

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, March 1, 2018

6:30 p.m.

ALTERNATE MEETING LOCATION

River Oaks Academy
1601 South Victoria Avenue, Suite 200
Oxnard, CA 93035
www.riveroakscharter.com

MINUTES

1) OFFICIAL OPENING OF THE MEETING

1. Call to Order 6:44 p.m.
2. Pledge of Allegiance
3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Jennifer Berryhill	__X__	_____
Vice-Chairman: Terri Childs	__X__	_____
Secretary: Susan Willard	_____	__X__
Treasurer: Dr. Michael McCambridge	__X__	_____ Arr. at 7:09
Parliamentarian: Dr. Horton	__X__	_____

4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*

5. Emergency Additions to the Agenda

1. Review, Discussion, and Approval of the River Oaks Academy Charter School’s 2017-18 Second Interim Report.
 - a. Local agency governing boards are required to certify twice a year regarding their ability to meet their financial obligations for the remainder of the current fiscal year and for the subsequent two fiscal years, in accordance with Education Code Section 42131. The Second Interim Report covers the financial and budgetary status for the period ending January 31, 2018.

Public Comments: None

Motion to: Approve

Made by: Terri, Dr. Horton

Motion is: Carried 4-0-1 with Jennifer, Terri, and Dr. Horton in favor.

6. Approval of the Agenda for March 1, 2018

Motion to: Approve: Approve

Made by: Terri, Dr. Horton

Motion is: Carried 4-0-1 with Jennifer, Terri, and Dr. Horton in favor.

2) ORGANIZATIONAL

- a. None

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (10 min) Will be meeting in March, a report will be at the A
2. Parent Advisory Council (PAC) – Informational (10 min)
 - a. Pamela shared The Valentine Exchange was good with about 16 students in attendance. Many families ate at Snapper Jacks for the fundraiser. March 15 is Spirit Day, with lots of activities planned for that day.
3. Teacher's Report – Informational (10 min)
 - a. Leslie shared today at CORE meeting where Claudia named the new planning CAASPP sheet on Google doc to "Testing by Week Schedule 2018". The name was approved by Leslie and Michal seconded it. Two Prep & Pizzas for Math have been completed and had a very good turn-out. Sherri and Nick were exceptional in helping and monitoring the elementary. Middle school and high school students had fewer numbers in attendance most likely due to our focus with intervention through CCKC, Adult Like A Boss, IBEF, and Math Labs. Students were already testing in the CASSPP Interim and our lead math Tutor, Phuong, is carefully monitoring it. Our Growth Mindset in Math is growing through the workshops, tutoring and Focus rooms. However, we still need to continue to reach out for the other students not attending those. We are gearing up for CAASPP and for the 5 week abbreviated workshops. Leslie returned from a WASC (3-day visit) exhausted but renewed in her beliefs about how amazing, collaborative, hardworking and always striving to improve ROA is. She feels we are an alive school.

