parliamentarian: Dr. Horton	_____	_____

- 4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
- 5. Emergency Additions to the Agenda
- 6. Approval of the Agenda for February 1, 2018

**2) ORGANIZATIONAL**

- a. None

**3) PUBLIC COMMENTS**

*Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.*

**4) INFORMATION AND DISCUSSION ITEMS**

*These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.*

1. Budget Committee – Informational (10 min)
2. Parent Advisory Council (PAC) – Informational (10 min)
3. Teacher’s Report – Informational (10 min)
4. Student Report – Informational (10 min)
5. Career Pathways Report – Informational (10 min)
6. High School Guidance Counselor Report—Informational (10 min)

## 5) REPORTS

1. President’s Report
2. Director’s Report
3. Individual Board Member Report
4. BSA Report
5. VCOE Report

## 6) CONSENT AGENDA ITEMS

*Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.*

1. Consideration to approve the January 18, 2018 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA PAC Transaction Detail Report

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

## 7) ACTION ITEMS

1. Review, Discussion, and Approval for the increase in tutoring funds as follows:
  - a) Phuong Hong \$4550.00
  - b) Dana Scheumaker \$5,200.00
  - c) Jade Flores-Henderson \$3,250.00
  - d) David Chu \$4,875.00
  - e) Rosemary Schlingensiepen \$650.00
  - f) Shirley Zimmermann \$650.00

*Public Comments:*

*Motion to:*  
*Made by:*  
*Motion is:*

2. Review, Discussion, and Approval of a new printer for staff (HP Page Wide Pro 452dw Page Wide Array Printer); not to exceed \$692.00.

*Public Comments:*

*Motion to:*  
*Made by:*  
*Motion is:*

3. Review, Discussion, and Approval the new library Information Management System "Access-it"; not to exceed \$3,430.00 (initial cost with set-up, renewal will be \$650.00) (Monica 10 min).

*Public Comments:*

*Motion to:*  
*Made by:*  
*Motion is:*

4. Review, Discussion, and Approval of the renewal for BrainPop for one year; not to exceed \$1,975.00.  
a) Brainpop is one of our online resources for our families. It's a group of educational websites with over 1,000 short animated movies for students in grades K-12, together with quizzes and related materials, covering the subjects of science, social studies, English, math, engineering and technology.

*Public Comments:*

*Motion to:*  
*Made by:*  
*Motion is:*

5. Review, Discussion, and Approval to place an advertisement in the Acorn for 10 weeks. Not to exceed \$3,000.00.

a) As per the board request at the last board meeting, we are also talking to the representative of the Acorn newspaper to place a paper ad with them.

*Public Comments:*

*Motion to:*  
*Made by:*  
*Motion is:*

## **8) CLOSED SESSION**

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

None

The Chair of the Board will report on actions taken during closed session.

## **9) OPEN SESSION ACTION ITEMS**

N/A

## **10) FUTURE AGENDA ITEMS**

*These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.*

## **11) ADJOURNMENT**