

**River Oaks Academy**  
REGULAR MEETING OF THE GOVERNING BOARD

**Thursday, March 3, 2016**

**6:00 p.m.**

Regular Meeting Location

River Oaks Academy  
920 Hampshire Rd. Suite X  
Westlake Village, CA 91361  
www.roavc.com

**AGENDA**

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**1) OFFICIAL OPENING OF THE MEETING**

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Kay DeGennaro	_____	_____
Vice-Chairman: Denise Filz	_____	_____
Secretary: Michelle Barry	_____	_____
Parliamentarian: Theresa Haynes	_____	_____
Treasurer: Michael McCambridge	_____	_____

- 4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
- 5. Emergency Additions to the Agenda
- 6. Approval of the Agenda for March 3, 2016

**2) ORGANIZATIONAL**

None

**3) PUBLIC COMMENTS**

*Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.*

**4) INFORMATION AND DISCUSSION ITEMS**

*These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.*

- 1. Budget Committee – Informational (10 min)
- 2. Parent Advisory Council (PAC) – Informational (10 min)

3. Teacher’s Report – Informational (10 min)
4. Student Report – Informational (10 min)
5. Career Pathways Report – Informational (10 min)
6. Board Discussion to change certificated salary schedule from a step only to a step and column (30 min)

## 5) REPORTS

1. President’s Report
2. Director’s Report
3. Individual Board Member Report
4. BSA Report
5. VCOE Report

## 6) CONSENT AGENDA ITEMS

*Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.*

1. Consideration to approve the February 4, 2016 minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Commercial Checks
4. Consideration to approve the ROA Board Report of Purchase Orders
5. Consideration to approve the ROA PAC Transaction Detail Report

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

## 7) ACTION ITEMS

1. Review, Discussion, and Ratify the order of 6 Moveable Dry Erase Boards (10 min)
  - a. Unit price is \$513.22
  - b. Fiscal: not to exceed \$3,079.32

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

2. Review, Discussion, and Approval of 2015-2016 of ordering 71 iPads Air 2 16GB with covers (25 min)
  - a. Fiscal: not to exceed \$43,352.60

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

3. Review, Discussion, and Approval of Academic 12 Months Endpoint Protection from Aztec Data Supply, Inc. (10 min)
  - a. Fiscal: not to exceed \$1,000.00

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

4. Review, Discussion, and Approval of an 8-week program for 15 students with Chanti Niven International, Captivating Speakers (10 min)
  - a. Fiscal: not to exceed \$4,200.00; Grant expense

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

5. Review, Discussion, and Approval of 2016 Spring Agreement with Alia Sparling, new math tutor (10 min)
  - a. Fiscal: not to exceed \$3,000.00

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

6. Review, Discussion, and Approval of River Oaks 2016-17 Office Assistant Calendar (5 min)

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

7. Review, Discussion, and Approval of 2016 Lease Agreement with Water Court and River Oaks Academy (10 min)
  - a. Lease agreement regarding 910 Hampshire Rd., Suite B; monthly expense \$1,634.00

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

8. Review, Discussion, and Approval of River Oaks Academy Conflict of Interest Code (10 min)

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

9. Review, Discussion, and Approval of River Oaks 2<sup>nd</sup> Interim Budget Report (10 min)

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

10. Review, Discussion, and Approval of Shelving Units for Staff Room (10 min)
  - a. Fiscal: not to exceed \$4,000.00.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

11. Review, Discussion, and Approval of additional All State Building and Office Maintenance Inc. services (10 min)
  - a. Additional cleaning fees for Suite 910B; \$200.00 per month

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

## **8) CLOSED SESSION**

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

1. None

The President of the Board will report on actions taken during closed session.

## **9) OPEN SESSION ACTION ITEMS**

1. None

## **10) FUTURE AGENDA ITEMS**

*These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.*

1. None

## **11) ADJOURNMENT**