

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, April 14, 2016
6:00 p.m.

Regular Meeting Location
River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.roavc.com

AGENDA

1) OFFICIAL OPENING OF THE MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Kay DeGennaro	_____	_____
Vice-Chairman: Denise Filz	_____	_____
Secretary: Michelle Barry	_____	_____
Parliamentarian: Theresa Haynes	_____	_____
Treasurer: Michael McCambridge	_____	_____

4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
5. Emergency Additions to the Agenda
6. Approval of the Agenda for April 14, 2016

2) ORGANIZATIONAL

None

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agenda items, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (10 min)
2. Parent Advisory Council (PAC) – Informational (10 min)
3. Teacher’s Report – Informational (10 min)
4. Student Report – Informational (10 min)
5. Career Pathways Report – Informational (10 min)

5) REPORTS

1. President’s Report
2. Director’s Report
3. Individual Board Member Report
4. BSA Report
5. VCOE Report

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the March 3, 2016 minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Commercial Checks
4. Consideration to approve the ROA Board Report of Purchase Orders
5. Consideration to approve the ROA PAC Transaction Detail Report
6. Consideration to approve the Receipt of Ventura County Report of Investments for the quarter ending December 31, 2015

Public Comments:

Motion to:

Made by:

Motion is:

7) ACTION ITEMS

1. Review, Discussion, and Approval of River Oaks Administrative Assistant 2016-2017 Calendar (5 min)
 - a. Add July 4th to Administrative Assistant 2016-2017 Calendar

Public Comments:

Motion to:

Made by:

Motion is:

2. Review, Discussion, and Approval of River Oaks 2015-2016 Office Assistant Calendar (5 min)
 - a. Add 10 days to The Office Assistant Calendar after the 2015-2016 school year ends.

Public Comments:

Motion to:

Made by:

Motion is:

3. Review, Discussion, and Approval of McGraw-Hill online Study Sync English and Language Arts High School Curriculum(10 min)
 - a. Includes Reading and Writing Companion Units 1-4, 2 novels, and 8 year online students' subscription along with teacher resource companion. Quantity – 25 students, 2 teacher subscriptions for each grade level. Fiscal: not to exceed \$25,708.06

Public Comments:

Motion to:

Made by:

Motion is:

4. Review, Discussion, and Approval of ROA Parent Lounge Makeover as per the PAC request(15 min)
 - a. Fiscal: not to exceed \$1,800.00

Public Comments:

Motion to:

Made by:

Motion is:

5. Review, Discussion, and Approval of 2015-2016 Agreement between River Oaks Academy and Workshop Vendors for the 5-week intersession May 2 – June 3 (10min)
 - a. Esther Alinejad, 2 Ceramics Workshops per week, not to exceed: \$1,420.00
 - b. Diane Darakjian, 2 Art History and Creating Art Workshops per week, not to exceed: \$1,000.00
 - c. Neal Friedman, 2 Robotics Workshops per week, not to exceed: \$2,440.00
 - d. Dallas James, 2 Improvisation Workshops per week, not to exceed: \$1,000.00
 - e. Ken Mazur, 2 Music Workshops and 2 Band Workshop per week, not to exceed: \$2,000.00
 - f. Larry Scott, 2 Chess Workshops per week, not to exceed: \$1,000.00
 - g. MichaelVoogd, 2 Martial Arts Workshops per week, not to exceed: \$1,000.00
 - h. Budhi Harlow, 2 Drumming, Dancing and Mindfulness Workshops per week, not to exceed: \$2,500
 - i. Mad Science,1 Workshop per week, not to exceed: \$1,650.00

Public Comments:

Motion to:
Made by:
Motion is:

6. Review, Discussion, and Approval of Portion of 2016-16 Unrestricted Fund Balance set aside for a new Resource Center (10 min)
 - a. Up to \$58,200

Public Comments:
Motion to:
Made by:
Motion is:

7. Review, Discussion, and Approval to modify tutor contract term period to April 29, 2016 (10 min)
 - a. Nelson Pyle – change contract date to April 29, 2016
 - b. Alia Sparling – change contract date to April 29, 2016

Public Comments:
Motion to:
Made by:
Motion is:

8. Review, Discussion, and Approval of 2015-2016 5-week intersession Math Workshops, May 2 – June 3 (10 min)
 - a. Phuong Hong, not to exceed: \$650.00
 - b. KerimTshimanga, not to exceed: \$200.00

Public Comments:
Motion to:
Made by:
Motion is:

9. Review, Discussion, and Approval of SeaBridge, Letter of Intent to lease space in Oxnard for the 2nd Resource Center(10 min)
 - a. Rental of space in Oxnard area for 2nd Resource Center, fiscal impact: \$4,840.00/month during the first year of lease for approximately 2,528 RSF; tenant improvements included; LOI upon approval of the ROA Board will be taken to the Ventura County Board of Education for approval, since this constitutes a material change to the charter. Proposed lease start date is estimated to be at the beginning of July, 2016.

Public Comments:
Motion to:
Made by:
Motion is:

10. Review, Discussion, and Approval of 2015-2016 increase of Vendor contract for Spring Workshops (10 min)
- a. Robotics added a 3rd class during the regular spring session, which was not included in the original contract, not to exceed: \$2,025

Public Comments:

Motion to:

Made by:

Motion is:

11. Review, Discussion, and Approval of 2015-2016 Mathematics Placement Policy (10 min)
- a. For 2016-2017, charter schools are required to adopt a “fair, objective, and transparent” mathematics placement policy for entering 9th grade students as per the “Mathematics Placement Act of 2015”

Public Comments:

Motion to:

Made by:

Motion is:

12. Review, Discussion, and Approval of 2015-2016 amendment to contracts (10 min)
- a. Kelli Flores, not to exceed: \$6,375.00
 - b. Patti Murray, not to exceed: \$3,132.50

Public Comments:

Motion to:

Made by:

Motion is:

13. Review, Discussion, Ratify and Approval of the 2014 Annual Tax Returns (10 min)

Public Comments:

Motion to:

Made by:

Motion is:

14. Review, Discussion, and Approval of Stipend (10 min)
- a. Stipend for Kathy Jackson for College and Career Class (replacing Alejandra who moved), not to exceed \$1,000.00

Public Comments:

Motion to:

Made by:

Motion is:

8) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

1. Public Employment
 - a. Title: Director – Evaluation

The President of the Board will report on actions taken during closed session.

9) OPEN SESSION ACTION ITEMS

1. Public Employment
 - a. Title: Director – Evaluation

Public Comments:

Motion to:

Made by:

Motion is:

10) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. None

11) ADJOURNMENT