

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, October 1, 2015

7:00 p.m.

Regular Meeting Location

River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.roavc.com

AGENDA

1) OFFICIAL OPENING OF THE MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: KayDeGennaro	_____	_____
Vice-Chairman: Denise Filz	_____	_____
Secretary: Michelle Barry	_____	_____
Parliamentarian: Theresa Haynes	_____	_____
Treasurer: Michael McCambridge	_____	_____

4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
5. Emergency Additions to the Agenda
6. Approval of the Agenda for October 1, 2015

2) ORGANIZATIONAL

None

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) REPORTS

1. President's Report
2. Director's Report

- 3. Individual Board Member Report
- 4. BSA Report
- 5. VCOE Report

5) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

- 1. Budget Committee – Informational (10 min)
- 2. Parent Advisory Council (PAC) – Informational (10 min)
- 3. Teacher’s Report – Informational (10 min)
- 4. Career Pathways – Informational (10 min)
- 5. Student Report—Informational (5 min)

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

- 1. Consideration to approve the September 3, 2015 minutes
- 2. Consideration to approve the September 24, 2015 minutes
- 3. Consideration to approve the ROA Financial Statement
- 4. Consideration to approve the ROA Board Report of Commercial Checks
- 5. Consideration to approve the ROA Board Report of Purchase Orders

Public Comments:

Motion to:

Made by:

Motion is:

7) ACTION ITEMS

- 1. Review, Discussion, and Approval of Invoice ID 12179 between River Oaks Academy and Drew Wells for Website and online services updates and enhancements through October 31, 2015 (5 min)

- a. Not to exceed: \$600.00

Public Comments:

Motion to:

Made by:

Motion is:

- 2. Review, Discussion, and Approval of Invoice ID 12178 between River Oaks Academy and Drew Wells for Domain name registration for students for College & Career Seminar class (5 min)

- a. Not to exceed: \$325.00

Public Comments:

Motion to:

Made by:

Motion is:

3. Review, Discussion, and Approval of Amendment to Addendum B of the ROA Bylaws (5 min)
 - a. Amendment to reflect new officers.

Public Comments:

Motion to:

Made by:

Motion is:

4. Review, Discussion, and Approval of the 2015-16 Agreement between River Oaks and Shuri Skuvold, Photography (5 min)
 - a. October 5, 2015-October 31, 2015, not to exceed \$600.00

Public Comments:

Motion to:

Made by:

Motion is:

5. Review, Discussion, and Approval of the 2015-18 Agreement between River Oaks and Naviance (Hobsons) for the access to Naviance for our high school students (5 min)
 - a. Contract not to exceed \$3,760.00

Public Comments:

Motion to:

Made by:

Motion is:

6. Review, Discussion, and Approval of the 2015-16 Agreement between River Oaks and Enrichment Workshop Vendors (10 min)
 - a. Alejandra Abella, French, Spanish, Debate, Animal Behavior workshops, not to exceed: \$6,160
 - b. Kevin McCloskey, Improvisation workshops, not to exceed: \$1000
 - c. Ken Mazur, Band and History of Music workshops, not to exceed: \$3,900

Public Comments:

Motion to:

Made by:

Motion is:

7. Review, Discussion, and Approval to change Regular Board Meeting start times from 7:00 P.M. to 6:00 P.M. (5 min)

Public Comments:

Motion to:

Made by:

Motion is

8) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

None

The President of the Board will report on actions taken, if any, during closed session.

9) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1.

10) ADJOURNMENT

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, September 3, 2015

7:00 p.m.

Regular Meeting Location

River Oaks Academy

920 Hampshire Rd. Suite X

Westlake Village, CA 91361

www.roavc.com

MINUTES

1) OFFICIAL OPENING OF THE MEETING

1. Call to Order: Michelle Barry called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Michelle Barry	X	
Vice-Chairman: Kay DeGennaro	X	
Secretary: Denise Filz	X	
Member: Theresa Haynes	X	
Member: Michael McCambridge	X	

4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
5. Emergency Additions to the Agenda – None.
6. Approval of the Agenda for September 3, 2015 – Motioned, seconded, and carried 5-0-0 (Filz/McCambridge) with Denise, Kay, Michael, Theresa, and Michelle in favor.

