

**River Oaks Academy**  
REGULAR MEETING OF THE GOVERNING BOARD

**Thursday, November 7, 201**

**6:30 p.m. NEW TIME**

OXNARD Meeting Location

River Oaks Academy

**1601 S. Victoria Avenue, Suite 200**

**Oxnard, CA 93035**

[www.riveroakscharter.com](http://www.riveroakscharter.com)

## MINUTES

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### 1) OFFICIAL OPENING OF THE MEETING

1. Call to Order
2. Pledge of Allegiance
3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Terri Childs	<u>  X  </u>	<u>      </u>
Vice-Chair: Denise Filz	<u>  X  </u>	<u>      </u>
Treasurer: Michael McCambridge	<u>  X  </u>	<u>      </u>
Secretary: Jennifer Daugherty	<u>  X  </u>	<u>      </u>
Parliamentarian: Dr. John Horton	<u>  X  </u>	<u>      </u>

4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
5. Emergency Additions to the Agenda
6. Approval of the Agenda for November 7, 2019

*Motion to: Approve*

*Made by: Dr. Mac/Dr. Horton*

*Motion is: Carried 5-0-0 with Terri, Jennifer, Denise, Dr. Mac and Dr. Horton in favor*

### 2) ORGANIZATIONAL

N/A

### 3) PUBLIC COMMENTS

*Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.*

## 4) INFORMATION AND DISCUSSION ITEMS

*These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.*

1. Budget Committee – Informational (10 min) None
2. Parent Advisory Council (PAC) – Informational (10 min) None
3. Teacher’s Report – Informational (10 min) - see Leslie’s report in binder
4. Oxnard Report (10 min) - see Maria’s report in binder
5. Student Report – Informational (10 min) None
6. Career Pathways Report – Informational (10 min) - see Kathy’s report in binder
7. High School Guidance Counselor - Informational (10 min) None

## 5) REPORTS

1. Board Chairperson’s Report - Terri reported that the VIP breakfast was amazing and that she had some great conversations.
2. Individual Board Member Report - None
3. Director’s Report - see attached report in binder
4. BSA Report - Budget meeting scheduled for November 12<sup>th</sup>. Benny reported that Claudia has been working hard on the negotiations for the new facility in Oxnard. At the next meeting, after the budget meeting, Benny and Rudy will bring the updated budget to us and also the new audit report.
5. VCOE Report - None

## 6) CONSENT AGENDA ITEMS

*Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.*

1. Consideration to approve the October 3, 2019 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks

*Public Comments: None*

*Motion to: Approve*

*Made by: Jennifer/Dr. Horton*

*Motion is: Carried 5-0-0 with Terri, Jennifer, Denise, and Dr. Mac in favor*

## 7) ACTION ITEMS

1. Review, Discussion, and Ratification of the quote for ParentSquare a comprehensive system to streamline and unify all of our communications and parent engagement efforts at River Oaks. Not to exceed \$2,500 the first year and \$2,000 for the annual subscription thereafter.

- a. ParentSquare would replace our current app. Parent Square integrates with all data sources via direct API integration, SIS partners (School Pathway bridging), translates into a parent’s preferred language, connects with parents via phone call, text and/or email.

*Presentation by Mr. Nick to illustrate the many uses of ParentSquare.*

*Public Comments: None*

*Motion to: Approve*

*Made by: Denise/Dr. Mac*

*Motion is: Carried 5-0-0 with Terri, Jennifer, Denise, Dr. Mac, and Dr. Horton in favor*

2. Review, Discussion, and Approval of the 2019-20 ROA Student Handbook as revised by Young, Minney and Corr with all the proposed changes.

