

**River Oaks Academy**  
REGULAR MEETING OF THE GOVERNING BOARD

**Thursday, November 1, 2018**

**6:30 p.m.**

Regular Meeting Location  
River Oaks Academy  
920 Hampshire Rd. Suite X  
Westlake Village, CA 91361  
www.riveroakscharter.com

**AGENDA**

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**1) OFFICIAL OPENING OF THE MEETING**

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Terri Childs	_____	_____
Vice-Chair: Jennifer Berryhill	_____	_____
Treasurer: Dr. Michael McCambridge	_____	_____
Secretary: Susan Willard	_____	_____
Parliamentarian: Dr. John Horton	_____	_____

- 4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
- 5. Emergency Additions to the Agenda
- 6. Approval of the Agenda for November 1, 2018

**2) ORGANIZATIONAL**

N/A

**3) PUBLIC COMMENTS**

*Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.*

**4) INFORMATION AND DISCUSSION ITEMS**

*These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.*

1. Budget Committee – Informational (10 min)
2. Parent Advisory Council (PAC) – Informational (10 min)
3. Teacher’s Report – Informational (10 min)
4. Oxnard Report (10 min)
5. Student Report – Informational (10 min)
6. Career Pathways Report – Informational (10 min)
7. High School Guidance Counselor—Informational (10 min)

## 5) REPORTS

1. Board Chairperson’s Report
2. Director’s Report
3. Individual Board Member Report
4. BSA Report
5. VCOE Report

## 6) CONSENT AGENDA ITEMS

*Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.*

1. Consideration to approve the October 4, 2018 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

## 7) ACTION ITEMS

1. Review, Discussion, and Ratification of Beth Tappin’s contract as a math tutor. Not to exceed: \$4,200.00.
  - a) We have a couple of tutors who had to cut their hours and one who cancelled with us after the board approved the contract. We are replacing them with Beth.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

2. Review, Discussion, and Approval of the purchase of 20 new laptops not to exceed: \$14,371.50.
  - a) We would like to purchase 20 new laptops. With increased enrollment, and each year phasing out old computers, we would like to add 20 new ones. This also meets our LCAP requirements and helps us meet SB 740 requirements.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

3. Review, Discussion, and Approval to increase Nayri Shmavonian, one of our psychologists, contract.  
We would like to request an additional \$5,000 added to her contract.
  - a) We currently have two psychologists who share the workload of Special Education assessments. There are have been more assessments than initially planned that Nayri is taking over.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

4. Review, Discussion, and Ratification to add part-time teacher, Sara McGuire, to our staff.
  - a) Sara has been a long-time personalized learning parent of two students. She is also California multiple subject credentialed and expressed an interest a long time ago to join our team. We are happy to welcome Sara.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

5. Review, Discussion, and Approval of Approval of a 2<sup>nd</sup> part-time teacher, Jacqueline Gonzales, to our teaching staff.
  - a) Jacqueline was recommended to us by Richard Urias. We need another part-time teacher to fulfill the high demand we have been experiencing this year.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

## **8. CLOSED SESSION**

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Gov. Code section 54957(b).)

The Chair of the Board will report on actions taken during closed session.

## **9. OPEN SESSION ACTION ITEMS**

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

## **7. FUTURE AGENDA ITEMS**

*These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.*

## **8. ADJOURNMENT**