

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, January 14, 2016
6:00 p.m.

Regular Meeting Location
River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.roavc.com

AGENDA

1) OFFICIAL OPENING OF THE MEETING

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Kay DeGennaro	_____	_____
Vice-Chairman: Denise Filz	_____	_____
Secretary: Michelle Barry	_____	_____
Parliamentarian: Theresa Haynes	_____	_____
Treasurer: Michael McCambridge	_____	_____

- 4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
- 5. Emergency Additions to the Agenda
- 6. Approval of the Agenda for January 14, 2016

2) ORGANIZATIONAL

None

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (10 min)
2. Parent Advisory Council (PAC) – Informational (10 min)
3. Teacher’s Report – Informational (10 min)
4. Student Report – Informational (10 min)
5. Career Pathways Report – Informational (10 min)

5) REPORTS

1. President’s Report
2. Director’s Report
3. Individual Board Member Report
4. BSA Report
5. VCOE Report

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the December 3, 2015 minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Commercial Checks
4. Consideration to approve the ROA Board Report of Purchase Orders
5. Consideration to approve the ROA PAC Transaction Detail Report

Public Comments:

Motion to:

Made by:

Motion is:

7) ACTION ITEMS

1. Review, Discussion, and Approval of the 2015-2016 Agreement between River Oaks Academy and Aztec Data Supply, Inc. (10 min)
 - a. 25 laptops to be purchased is estimated amount not to exceed \$17,280.63.

Public Comments:

Motion to:

Made by:

Motion is:

2. Review, Discussion, and Approval of the 2015-2016 Agreement between River Oaks Academy and STS School TechSupply (10 min)
 - a. LapCabby 20V LAP20VBL/USA not to exceed \$1,590.31.

*Public Comments:**Motion to:**Made by:**Motion is:*

3. Review, Discussion, and Approval of 2015-2016 Agreement between River Oaks Academy and Workshop Vendors (10 min)
 - a. Steve Yoshinaga, Science Workshops (Biology, The Biological World, Chemistry), not to exceed: \$4600.00
 - b. Ken Mazur, Music Workshops (Sounds Like Fun, Band, History of Music), not to exceed: \$4200.00
 - c. Alejandra Abella, Miscellaneous Workshops (Spanish, French, Animal Behavior, Latin, That's Debatable), not to exceed: \$6930.00
 - d. Esther Alinejad, 2 Ceramics Workshops and 1 Collage workshop, not to exceed: \$7860.00
 - e. Dallas James, 2 Improvisation Workshops, not to exceed: \$1800.00
 - f. Lee Corkett, 3 Photography Workshops (Beginning, Intermediate, Advanced), not to exceed: \$2600.00
 - g. Mad Science, 2 Science Workshops, not to exceed: \$3,390.12
 - h. Aaron Council, 3 Workshops (Imagination Station K-2 and 3-5 and Visual Story Telling), not to exceed: \$1200.00
 - i. Michael Voogd, Animation and Martial Arts Workshops, not to exceed: \$3800.00
 - j. Larry Scott, 2 Chess Workshops, not to exceed: \$2000.00
 - k. Sandbox, Workshop, not to exceed: \$3000.00
 - l. Neal Friedman, Robotics Workshops, not to exceed: \$4392.00
 - m. Melanie Ariel Dayan, Ballroom Dance Workshops, not to exceed: \$2000.00
 - n. Efrain Chavez, College and Career Workshops and tutoring, not to exceed: \$4800.00
 - o. Crystal Keith, Shakespeare, not to exceed: \$800.00
 - p. Diane Darakjian, Art History and Creating Art: not to exceed: \$1000.00
 - q. Nelson Pyle, Math Tutor: not to exceed: \$5,500.00

*Public Comments:**Motion to:**Made by:**Motion is:*

4. Review, Discussion, and Approval of 2015-2016 Agreement between the Water Court and River Oaks Academy regarding additional space (10 min)
 - a. Lease Agreement for 890 Hampshire Road, Suite D; Westlake Village
 - b. Fiscal Impact: \$2,061.50/month; \$2,187.04 security deposit

*Public Comments:**Motion to:**Made by:**Motion is:*

5. Review, Discussion, and Approval of 2015-2016 stipend for Leina Ball, Literacy Coach, not to exceed \$3,000.00 (10 min)
 - a. Due to the low test scores, we have identified over 25 students who benefit from a targeted approach in academic writing.

