

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the dial-in information below.

HELD VIA ZOOM:

Join Zoom Meeting

Time: May 7, 2020 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83969867773?pwd=em9KZWJDMUFmL2JtczdlcDkwVkZ6Zz09>

Meeting ID: 839 6986 7773

Password: 8GTnGX

Thursday, May 7, 2020

7:00 p.m. NEW TIME

Regular Meeting Location

River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

MINUTES

1) OFFICIAL OPENING OF THE MEETING

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

| | <i>Present</i> | <i>Absent</i> |
|--------------------------------|----------------|---------------|
| Chairman: Terri Childs | _X_ | _____ |
| Vice-Chair: Denise Filz | _X_ | _____ |
| Treasurer: Michael McCambridge | _X_ | _____ |
| Secretary: Jennifer Daugherty | _X_ | _____ |
| Parliamentarian: open | _____ | _____ |

- 1. Mission Statement - Mission Statement - Mission Statement - *River Oaks Academy is founded on the belief that all children are born with the capacity for life-long learning. Our mission is to help children find, nurture and sustain the passion that will lead to self-motivated, fulfilling, lifelong achievement, careers and relationships. To this end, we offer a non-traditional, TK-12 personalized-learning, independent study program.*
- 4. Emergency Additions to the Agenda
- 5. Approval of the Agenda for May 7, 2020

Motion to: Approve

Made by: Jennifer/Denise

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

2) ORGANIZATIONAL

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (10 min) None, Rudy will share later
2. Parent Advisory Council (PAC) – Informational (10 min) None
3. Teacher’s Report – Informational (10 min)
 - a. Leslie shared she has met with each teacher on Zoom for End of Year meetings
4. Oxnard Report (10 min)
 - a. Maria shared her report which can be found in the Board Binder
5. Student Report – Informational (10 min) None
6. Career Pathways Report – Informational (10 min) None
7. High School Guidance Counselor—Informational (10 min) None

Jennifer Anderson shared a report on Social Emotional Learning which may be found in the Board Binder.

5) REPORTS

1. Board Chairperson’s Report
 - a) Terri shared how good the news article in the paper was regarding ROA. She also shared Board positions will be changing which will be added to the June Agenda.
2. Individual Board Member Report - None
3. Director’s Report
 - a) Claudia shared her report which may be found in the Board Binder
4. BSA Report
 - a) Rudy shared news about the budget for the 2020-2021 school year. He will share more at the next Board meeting when they know more about budget cuts from the state will be due to the result of COVID 19.
5. VCOE Report - None

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the April 2, 2020 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks
5. Consideration to approve the ROA PAC Transaction Detail Report

Public Comments: None

Motion to: Approve

Made by: Dr. Mac/Jennifer

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

7) ACTION ITEMS

1. Review, Discussion, and Approval of the Agreement for Business Services between the *The Ventura County Schools Business Services Authority* and ROA; July 1, 2020-June 30, 2021.
 - a) This is our agreement for the services that the BSA (Benny/Rudy) renders.

Public Comments: None

Motion to: Approve

Made by: Denise/Dr. Mac

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

2. Review, Discussion, and Approval of the renewal of the APlus membership for the 20-21 school year; not to exceed: \$3,800.00
 - a) APlus is the Personalized Learning Organization to which we belong. We believe that this organization has been of incredible support with all the political events that are happening surrounding charter schools. The CEO, Jeff Rice, has been informing us regularly on all the new issues creeping up at the state level. Our membership to this organization is invaluable.

Public Comments: None

Motion to: Approve

Made by: Jennifer/Dr. Mac

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

3. Review, Discussion, and Approval to waive the SB 740 Requirement to spend 80% of the 2019-20 Revenues for Instructional/Instructional support due to the uncertainty of future State revenues caused by the COVID-19 crisis (Benny/Rudy).

Public Comments: None

Motion to: Approve

Made by: Denise/Jennifer

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

4. Review, Discussion, and Approval of the quote from Mystery Science for the renewal of our license for one year; not to exceed: \$499.00

- a) This quote is to renew our science license with Mystery Science.

Public Comments: None

Motion to: Approve

Made by: Dr. Mac/Jennifer

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

5. Review, Discussion, and Approval of a stipend for Kathy Jackson and Leslie Maple to organize, review and coordinate replacement of curriculum; inventory shelves; file portfolios at the offsite storage unit; organize STEM materials; check and print answer keys for a variety of textbooks and assessments; work on NGSS (science) syllabi; etc. after the school year ends at both sites, Westlake and Oxnard. Anticipated time needed: 2 weeks. Not to exceed \$2,500.00 each.