2) ORGANIZATIONAL

1. Election of Officers
 - a. Chairman of the Board
 - (1) Michelle nominated Kay, Denise seconded, with Denise, Kay, Michael, Theresa, and Michelle in favor.
 - b. Vice-Chairman
 - (1) Michelle nominated Denise, Kay seconded, with Denise, Kay, Michael, Theresa, and Michelle in favor.
 - c. Treasurer
 - (1) Michelle nominated Michael, Denise seconded, with Denise, Kay, Michael, Theresa, and Michelle in favor.
 - d. Secretary

(1) Kay nominated Michelle, seconded by Denise, with Denise, Kay, Michael, Theresa, and Michelle in favor.

e. Parliamentarian

(1) Michelle nominated Theresa, seconded by Denise, with Denise, Kay, Michael, Theresa, and Michelle in favor.

Public Comments: None

Motion to: Approve

Made by: Michelle/Denise

Motion is: Carried 5-0-0 with Denise, Kay, Michael, Theresa, and Michelle in favor.

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) REPORTS

1. President's Report
 - a. Michelle thanked everyone for their assistance while she held the role of president of the board.
2. Director's Report
 - a. Claudia thanked Michelle for doing an amazing job as president and welcomed Kay in the role of Chairman of the Board. September 16th is our back to school picnic at Berniece Bennett Park. Our workshop sign-ups will open on September 9th. A second Career Pathways information night will occur on September 22nd. We received A-G approval for English 9-12 and geometry is pending. Our student count is 200 with 139 students in K-8 and 61 in grades 9-12. Our Smarter Balanced results will be released next week.
3. Individual Board Member Report
 - a. Michael reported that he is working on the new science standards and is part of the Ventura County STEM association.
 - b. Denise thanked the PAC for welcoming new families to ROA. She also reported that she and Kay have worked on scheduling board training with MYM, our attorneys.
4. BSA Report
 - a. None.
5. VCOE Report
 - a. None.

5) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (10 min)
 - a. None.
2. Parent Advisory Council (PAC) – Informational (10 min)

- a. Lisa Ann Galati stated that the PAC met lots of new families and they are working on building the ROA community. Emily hosted the first field trip today.
- 3. Teacher's Report – Informational (10 min)
 - a. Leslie reported that they will be holding a parent boot camp in the evening hours before board meetings in addition to Wednesday mornings.
- 4. Career Pathways – Informational (10 min)
 - a. Gina reported that the first Career Pathways open house was well attended by almost half of our high school students and families. She is meeting with the teachers weekly. She was also asked to be on the VC Innovates team. She is working with Naviance, an online resource, which assists students with college applications, and to explore areas of interest.

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the August 13, 2015 minutes (pgs. 5-11)
2. Consideration to approve the ROA Financial Statement (pgs. 12-15)
3. Consideration to approve the ROA Board Report of Commercial Checks (pg. 16)
4. Consideration to approve the ROA Board Report of Purchase Orders (pg. 17)
5. Consideration to approve the ROA PAC Transaction Detail Report (pg. 18)

Public Comments: None

Motion to: Approve

Made by: Kay/Michael

Motion is: Carried 5-0-0 with Denise, Kay, Michael, Theresa, and Michelle in favor.

7) ACTION ITEMS

1. Review, Discussion, and Approval of the 2015-2016 Agreement between River Oaks Academy and Julie Clemons, Math Tutor (10 min)
 - a. Not to exceed: \$24,800.00

Public Comments: None

Motion to: Approve

Made by: Theresa/Kay

Motion is: Carried 5-0-0 with Denise, Kay, Michael, Theresa, and Michelle in favor.

2. Review, Discussion, and Approval of the 2015-2016 Agreement between River Oaks Academy and Enrichment Workshop Vendors (10 min)
 - a. Esther Alinejad, Ceramics Workshops, not to exceed: \$5,580.00

Public Comments: None

Motion to: Approve

Made by: Denise/Theresa

Motion is: Carried 5-0-0 with Denise, Kay, Michael, Theresa, and Michelle in favor.