Public Comments:

Motion to:

Made by:

Motion is:

6. Review, Discussion, and Approval of 2014-15 SARC Report, School Accountability Report Card (10)
 - a. Per Education Code Sections 33126 and 35256 the data that is contained in this document needs to be provided to the CDE no later than February 1, 2016.

Public Comments:

Motion to:

Made by:

Motion is:

7. Review, Discussion, and Approval of 2014-15 Financial Audit Report (10)
 - a. In accordance with Education Code 41020, Local Educational Agencies (LEA) must have an audit that covers all funds and accounts and that addresses financial management and compliance with laws and regulations.

Public Comments:

Motion to:

Made by:

Motion is:

8) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

1. None

The President of the Board will report on actions taken during closed session.

9) OPEN SESSION ACTION ITEMS

1. None

10) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1.

11) ADJOURNMENT

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, December 3, 2015

6:00 p.m.

Regular Meeting Location

River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.roavc.com

MINUTES

1) OFFICIAL OPENING OF THE MEETING

1. Call to Order: Kay DeGennaro called the meeting to order at 6:03 pm.
2. Pledge of Allegiance
3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Kay DeGennaro	X	
Vice-Chairman: Denise Filz	X	
Secretary: Michelle Barry	X	
Parliamentarian: Theresa Haynes	X	
Treasurer: Michael McCambridge	X	

4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
 - a. *Read by Kay DeGennaro*
5. Emergency Additions to the Agenda - None
6. Approval of the Agenda for December 3, 2015, - Motioned, seconded and carried: 5-0-0 (Barry/Haynes)
with Denise, Michael, Michelle, Theresa, Kay in favor.

2) ORGANIZATIONAL

None

3) PUBLIC COMMENTS

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4) REPORTS

1. President's Report – Kay acknowledged and appreciated the changes since the last Board Meeting. For example: decorations up, windows installed in the doors, math board for “problem of the month” up.
2. Director's Report
 Holiday Party for parents and students is Thursday, Dec. 10th, 6:00 p.m. Currently 212 students are enrolled at River Oaks. The Spring Workshop Schedule will be released before winter break with sign-ups starting around Jan. 11th. Classes will start January 25th. Claudia reported on the Programmatic Report at the County Board of Education Board Meeting where The Board honed in on our testing scores that were low. One of our high school students, Piper Roth, gave a presentation at the Board Meeting. She was highly praised by the entire Board. Claudia had already moved forward putting a variety of interventions in place, including more math tutors and a literary coach to try to help improve our scores. Claudia and the teachers in their CIA meeting have brainstormed new ideas. They came up with practicing using interim testing practice sessions, offer fun learning experiences for students where they will work first, then have pizza, along with receiving raffle tickets and prizes. Teachers suggested students who are below level will need to participate in tutoring. They would like to take funds we have to put them into student services, tutoring, etc. Claudia said they are open for ideas.
3. Individual Board Member Report
 - a. Theresa encouraged math classes where parents need to attend and said parents need to understand the criticalness of our student scores.
 - b. Dr. Michael encouraged Claudia and teachers to do everything they are looking at. He encouraged having confidence, teach students how to take a test which is a life skill.
4. BSA Report: Benny reported on the budget with detailed spreadsheets.
5. VCOE Report: Richard was very surprised how strong the County came down on ROA. We have this challenge and now need to put our minds together. Richard believes in what ROA is doing. Re: math, we need to figure out how to improve. CST – tracks growth, this is what needs to be shown. Interim assessments would be great. James Short would be able to help for assessments. If there is a need for a certain expert in certain subjects, Richard encouraged bringing those on board. The future of how the state will measure a school will be changing – the state is coming up with a dashboard of information of how to judge a school. They will move data down to 20 (instead of 50). Teach to the test – is not the negative connotation as it used to be. We need to teach with the test to prepare students to take tests.

5) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (10 min)
2. Parent Advisory Council (PAC) – Informational (10 min)
 - a. Lisa reported that T shirts are on sale. The Honey fundraiser is going on right now. The Holiday Party is Thursday, December 10 and is being planned. The mural will hopefully be done by the end of the month. Lisa commented on the programmatic report.
3. Teacher's Report – Informational (10 min)
 - a. Leslie echoed we live in this “tension” of today regarding taking tests and the score results. She said we are starting in January and continuing in February with the help of interims to

have things go deeper. We are coming up with an intervention plan. It's an attitude and are looking at what can we do to have students and parents hone in.