*Public Comments: None*

*Motion to: Approve*

*Made by: Dr. Horton/Denise*

*Motion is: Carried 5-0-0 with Terri, Jennifer, Denise, Dr. Mac, and Dr. Horton in favor*

3. Review, Discussion, and Approval of the revised Young, Minney & Corr revised Title IX Policy.

*Public Comments: None*

*Motion to: Approve*

*Made by: Dr. Mac/Dr. Horton*

*Motion is: Carried 5-0-0 with Terri, Jennifer, Denise, Dr. Mac, and Dr. Horton in favor*

4. Review, Discussion, and Ratification of the Young, Minney & Corr revised Foster Youth & Mobile Youth Policy.

*Discussion that issues regarding transportation have arisen which need to be clarified by our legal team.*

*Public Comments: None*

*Motion to: Request to postpone vote on this item until next board meeting*

*Made by: N/A*

*Motion is: N/A*

5. Review, Discussion, and Approval of revised River Oaks Academy Dress Code Policy.

- a) Staff felt that our dress code policy was quite ambiguous and we therefore rewrote the policy to be more specific as to the dress code expectations at our facilities.

*Public Comments: None*

*Motion to: Approve*

*Made by: Jennifer/Dr. Mac*

*Motion is: Carried 5-0-0 with Terri, Jennifer, Denise, Dr. Mac, and Dr. Horton in favor*

6. Review, Discussion, and Ratification of the contract with Melissa Foster, school nurse, to help us with a variety of school nurse related requirements, including being in attendance and evaluating of a student's IEP. Melissa will be available on a need only basis. Not to exceed: \$1,000.00

*Public Comments: None*

*Motion to: Approve*

*Made by: Dr. Mac/Jennifer*

*Motion is: 5-0-0 with Terri, Jennifer, Denise, Dr. Mac, and Dr. Horton in favor*

7. Review, Discussion, and Ratification of Andrea Bleecher to be replace our speech therapist, Sandra Lulow, in Oxnard. Contract year for Andrea is through June 30. Not to exceed: \$9,000.00
- a) Andrea has been our speech therapist before but had to take a break due to personal issues. She is now taking over for Sandra Lulow who has been helping us with the new Calpads reporting for Siras and due to the extensive time consumption of that task has asked to have Andrea serve our speech students in Oxnard.

*Public Comments: None*

*Motion to: Approve*

*Made by: Dr. Mac/Jennifer*

*Motion is: Carried 5-0-0 with Terri, Jennifer, Denise, Dr. Mac, and Dr. Horton in favor*

8. Review, Discussion, and Ratification of the Statement of Work from School Pathways to develop/program changes in School Pathways (SIS) for a new Vending Machine Bridge for ROA with the current vending machine software developer. Not to exceed \$1,500.00

*Public Comments: None*

*Motion to: Approve*

*Made by: Denise/Dr. Mac*

*Motion is: Carried 5-0-0 with Terri, Jennifer, Denise, Dr. Mac, and Dr. Horton in favor*

9. Review, Discussion, and Approval the quote from 3P Learning for the MathSeeds online math program which many of our families are using. This license renews on November 21, 2019 through November 20, 2020. Not to exceed \$500.00 for 35 licenses and a professional development.

*Public Comments: None*

*Motion to: Approve*

*Made by: Jennifer/Denise*

*Motion is: Carried 5-0-0 with Terri, Jennifer, Denise, Dr. Mac, and Dr. Horton in favor*

## **8. CLOSED SESSION opened at 7:43 pm**

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

- a) HEARING TO CONSIDER EXPULSION/ADMISSION/DISCIPLINE OF A PUPIL OR PUPILS (Education Code section 48918, 72122)

**9. OPEN SESSION ACTION ITEMS 8:03 pm**

- a. Report from Closed Session regarding action taken:

*Public Comments: None*

*Motion to: Admit student to ROA with the stipulation that student only attends academic support classes/high school classes and turn-ins on campus until expulsion period will be over at the end of first semester. 2<sup>nd</sup> semester, student will be allowed to attend fully. Board is asking for an action plan from student that includes community service and signed by student's parents.*

*Made by: Dr. Mac/Denise*

*Motion is: Carried 5-0-0 with Terri, Jennifer, Denise, Dr. Mac, and Dr. Horton in favor.*

**10. FUTURE AGENDA ITEMS**

*These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.*

**11. ADJOURNMENT 8:10 pm**