3. Review, Discussion, and Approval of 2015-2016 Certificated Salary Schedule (10 min)
 - a. Amended to include High School Counselor

Public Comments: None

Motion to: Approve

Made by: Theresa/Kay

Motion is: Carried 5-0-0 with Denise, Kay, Michael, Theresa, and Michelle in favor.

8) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below. Motioned, seconded, and carried 5-0-0 (Theresa/Kay) with Denise, Kay, Michael, Theresa, and Michelle in favor, the Board went into closed session at 7:40 p.m.

1. Public Employment
 - a. Title: High School Counselor
 - b. Title: Educational Facilitator #6

The Board came out of closed session at 7:55 p.m. The President of the Board reported that no action was taken.

9) OPEN SESSION ACTION ITEMS

1. Possible Board Approval for:
 - a. Title: High School Counselor

Public Comments: None

Motion to: Approve employment for Title: High School Counselor with Employee 151600025

Made by: Michael/Theresa

Motion is: Carried 5-0-0 with Denise, Kay, Michael, Theresa, and Michelle in favor.

- b. Title: Educational Facilitator #6

Public Comments: None

Motion to: Approve employment for Title: Educational Facilitator #6 with Employee 151600024

Made by: Theresa/Michael

Motion is: Carried 5-0-0 with Denise, Kay, Michael, Theresa, and Michelle in favor.

10) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. None.

ADJOURNMENT: Michelle adjourned the meeting at 7:56 p.m.

River Oaks Academy
SPECIAL MEETING OF THE GOVERNING BOARD

Thursday, September 24, 2015

6:00 p.m.

Regular Meeting Location

River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.roavc.com

MINUTES

1) OFFICIAL OPENING OF THE MEETING

1. Call to Order: Kay DeGennaro called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance
3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Kay DeGennaro	X	
Vice Chairman: Denise Filz		X
Treasurer: Michael McCambridge	X	
Secretary: Michelle Barry	X	
Parliamentarian: Theresa Haynes	X	

4. Mission Statement
5. Emergency Additions to the Agenda: None
6. Approval of the Agenda for September 24, 2015: Kay asked for a motion to move Action Item 7 after the closed session. Theresa so motioned, seconded by Dr. McCambridge. Motion carried unanimously 4-0-0 (Haynes, McCambridge, Barry and DeGennaro in favor).

2) ORGANIZATIONAL

1. None

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) REPORTS

1. President's Report--None
2. Director's Report--None

- 3. Individual Board Member Report--None
- 4. BSA Report--None
- 5. VCOE Report--None

5) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

- 1. Budget Committee – Informational (10 min)--None
- 2. Parent Advisory Council (PAC) – Informational (10 min)--None
- 3. Teacher’s Report – Informational (10 min)--None

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

- 1. none

Public Comments:

Motion to:

Made by:

Motion is:

7) ACTION ITEMS

- (1) Review, Discussion, and Ratification of Contract with School Pathways For Service Package 5 (CALPADS Support) in the amount of \$6,000 for the 15-16 school year.

Public Comments: None

Motion to: Approve

Made by:

Motion is:

8) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

Motioned, seconded and carried 4-0-0 (Theresa, Michael) with Kay, Michael, Theresa and Michelle in favor, the Board went into closed session at 6:05.

- a. Public Employee: Discipline/Dismissal/Release

The Board came out of closed session at 6:54.

9) OPEN SESSION

The President of the Board will report on actions taken, if any, during closed session.

The President reported that the following action was taken during closed session:

The Board voted unanimously (4-0-0, Kay, Michael, Theresa and Michelle all in favor) to approve entering into a General Release of All Claims and Settlement Agreement with employee #141500015, wherein she resigns from employment October 7, 2015 in exchange for a severance equivalent of three month's salary. If the employee does not accept the terms of this Agreement by 3:00 p.m. Friday, September 25, 2015, the Agreement is withdrawn and thus null and void.

Motion to approve: Theresa

Seconded: Michael

Motion is: Carried 4-0-0 with Kay, Michael, Theresa and Michelle in favor

10) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1.