4. Student Report—Informational (10 min)
 - a. Piper Roth shared that she thinks her friends are not taking testing seriously. She feels telling them this is important and that trying their hardest would help with improvements. She said "accurate representation is important". She would like to challenge the students with "Do you love this school? Then work harder at testing".
5. Career Pathways Report – Informational (10 min)
 - a. Claudia shared Gina's report. We had College/Career course. We had a few Entrée for Employment opportunities. The last one was for Art and Entertainment. We had several speakers, and will have more speakers coming in. We had a meeting with ACE to coordinate efforts. We have been asked to collaborate with VCI on another grant project. Our data person is in place. Gina works as a VC liaison and coordinated field trips. We are working on starting a 2nd college/career seminar for 2nd semester. We will hire an outside person to run this. Pierce College is back on board. Lots of growth is happening.

6) CONSENT AGENDA ITEMS

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1. Consideration to approve the November 5, 2015 minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Commercial Checks
4. Consideration to approve the ROA Board Report of Purchase Orders
5. Consideration to approve the Receipt of Ventura County Report of Investments for the quarter ending September 30, 2015

Public Comments: None

Motion to: Approve

Made by: Michelle/Denise

Motion is: Carried 5-0 with Kay, Denise, Michael, Michelle, and Theresa in favor.

7) ACTION ITEMS

1. Review, Discussion, and Approval of the 2015-2016 First Interim Report (15 min)
 - i. In accordance with Education code 47604.33(a): Each charter school shall annually prepare and submit the following reports to its chartering agency and the county superintendent of schools, or only to the county superintendent of schools if the county board of education is the chartering agency:
 - (1) On or before December 15, an interim financial report. This report shall reflect changes through October 31.
 - a. Benny spoke and presented the financial report. We had projected 15 new students. At the time of CBEDS we were are 202, and are now at 212. We've had a lot of changes since May: adopted budget, increased 27 students.

Public Comments: None

Motion to: Approve

Made by: Denise motioned, Dr. Michael 2nd

Motion is: Carried 5-0 with Kay, Denise, Michael, Michelle, and Theresa in favor

2. Review, Discussion, and Approval of the 2015-2016 Agreement between River Oaks Academy and Polly Vlasic, Vision and Hearing Screening (10 min)
 - a. Polly will perform the annual vision and hearing screening in January 2016, not to exceed \$500.

Public Comments:

Motion to: Approve

Made by: Michelle, Theresa 2nd

Motion is: Carried 5-0 with Kay, Denise, Michael, Michelle, and Theresa in favor

3. Review, Discussion, and Approval of the 2015-2016 Agreement between River Oaks Academy and Matthew and/or Vickie Christie, CPR and First Aid Training for Staff (10 min)
 - a. Matthew and/or Vickie Christie will perform the annual CPR and First Aid training for staff on February 4, 2016, \$45.00 per person in attendance; not to exceed \$675

Public Comments:

Motion to: Approve

Made by: Michelle/Theresa

Motion is: Carried 5-0 with Kay, Denise, Michael, Michelle, and Theresa in favor

4. Review, Discussion, and Approval of 2015-2016 hiring a new math tutor, Bidimpata-Kerim Tshimanga; about 7 hours/week for 22 weeks; not to exceed \$6930 (10 min)
 - a. In lieu of ROA's underperformance at the last year's CAASPP testing in math, we will need additional math tutoring for our students to support them better in math.

Public Comments: Claudia talked, Bidimpata-Kerim will connect with our high schoolers and is a caring person and personable. He will help create confidence in the students.

Motion to: Approve

Made by: Michelle/Theresa

Motion is: Carried 5-0 with Kay, Denise, Michael, Michelle, and Theresa in favor

8) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

None

Public Comments:

Motion to:

Made by:

Motion is:

The President of the Board will report on actions taken during closed session.

9) OPEN SESSION ACTION ITEMS

None

Public Comments:

Motion to:

Made by:

Motion is:

10) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1.

11) ADJOURNMENT Kay adjourned the meeting at 7:55 pm. The next regularly scheduled board meeting will be January 14, 2016.