- b. Leina attended a Non-Violent Intensive Seminar in the fall for 9 days. It exceeded what she expected, which to her was empowering, inspiring and healing. She feels we are creating connection and compassion here at ROA. Leina is teaching a Life Hack's Class at both sites and is organizing a Non-Violent Conference to be held at Westlake where 5 amazing presenters will be coming from around California. Information for the Non-Violent Conference is on the Website under the event's tab. Family Hard Camp will be taking place in Santa Cruz which Leina has accepted to help with.
 - c. Maria shared she's excited because it's been a year tomorrow that we held the Grand Opening for the Oxnard site. She shared Oxnard hosted their very first Prep and Pizza event this year which was focused on Math, and in March the emphasis will be on ELA. Good news! Richard is now coming to the Oxnard Resource Center to meet with Oxnard high school students on Monday mornings. We have been hosting Parent Bootcamp on Mondays from 2:00-3:00 where parents are attending regularly and are enjoying having a space and time dedicated to parent support. PAC continues meeting on the first Monday of the month during Parent Bootcamp. The 5-week intersession workshop schedule will be offered during CAASPP testing. Oxnard families took a survey about the possibility of adding a third day to the workshop schedule. The model in question would offer one full day for K-5 (Monday), one full day for 6-12 (Tuesday), and a third day for all grades (Wednesday). We will also incorporate a focus room or area for all three days.
4. Student Report – Informational (10 min)
- a. Jennifer introduced Moses and Angelina Gonzalez. Moses, 8th grader, shared that he has been homeschooled for 2 years, this is his 1st year at ROA. He says the classes are fun and intriguing and likes ROA because the teachers connect with the students. Angelina, 7th grader, shared this is her first 1st year of homeschooling and likes that teachers give curriculum that's tailored to what the students need. She likes the variety of classes here at Oxnard and at Westlake. She is glad to be here because even though she is in homeschool she feels like she is at a public school when she comes for the enrichment classes.
5. Career Pathways Report – Informational (10 min)
- a. Kathy reported that she and Richard recently attended the Alternative High School Orientation Night. She and Claudia attended the Chamber Breakfast on Feb. 2nd where they were able to meet with Francine Spriegel, head of CITY (Community Internships Training Youth). Kim Caraino from the Agoura Hills Sheraton and Transamerica Financial Advisors Inc., came and spoke at the College and Career Seminar Class. Claudia and Kathy attended Sepideh Yoeh's GIFT workshop where two women shared their life journeys on how they arrived at the businesses they are currently at. Claudia is scheduled to speak at the next GIFT meeting. Tuesday Claudia, Kathy, and Marybeth Jacobsen of Workforce Education Coalition met with Dr. Mac at CLU to discuss developing internships for ROA students. Future opportunities for ROA students are Entry to Employment Dinners, Internship Fair, and CTE Day at Moorpark College.
6. High School Guidance Counselor Report—Informational (10 min) None

5) REPORTS

1. President's Report - None
2. Director's Report

Claudia shared that as an independent study school we have resource centers which is important for all of us to remember since regulations that govern school campuses are not the same for a resource center. An Active Shooter Training has been scheduled for staff in April as well as all staff will be recertified in CPR/First Aid at different scheduled training. ROA Westlake had a fire inspection where after fixing a few minor things we passed with flying colors.

- a. Teaching and Learning - Increase student achievement in the area of mathematics: Leslie and Maria shared this in their reports.
 - b. Teaching and Learning - Expand the College and Career Pathway: Kathy shared this in her report.
 - c. Staff Development and Training: Nick, Tezo, and Amylynn recently attended the CUE Conference, and a handful of staff will be attending the CCSA Conference. There will also be staff attending the Homeschool Conference in June.
 - d. Teaching and Learning - Expand ROA's High School program. Kathy shared this in her report.
 - e. Technology Report: Information on repairing old computers and purchasing new ones will be discussed under Action Items.
 - f. Budget: Benny and Claudia met to discuss and look at the SB740 funds that need to be spent this year as well as looking ahead to the 18-19 school year. A budget meeting is scheduled for March 14. Total number of students is 266; 180 TK-8 and 86 HS. Oxnard has 77; 14 HS and 63 TK-8. There are a few new students starting any day now who just turned in their enrollment packets.
 - g. Oxnard Resource Center: Maria shared this in her report.
 - h. Board Development and Training; Terri will be attending the CCSA Conference.
3. Individual Board Member Report – Terri thanked Oxnard for hosting tonight and mentioned it's great to see new faces. Dr. Horton shared about a book called Connections which talks about people who don't have connections get more involved in drugs. He sees all kind of connections happening here at ROA. He stated he feels there may be fewer problems with students coming out of ROA because of all of the connections they have.
 4. BSA Report – Benny will share later.
 5. VCOE Report – Marlo shared she receives calls all of the time from parents whose children don't get connections at their school. She appreciates ROA being a place she can recommend to parents. On a side note she shared how beautiful this facility is and sees the fluidity between here and Westlake.