11) ADJOURNMENT: Kay adjourned the meeting at 7:02 p.m.

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	Rcvd %
LCFF Revenue Sources						
8011	Revenue Limit State Aid Curr	1,019,920.00	1,019,920.00	104,298.00	915,622.00	10.23
8012	Education Protection Act	201,889.00	201,889.00		201,889.00	
8096	Trs In-Lieu from Property Tax	10,555.00	10,555.00		10,555.00	
	Total LCFF Revenue Sources	1,232,364.00	1,232,364.00	104,298.00	1,128,066.00	8.46
Federal Revenue						
8181	Special Education Entitlement	23,862.00	23,862.00	.00	23,862.00	
	Total Federal Revenue	23,862.00	23,862.00	.00	23,862.00	
Other State Revenues						
8550	Mandated Cost Reimbursements	34,844.00	34,844.00		34,844.00	
8560	State Lottery Grant	28,871.00	28,871.00	7,246.72	21,624.28	25.10
8590	Other State			327.06	327.06-	NO BDGT
	Total Other State Revenues	63,715.00	63,715.00	7,573.78	56,141.22	11.89
Other Local Revenue						
8660	Interest	750.00	750.00		750.00	
8699	All Other Local Revenue			20.00	20.00-	NO BDGT
8792	Transfers of Apportionments Fr	45,339.00	45,339.00	4,558.00	40,781.00	10.05
	Total Other Local Revenue	46,089.00	46,089.00	4,578.00	41,511.00	9.93
	Total Year To Date Revenues	1,366,030.00	1,366,030.00	116,449.78	1,249,580.22	8.52

Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used
Expenditure Detail						
Certificated Salaries						
1100	Teacher	394,499.00	394,499.00	25,964.67	108,887.63	6.58
1140	Certificated Extra Duty			625.00	625.00-	NO BDGT
1300	Certificated Administrators	124,868.00	124,868.00	20,811.34	.04-	16.67
1900	Other Certificated Salaries			12,000.00	72,000.00-	NO BDGT
	Total Certificated Salaries	519,367.00	519,367.00	59,401.01	36,262.59	11.44
Classified Salaries						
2400	Clerical & Office Salaries	96,773.00	96,773.00	12,170.62	.02-	12.58
	Total Classified Salaries	96,773.00	96,773.00	12,170.62	.02-	12.58
Employee Benefits						
3101	STRS, Certificated Positions	55,727.00	55,727.00	6,373.71	3,890.09	11.44
3202	PERS, Classified Positions	11,465.00	11,465.00	1,441.86	.26	12.58
Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 644, Starting Period = 1, Ending Account Period = 3, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)						
					ESCAPE	ONLINE

