

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, February 7, 2019
6:30 p.m.

Regular Meeting Location
River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

AGENDA

1) OFFICIAL OPENING OF THE MEETING

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Terri Childs	_____	_____
Vice-Chair: Jennifer Berryhill	_____	_____
Treasurer: Michael McCambridge	_____	_____
Secretary: Susan Willard	_____	_____
Parliamentarian: Dr. John Horton	_____	_____

- 4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
- 5. Emergency Additions to the Agenda
- 6. Approval of the Agenda for February 7, 2019
 - Motion to:*
 - Made by:*
 - Motion is:*

2) ORGANIZATIONAL

N/A

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (10 min)
2. Parent Advisory Council (PAC) – Informational (10 min)
3. Teacher’s Report – Informational (10 min)
4. Oxnard Report (10 min)
5. Student Report – Informational (10 min)
6. Career Pathways Report – Informational (10 min)
7. High School Guidance Counselor—Informational (10 min)

5) REPORTS

1. Board Chairperson’s Report
2. Director’s Report
3. Individual Board Member Report
4. BSA Report
5. VCOE Report

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the January 17, 2019 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks
5. Consideration to approve the ROA PAC Transaction Detail Report

Public Comments:

Motion to:

Made by:

Motion is:

7) ACTION ITEMS

1. Review, Discussion, and Approval of Jarmila Nguyen’s contract not to exceed \$720.00
 - a) Jarmila will be leading the parent math workshop scheduled for Saturday, February 23 from 10-3:00. See the attached flyers.

Public Comments:

Motion to:

Made by:

Motion is:

- 2. Review, Discussion, and Approval the renewal for BrainPop, not to exceed \$2,050.00.
 - a) BrainPop is one of our online resources for our families. This is a 12 month license.

Public Comments:

Motion to:

Made by:

Motion is:

- 3. Review, Discussion, and Approval of the hiring of another math tutor, Glenn Henning. Not to exceed: \$4,000.
 - a) Due to the fact that Charles is not available for all students who need additional math tutoring, we proceeded to find another tutor. Glenn is very qualified. He has a math credential and spent many years in upper grade classrooms.

Public Comments:

Motion to:

Made by:

Motion is:

- 4. Review, Discussion, and Approval of the ROA Comprehensive School Safety Plan, meeting all the Section of California Education Code 32280-32289.
 - a) Effective January 1, 2019, the School Safety Plan Bill became law (AB1747). This bill requires that during the writing and development of the comprehensive school safety plan, the school consult with a fire department and other first responder entities in addition to currently required entities. Any updates made to the plan need to be shared with the law enforcement agency, the fire department and other first responder entities. This plan has to be reviewed and approved annually by the board by March 1.

Public Comments:

Motion to:

Made by:

Motion is:

- 5. Review, Discussion, and Approval of the One-Time Funding for Charter Schools-Low Performing Students Block Grant (Benny) in the amount of \$29,000.00 (Benny).

Public Comments:

Motion to:

Made by:

Motion is:

6. Review, Discussion, and Approval of a stipend for Leslie Maple for the spring semester not to exceed \$5,000.00.

a) With Oxnard now offering 4 days of enrichment and the extra new teacher training and support Leslie has been offering to our teachers as well as our new families, I would like to request a stipend for Leslie for her extra duties.

Public Comments:

Motion to:

Made by:

Motion is:

7. Review, Discussion, and Approval of the increase of the contract with Coverall cleaning company, not to exceed \$255.00/month.

a) Coverall is our cleaning company. Since our new Suite V is a bit larger than the previous suite, they are increasing their monthly charges from \$204.00 to \$255.00/month for their weekly cleaning services.

Public Comments:

Motion to:

Made by:

Motion is:

8. Review, Discussion and Approval to change the board meeting start times from 6:30 (currently) to 7:00pm for the remaining board meetings of the 2018-19 school year.

a) This would affect the following board meetings: March 7, April 4, May 2, June 4.

Public Comments:

Motion to:

Made by:

Motion is:

9. Review, Discussion, and Approval to renew Edmentum's Reading Egg Program License. Not to exceed \$280.00.

a) This license will be valid from 2/18/2019-2/17/2020.

Public Comments:

Motion to:

Made by:

Motion is:

8. CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

None

The Chair of the Board will report on actions taken during closed session.

9. OPEN SESSION ACTION ITEMS

Public Comments:

Motion to:

Made by:

Motion is:

7. FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

8. ADJOURNMENT