

River Oaks Academy

REGULAR MEETING OF THE GOVERNING BOARD

Thursday, October 6, 2016

6:00 p.m.

Regular Meeting Location

River Oaks Academy

920 Hampshire Rd. Suite X

Westlake Village, CA 91361

www.riveroakscharter.com

AGENDA

1) OFFICIAL OPENING OF THE MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Kay DeGennaro	_____	_____
Vice-Chairman: Jennifer Berryhill	_____	_____
Secretary: Denise Filz	_____	_____
Treasurer: Michael McCambridge	_____	_____
Parliamentarian: David Hunt	_____	_____

4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
5. Emergency Additions to the Agenda
6. Approval of the Agenda for October 6, 2016

2) ORGANIZATIONAL

- a. None

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (10 min)

2. Parent Advisory Council (PAC) – Informational (10 min)
3. Teacher’s Report – Informational (10 min)
4. Student Report – Informational (10 min)
5. Career Pathways Report – Informational (10 min)

5) REPORTS

1. President’s Report
2. Director’s Report
3. Individual Board Member Report
4. BSA Report
5. VCOE Report

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the September 1, 2016 minutes
2. Consideration to approve the September 24, 2016 minutes from the Special Board Meeting (Retreat)
3. Consideration to approve the ROA Financial Statement
4. Consideration to approve the ROA Board Report of Commercial Checks
5. Consideration to approve the ROA Board Report of Purchase Orders

Public Comments:

Motion to:

Made by:

Motion is:

7) ACTION ITEMS

1. Review, Discussion, and Approval of Addendum B to the Bylaws, Board Members New Positions for the 2016-17 school year.
 - a. As per the board discussion at the September 1, 2016, board meeting, the board’s new positions were established for the 2016-17 school year.

Public Comments:

Motion to:

Made by:

Motion is:

2. Review, Discussion, and Approval of Advanced Office Automation Invoice for Equipment Move/Pickup of copier/fax/printer from Westlake facility to Oxnard facility. Not to exceed \$175.00.

Public Comments:

Motion to:

Made by:

Motion is:

3. Review, Discussion, and Approval of Sherry Mason Franzino, Resource teacher for special education.
 - a. Due to the increase in the student population, we are also experiencing an increase in special education students and need additional support for resource. Not to exceed: \$3,000.00. Her hourly rate is \$70.

Public Comments:

Motion to:

Made by:

Motion is:

4. Review, Discussion, and Approval Andrea Bleecher, Speech Therapist for special education services. Not to exceed: \$5,000.
 - a. Due to an increase in the student population and our addition of the Oxnard resource center, we need additional support for speech services. Her hourly rate is \$95.

Public Comments:

Motion to:

Made by:

Motion is:

5. Review, Discussion, and Ratification of Patty Murray, Speech Therapist for special education services. Not to exceed: \$16,000 increased from \$12,000.
 - a. Patty has asked to raise her hourly rate to \$95.

Public Comments:

Motion to:

Made by:

Motion is:

6. Review, Discussion, and Rataification of Ken Mazur, band teacher increase in workshop fee to \$4,875 from \$4350.00. This is an increase of \$25/class.
 - a. Mr. Mazur asked for an increase in his hourly rate, due to the fact that he has been with us for over 5 years and not had an increase since he started.

Public Comments:

Motion to:

Made by:

Motion is:

7. Review, Discussion, and Ratification of contract between River Oaks Academy Charter school and Dr. Nancy Carroll for facilitating the board retreat and consulting with the Task Force regarding the Director evaluation tool/protocol revision. Not to exceed \$3,500.

Public Comments:

Motion to:

Made by:

Motion is:

8. Review, Discussion, and Approval of additional math tutors/math workshop vendors:
 - a. Yoko Mimori; math tutor and math workshop vendor; not to exceed \$3,000
 - b. Angeline Ong Lee; math tutor and math workshop vendor; not to exceed \$3,000
 - c. Jade Flores Henderson; math tutor, not to exceed \$3,000
 - d. Craig Seaver, math tutor; not to exceed \$12,000

Public Comments:

Motion to:

Made by:

Motion is:

9. Review, Discussion, and Approval of workshop vendors, Oxnard Resource Center:
 - a. Kelyla Nelson, dance workshop, Oxnard Resource Center; not to exceed \$450
 - b. Liz Gutierrez, Zumba teacher, Oxnard Resource Center, not to exceed \$1,080

Public Comments:

Motion to:

Made by:

Motion is:

10. Review, Discussion, and Approval of English language arts tutor, Vivian Rhoades; not to exceed \$: \$5,000

Public Comments:

Motion to:

Made by:

Motion is:

11. Review, Discussion, and Approval of the Memorandum of Understanding and Administrative Services Agreement by and between The Ventura County Board of Education and River Oaks Academy.
 - a. The VCBE requires us to sign this annually. Richard Urias will speak to the Agreement.

Public Comments:

Motion to:

Made by:

Motion is:

12. Review, Discussion, and Approval of change of graduation requirements to combine "Geography" with "World History" and add College and Career Seminar class
 - a. The CDE High School Graduation Requirements call for a "World History, Culture, and Geography" class as one of the three years of social study requirements. We currently offer them as 2 classes, neither one of which is a-g approved. The UC system approved our submission for "World History, Culture and Geography". We also feel that including the College and Career Seminar as one of the

graduation requirements keeps our school aligned with the current happenings in our county. It is always our goal to personalize courses. This will need County approval as well, as it constitutes a material change to the charter.

Public Comments:

Motion to:

Made by:

Motion is:

13. Review, Discussion, and Approval the 2016-17 Strategic Plan.

- a. The 2016-17 Strategic Plan Goals have been submitted to the Board for input. Other stakeholders have had input as well.

Public Comments:

Motion to:

Made by:

Motion is:

14. Review, Discussion, and Approval of the “Tangram” quotation for additional cabinets for staff; not to exceed \$3018.60.

- a. We ordered the same style cabinets last year for some of the staff. In order to utilize space more efficiently, we would like to order some more for the front office, the teacher room and room 1.

Public Comments:

Motion to:

Made by:

Motion is:

15. Review, Discussion, and Approval of the Spanish translation for the website; not to exceed \$1500.

- a. We have been obtaining multiple quotes for the professional translation of our website. In order to follow instructions received by the County and the VCBE we need a full translation for our website.

Public Comments:

Motion to:

Made by:

Motion is:

16. Review, Discussion, and Approval of the SISC (Self-Insured Schools of California) Flex Plan.

- a. Due to ROA separating away from the BSA with our health insurance, we also need to separate out regarding the Flex Plan and therefore adopt this by our board. This will be effective dating October 1, 2016.

Public Comments:

Motion to:

Made by:

Motion is:

8) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

- a. None

The Chair of the Board will report on actions taken during closed session.

9) OPEN SESSION ACTION ITEMS

- a. None

10) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. None

11) ADJOURNMENT