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Employee Benefits (continued)							
3301	OASDI/Medicare Certificated	7,501.00	7,501.00	6,114.00	861.31	525.69	11.48
3302	OASDI/Medicare Classified	7,403.00	7,403.00	6,472.14	931.06	.20	12.58
3401	Health/Dental/Vision Cert	65,141.00	65,141.00	51,866.40		13,274.60	
3402	Health/Dental/Vision Class	24,083.00	24,083.00	25,316.40		1,233.40	
3501	SUI Certificated	259.00	259.00	210.90	29.70	18.40	11.47
3502	SUI Classified	48.00	48.00	42.29	6.08	.37	12.67
3601	Workers' Comp Certificated	6,959.00	6,959.00	5,114.10	716.97	1,127.93	10.30
3602	Workers' Comp Classified	1,297.00	1,297.00	1,021.16	146.90	128.94	11.33
	Total Employee Benefits	179,883.00	179,883.00	151,643.47	10,507.59	17,731.94	5.84
Books and Supplies							
4300	Materials and Supplies	42,206.00	47,206.00	23,391.04	9,102.87	14,712.09	19.28
4400	Non-Capitalized Equipment	3,652.00	3,652.00			3,652.00	
	Total Books and Supplies	45,858.00	50,858.00	23,391.04	9,102.87	18,364.09	17.90
Services and Other Operating Expenditures							
5210	Mileage	1,071.00	1,071.00		144.90	926.10	13.53
5220	Staff Development	13,443.00	13,966.00	45.00	4,834.00	9,087.00	34.61
5300	Dues and Memberships	2,734.00	2,746.00		2,745.50	.50	99.98
5450	Other Insurance	15,167.00	15,167.00	8,779.88	6,272.12	115.00	41.35
5502	Electricity Service	4,104.00	4,104.00	3,859.42	244.58		5.96
5504	Water Service	445.00	445.00	420.98	24.02		5.40
5600	Repair, Maintenance Building	99,421.00	99,908.00	72,186.41	26,924.79	796.80	26.95
5800	Professional/Consultation Serv	152,886.00	159,497.00	55,730.85	6,990.28	96,775.87	4.38
5801	Audit Services	11,288.00	11,288.00	4,062.50		7,225.50	
5803	Business Services Authority	92,156.00	92,156.00	92,156.00			7.11
5804	Employment Fees	900.00	900.00	382.00	64.00	454.00	
5805	Online Resources	5,603.00	5,603.00	498.00		5,105.00	
5806	Enrichment Programs	90,000.00	90,000.00			90,000.00	
5899	Legal Services Box 14	6,771.00	6,771.00	898.51	5,100.32	772.17	75.33
5902	Internet Services	4,527.00	4,527.00	3,265.65	1,261.35		27.86
5903	Postage	583.00	583.00			583.00	
	Total Services and Other Operating Expenditures	501,099.00	508,732.00	242,285.20	54,605.86	211,840.94	10.73
	Total Year To Date Expenditures	1,342,980.00	1,355,613.00	925,625.51	145,787.95	284,199.54	10.75

Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
Fund Reconciliation				
Assets				
9110	Cash in County Treasury	467,631.62	117,550.24-	350,081.38
9200	Accounts Receivable	395.66	256.61-	139.05
9202	Rental Deposit	1,673.88		1,673.88
9290	Due From Other Governments	64,470.61	14,825.00-	49,645.61
9330	Prepaid Rent	2,745.50	2,745.50-	
9440	Equipment	15,830.36		15,830.36
9445	Accum Deprec Equipment	791.52-		791.52-
	Total Assets	551,956.11	135,377.35-	416,578.76
Liabilities				
9510	Accounts Payable	93,102.26	93,101.53-	.73
9530	Summer Pay Liability		1,013.74	1,013.74
9535	State Unemployment Insurance		36.53	36.53
9536	Workers' Comp Ins Payable	6,454.37	2,209.90-	4,244.47
9552	Sales Tax Payable	1,691.60	1,537.42-	154.18
9590	Due to Other Governments	10,233.49	10,240.60-	7.11-
	Total Liabilities	111,481.72	106,039.18-	5,442.54
	Calculated Fund Balance	440,474.39	29,338.17-	411,136.22
Beginning Fund Balance				
9791	Beginning Fund Balance	440,474.39		440,474.39
	Beginning Fund Balance Proof	.00	29,338.17-	29,338.17-
Change in Fund Balance - Excess Revenues (Expenditures)				
			(29,338.17)	

Memo Only - Ending Fund Balance Accounts

	Adopted	Revised
Reserves		
9720	Reserve for Encumbrances	925,625.51
Other Designations		
9790	Undesignated/Unappropriate	381,552.00
9796 - 9799		
9796	Capital Assets Net of Debt	67,149.00
9797	Restricted Net Assets	29,975.00
	Total 9796 - 9799	.00

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	1,366,030.00	1,366,030.00		116,449.78	1,249,580.22	8.52
B. Expenditures	1,342,980.00	1,355,613.00	925,625.51	145,787.95	284,199.54	10.75
C. Subtotal (Revenue LESS Expense)	23,050.00	10,417.00		29,338.17-	965,380.68	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	23,050.00	10,417.00		29,338.17-	965,380.68	
F. Fund Balance:						
Beginning Balance (9791)	468,259.00	468,259.00		440,474.39		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	468,259.00	468,259.00		440,474.39		
G. Calculated Ending Balance	491,309.00	478,676.00		411,136.22		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)	394,185.00	381,552.00				
Undesig/Unapprop (9790)	97,124.00	97,124.00				
Other				925,625.51		