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the

Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the February 1, 2018 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA PAC Transaction Detail Report

Public Comments: None

Motion to: Approve

Made by: Terri, Dr. Mac

Motion is: Carried 4-0-1 with Jennifer, Terri, Dr. Mac, and Dr. Horton in favor.

7) ACTION ITEMS

1. Emergency Addition to the Agenda: Interim Report

- a. Benny shared this is his first time here at the Oxnard site and is blown away. He shared you can see the Oxnard campus is similar to Westlake and yet it's different. Benny also shared that it's good to put names with faces because of extra staff that are in attendance.
- b. Benny shared a detailed report on the Interim Report, which is from the last 90 days. This incorporates all of the Governor's plans. He apologized for BSA not getting this information early enough to be put on the agenda. He shared we increased our revenue. Career Pathways had some extra expenditures that we are able to claim. We will have a surplus of \$60,000 that will need to be spent. Budget is in good shape, and the school is in good shape financially.

2. Review, Discussion, and Approval of a stipend for Leanne Staback, Kathy Jackson, Michal Rosenblum for teaching the career pathway grant classes (Hospitality, Networking, CCS); not to exceed \$2,000 per teacher/class for the spring semester (grant funded).

Public Comments: None

Motion to: Approved

Made by: Terri, Dr. Mac

Motion is: Carried 4-0-1 with Jennifer, Terri, Dr. Mac, and Dr. Horton in favor.

3. Review, Discussion, and Approval of approval of licenses with Edgenuity (online curriculum provider) for 101 reusable license renewal for the 2018-19 school year. Not to exceed \$12,000.

Public Comments: None

Motion to: Approved

Made by: Dr. Horton, Dr. Mac

Motion is: Carried 4-0-1 with Jennifer, Terri, Dr. Mac, and Dr. Horton in favor.

4. Review, Discussion, and Approval of the revised School Safety Policy and Emergency Plans for the Westlake Resource Center and the Oxnard Resource Center.

a) The CDE required all LEA's to ensure that a comprehensive school safety plan is in place and updated and board approved by March 1, 2018. We revised this plan in accordance with the Education Code (EC) sections 32280-89. Our plan was revised and reviewed by multiple stakeholders to ensure it is comprehensive and in compliance with the requirements stated in the EC mentioned above.

Public Comments: None

Motion to: Approved

Made by: Dr. Horton, Dr. Mac

Motion is: Carried 4-0-1 with Jennifer, Terri, Dr. Mac, and Dr. Horton in favor.

5. Review, Discussion, and Approval of the renewal of staff CPR/First Aid training administered by Matthew Christi. Not to exceed \$1,000.00.

a) All staff is due for a renewal of the CPR/First Aid certification.

Public Comments: None

Motion to: Approve

Made by: Terri, Dr. Horton

Motion is: Carried 4-0-1 with Jennifer, Terri, Dr. Mac, and Dr. Horton in favor.

6. Review, Discussion, and Approval of additional funding for our LIFT (cooking) class not to exceed \$720.00.

a) The initial approval of cost was for 13 students in this class. However, we have 15 students in the class. Therefore, an additional cost did incur.

Public Comments: None

Motion to: Approve

Made by: Dr. Mac, Terri

Motion is: Carried 4-0-1 with Jennifer, Terri, Dr. Mac, and Dr. Horton in favor.

8) CLOSED SESSION: 7:37 p.m.

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

1. Public Employment
 - a. Title: Director – Evaluation

The Chair of the Board will report on actions taken during closed session.

9) OPEN SESSION ACTION ITEMS

1. Public Employment
 - a. Title: Director – Evaluation

Public Comments:

Motion to: N/A

Made by:

Motion is:

10) FUTURE AGENDA ITEMS

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Motion to: Approved

Made by: Dr. Horton, Dr. Mac

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5. Review, Discussion, and Approval of the renewal of staff CPR/First Aid training administered by Matthew Christi. Not to exceed \$1,000.00.

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Public Comments: None

Motion to: Approve

Made by: Terri, Dr. Horton

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Motion is:

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