Public Comments: None

Motion to: Approve

Made by: Denise/Dr. Mac

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

6. Review, Discussion and Approval of adding additional funds for the following SPED service providers:
 - a. Andrea Bleacher, Speech Oxnard; not to exceed: \$5,800.00
 - b. Mary Beth Adams, Resource teacher Oxnard & Westlake; not to exceed: \$13,564.00
 - c. Sherry Franzino, Resource teacher Westlake, not to exceed: \$3,100.00

Public Comments: None

Motion to: Approve

Made by: Denise/Dr. Mac

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

7. Review, Discussion and Approval of adding additional funds for the following specialists:
 - a) Andrea Diamond, art/science workshops; not to exceed: \$1,710.00
 - b) Professor Egghead, science; not to exceed: \$480.00

- c) Laura Sether, academic writing; not to exceed: \$1,560.00
- d) Wonderland, movies; not to exceed: \$360.00
- e) Playwell Legos; not to exceed: \$750.00
- f) Lee Corkett, photography; not to exceed: \$300.00
- g) Human Nature Center, art; not to exceed: \$1,550.00
- h) Parker Anderson, not to exceed: \$450.00
- i) Greg Kindseth, Movies by Kids, not to exceed: \$390
- j) Ingrid Cassady, science, not to exceed: \$140.00
- k) PlayWell Lego, not to exceed: \$1,250.00
- l) Chris Jung, Minecraft Urban Planning; not to exceed: \$1,068.75
- m) Ralph D'Ignazio, guitar class; not to exceed: \$100.00
- n) Michael Voogd, cartoon class; not to exceed: \$1,500.00

Public Comments: None

Motion to: Approve with amendment of deleting letter e

Made by: Dr. Mac/Jennifer

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

- 8. Review, Discussion and Approval of the contract for Stephen Ware to help with facility maintenance when needed. Hourly rate: \$65.00; not to exceed \$3,000.00
 - a) Stephen has been doing handywork for us before. With the move out of our Oxnard facility we will need the help of a handyman to make minor repairs as they come up.

Public Comments: None

Motion to: Approve

Made by: Denise/Dr. Mac

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

- 9. Review, Discussion and Approval of the quote from Triumph Learning for a reorder of standards-aligned math and ELA consumables; not to exceed \$4,300.00 for math and \$5,400.00 for ELA.
 - a) These consumables are a curriculum that is very well liked by our staff and families.

Public Comments: None

Motion to: Approve

Made by: Jennifer/Dr. Mac

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

- 10. Review, Discussion and Approval of the following agreements with School Pathways:
 - a) For the usage of our School Information System and its features. Cost will depend on usage and student enrollment.
 - b) For the agreement with School Pathways for the SEDS Bridges Addendum to enter into an access agreement covering computer software products and services to import SPED information from SIRAS to School Pathways. One time set up fee: \$500.00 and annual maintenance fee of \$700.00
 - c) For the agreement with School Pathways to support ROA to report to CALPADS and also submit our CBEDS data; not to exceed: \$8,500.00

Public Comments: None

Motion to: Approve

Made by: Dr. Mac/Jennifer

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

11. Review, Discussion and Approval of the quote from Edgenuity for 65 online licenses. Not to exceed: \$5,850.00

- a) We have used Edgenuity for several years for classes that our high school students like to take online. We anticipate that we are going to need more licenses in the fall, but would like to start with 65. For the 19-20 school year, we had 85 licenses.

Public Comments: None

Motion to: Approve

Made by: Denise/Jennifer

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

12. Review, Discussion and Approval of the invoice from WordWare for the Base Service/Support of the 2 vending machines. This is an annual charge for both machines. Not to exceed: \$990.00

- a) This is an annual charge for the vending machine support.

Public Comments: None

Motion to: Approve

Made by: Dr. Mac/Denise

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

13. Review, Discussion and Approval of the COVID-19 Grading Policy.

Public Comments: None

Motion to: Approve

Made by: Dr. Mac/Denise

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

14. Review, Discussion, and Approval to use Document Tracking Services from Ventura County Schools Business Services Authority for the 2020-21 school year. Not to exceed \$320.00

Public Comments: None

Motion to: Approve

Made by: Jennifer/Dr. Mac

Motion is: Carried 4-0-0 with Terri, Denise, Dr. Mac and Jennifer in favor

8. CLOSED SESSION 8:20 pm

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

1. Public Employment
 - a) Title: Director Evaluation

The Chair of the Board will report on actions taken during closed session.

9. OPEN SESSION ACTION ITEMS

Public Comments:

Motion to:

Made by:

Motion is:

7. FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

8. ADJOURNMENT 8:59 pm

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting: Claudia Weintraub at claudia.weintraub@roavc.com or 805 777-7999