Checks Dated 09/01/2015 through 09/22/2015

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
5044801702	09/01/2015	SO CAL SELF STORAGE - WESTOAKS	620-5600		3,300.00
5044801703	09/02/2015	J. BEE NP PUBLISHING, LTD THE ACORN NEWSPAPERS	620-5800		854.70
5044801704	09/02/2015	ALL STATE BLDG. MAINT.,INC.	620-5800		310.00
5044801705	09/02/2015	VTA CNTY OFFICE OF EDUCATION	620-9590		10,240.60
5044801706	09/04/2015	Advanced Office Automation	620-5600		171.99
5044801707	09/10/2015	Juliet M. Moss	620-5220		100.00
5044801708	09/10/2015	AMERICAN OFFICE PRODUCTS	620-4300		166.89
5044801709	09/10/2015	CA CHARTER SCHOOLS CONF REG	620-5220		2,850.00
5044801710	09/10/2015	GORDON BOWERS PRINTING, INC	620-5800		350.88
5044801711	09/10/2015	Math-U-See	620-4300		128.30
5044801712	09/10/2015	Middleton, Young & Minney LLP	620-5899		4,018.97
5044801713	09/10/2015	RIVER SPRINGS CHARTER SCHOOL	620-5220		500.00
5044801714	09/10/2015	VERIZON	620-5902		425.80
5044801715	09/11/2015	AMERICAN EUROPEAN TRADING 007 HANDYMAN	620-5800		120.00
5044801716	09/11/2015	ACT ASPIRE LLC	620-5800		195.00
5044801717	09/11/2015	APLUS+ Attn: Jefferey Rice	620-5220		389.00
5044801718	09/11/2015	GORDON BOWERS PRINTING, INC	620-5800		239.80
5044801719	09/11/2015	U.S. BANK	620-5800		150.00
5044801720	09/11/2015	VTA CNTY OFFICE OF EDUCATION	620-5220		390.00
5044801721	09/11/2015	VTA CNTY OFFICE OF EDUCATION	620-5220		140.00
5044801722	09/18/2015	Gina S. Van Ness	620-5210		144.90
5044801723	09/18/2015	ACADEMIC INNOVATIONS, LLC	620-4300		3,676.48
5044801724	09/18/2015	AMERICAN OFFICE PRODUCTS	620-4300		128.59
5044801725	09/18/2015	HOME SCIENTIST, LLC	620-4300	1,497.47	
			Unpaid Sales Tax	104.47-	1,393.00
5044801726	09/18/2015	RAINBOW RESOURCES	620-4300	124.19	
			Unpaid Sales Tax	7.92-	116.27
5044801727	09/18/2015	School Pathways	620-5800		567.00
5044801728	09/18/2015	CLIFFORD DREW WELLS	620-5800		555.00
Total Number of Checks				27	31,623.17

Fund Summary

Fund	Description	Check Count	Expensed Amount
620	River Oaks Academy	27	31,735.56
	Total Number of Checks	27	31,735.56
	Less Unpaid Sales Tax Liability		112.39-
	Net (Check Amount)		31,623.17

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 1 of 1

Includes Purchase Orders dated 09/01/2015 - 09/22/2015

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B4316-00014	Advanced Office Automation	ROAK	FY 15/16 Copier Lease	620-5600	2,000.00	
B4316-00015	VTA CNTY OFFICE OF EDUCATION	ROAK	FY 15/16 Escape System	620-5800	1,980.85	
B4316-00016	RICHARD JENKINS	ROAK	Special Education Consultant	620-5800	10,000.00	
B4316-00017	KELLI FLORES	ROAK	Resource Specialist	620-5800	20,000.00	
B4316-00018	SHERYL FLEISHMAN	ROAK	FY 15/16 Speech Services	620-5800	4,000.00	
B4316-00019	VTA CO. OFFICE OF ED - SELPA	ROAK	FY 15/16 Occupational Therapy	620-5800	1,000.00	
B4316-00020	JULIE CLEMONS	ROAK	Math Tutor	620-5800	10,000.00	
P4316-00010	INST FOR EXCELLANCE IN WRITING	ROAK	curriculum	620-4300	736.38	
P4316-00011	RAINBOW RESOURCES	ROAK	curriculum	620-4300	2,439.01	
P4316-00012	Math-U-See	ROAK	curriculum	620-4300	3,689.40	
P4316-00013	RAINBOW RESOURCES	ROAK	curriculum	620-4300	124.19	
P4316-00014	INST FOR EXCELLANCE IN WRITING	ROAK	curriculum	620-4300	20.43	
P4316-00015	SINGAPORE MATH INC	ROAK	curriculum	620-4300	6,081.28	
P4316-00016	Pearson Prentice Hall	ROAK	curriculum	620-4300	679.23	
P4316-00017	RAINBOW RESOURCES	ROAK	curriculum	620-4300	584.26	
P4316-00018	ROYAL FIREWORKS PUB INC.	ROAK	curriculum	620-4300	231.13	
P4316-00019	ROYAL FIREWORKS PUB INC.	ROAK	curriculum	620-4300	333.25	
P4316-00020	VTA CNTY OFFICE OF EDUCATION	ROAK	Common Core Math Workshop	620-5220	45.00	
P4316-00021	HOUGHTON MIFFLIN HARCOURT	ROAK	SPED testing materials	620-4300	883.95	
P4316-00022	ANTHONY A. DAVIS JACKRIS PUBLI SHING, LLC	ROAK	curriculum	620-4300	142.92	
P4316-00023	AIMS Education Foundation AIMS Ctr for Math & Science Ed	ROAK	curriculum	620-4300	24.67	
P4316-00024	HOME SCIENTIST, LLC	ROAK	Curriculum	620-4300	1,497.47	
P4316-00025	VTA CNTY OFFICE OF EDUCATION	ROAK	Canvas	620-5800	581.00	
P4316-00026	IXL LEARNING, INC.	ROAK	IXL Math License	620-5805	498.00	
P4316-00027	RAINBOW RESOURCES	ROAK	curriculum	620-4300	69.34	
P4316-00028	Pearson Prentice Hall	ROAK	curriculum	620-4300	1,223.57	
P4316-00029	AoPS INCORPORATED ART OF PROBL EM SOLVING	ROAK	curriculum (BeastAcademy)	620-4300	29.03	
P4316-00030	INST FOR EXCELLANCE IN WRITING	ROAK	curriculum	620-4300	989.00	
P4316-00031	RAINBOW RESOURCES	ROAK	curriculum	620-4300	611.35	
Total Number of POs				29	Total	70,494.71

Fund Recap

Fund	Description	PO Count	Amount
620	River Oaks Academy	29	70,494.71

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes Purchase Orders dated 09/01/2015 - 09/22/2015

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
B4313-00046	19,395.00	620-5801	River Oaks Academy/Audit Services	2,000.00
Total PO Changes				2,000.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 2 of 2

INVOICE

From **Drew Wells**
31802 Village Brook Rd
Westlake Village, CA 91361

Invoice ID **12179**
Issue Date **09/23/2015**
Due Date **09/23/2015 (upon receipt)**
Subject **River Oaks Academy Web Services**

Invoice For **River Oaks Academy**
880 Hampshire Rd
Westlake Village, CA
91361

Description	Amount
Website and online services updates and enhancements through Oct 31	\$600.00
Discount (0.00%)	-\$0.00
Amount Due	\$600.00

Notes

Provide technical services as specified by Claudia Weintraub for ROA website and online services updates and enhancements. Not to exceed 20 hours. ROA EDU discount pre-applied.

INVOICE

From **Drew Wells**
31802 Village Brook Rd
Westlake Village, CA 91361

Invoice ID **12178**
Issue Date **09/23/2015**
Due Date **09/23/2015 (upon receipt)**
Subject **River Oaks Academy Web Services**

Invoice For **River Oaks Academy**
880 Hampshire Rd
Westlake Village, CA
91361

Description	Amount
Domain name registration (One .com to be determined)	\$25.00
Setup ROA to offer student/partner email addresses at new domain	\$300.00
Discount (0.00%)	-\$0.00
Amount Due	\$325.00

Notes

Includes research domain name, purchase domain name, configure email account, 30 minute training, and 1-2 page reference on how to manage the new email accounts.

Addendum B

September 3, 2015

River Oaks Academy

Board of directors

	<u>NAME</u>	<u>DATE OF APPOINTMENT</u>	<u>EXPIRATION OF TERM</u>
1	Michael McCambridge	June 5, 2015	June 5, 2018
2	Michelle Barry	August 1, 2013	August 1, 2016
3	Denise Filz	June 3, 2014	June 3, 2017
4	Theresa Haynes	August 1, 2013	August 1, 2016
5	Kay DeGennaro	May 1, 2014	May 1, 2017

Positions to be designated by Board are 1,3,5. Positions to be nominated by School Population 2,4.

Board Committees

Executive

Chairman of the Board	Kay DeGennaro
Vice-Chairman	Denise Filz
Treasurer	Michael McCambridge
Parliamentarian	Theresa Haynes
Secretary	Michelle Barry

Order Form



To:
 River Oaks Charter
 920 Hampshire Road Suite X
 Westlake Village, CA 91361

Date: September 23, 2015

Hobsons Contact:
 Javier Arevalo
 javier.arevalo@hobsons.com

Product or Service	Quantity	Unit	Term	Price
Naviance for High School	1.00	Enrollment	36	\$3,135.00
Public Web-Based Training	5.00	Seats	3	\$625.00
Total Price:				\$3,760.00

Notes: (if applicable)	Public professional development course seats must be registered for and attended within 3 months of date of purchase.
Comments:	All figures quoted are exclusive of sales tax. 3-Year Total: \$3760 Year 1: \$1278.4 Year 2: \$1240.8 Year 3: \$1240.8

Please complete or update the following information:

Account Contacts	Name	Email Address
Billing	Claudia Weintraub	claudia.weintraub@roavc.com
Data/Technology		
Training		
Payment Method:	<input type="checkbox"/> Purchase Order # _____ <input type="checkbox"/> Credit Card # _____ <input type="checkbox"/> Check <input type="checkbox"/> Wire Transfer # _____	
CEEB Code:	If paying by credit or debit card Expiration Date (MM/YY): ____ / ____ Billing Zip Code: _____ Security Code : _____	

Prices are valid for 30 days from the date specified above. All costs are denominated in U.S. dollars. Payment is due within 30 days of your invoice date. Unless separate invoice and payment terms are specified, Hobsons will issue invoices once per year, with the first taking place upon execution of the order form and then annually thereafter throughout the term of the contract. Payment terms in all instances are Net 30.

The above mentioned products and/or services in this Order Form are delivered in accordance with the mutually agreed upon Terms of Service dated _____. By signing below, you agree to be bound by such terms and that such terms are made a part of this contract.

Please complete the contact and payment information as indicated, then sign below to indicate your acceptance. By signing this contract, you are stating that you are authorized by your institution to make this purchase. If a Purchase Order is required for payment to be issued, please indicate below. If you have selected professional services, travel expenses for on-site professional services will be billed separately following your session(s).

_____ Yes, a Purchase Order is required. It will be sent to Naviance by _____.

The 2 boxes below must be checked in order to process the order form:

Authorized Signer

Terms of Service

Signature

Printed Name and Position

Signature Date

Purchase Order & Order Forms:

Naviance, Inc.
50 E. Business Way, Suite 300
Cincinnati, OH 45241

Remit To:

Naviance, Inc.
P.O. Box 504571
St. Louis, MO 63150-4571

IF YOU CHOOSE TO FAX, THEN PLEASE CLICK ON THE 'SIGN ON PAPER' BUTTON FOLLOWED BY 'PRINT AND FAX' BUTTON AND FAX YOUR SIGNED ORDER FORM TO THE NUMBER PROVIDED ON THE COVERPAGE OF THE DOWNLOADED DOCUMENT