

RIVER OAKS ACADEMY

Parent Advisory Council (PAC)

Leslie Maple, Lead Teacher / Liaison (Westlake)

Parent Members:

Teresa Le (President)-present

Open Position (Vice President)

Jennifer Noorzai (Secretary)-present

Joie Koenig (Treasurer)-absent

Allison Kemmerer (Parliamentarian)-present

AGENDA & MINUTES

December 16, 2020 @ 12pm (Via Zoom)

1. PAC ANNOUNCEMENTS (20 MIN)

- Theme of the Month-Traditions Teresa talked about the theme and traditions. For example she discussed the family tradition of her house. (Small gift for Christmas Eve.)
- Jennifer discussed her traditions for the month of December. Small gift for Christmas Eve and pajamas. Family gathering for a meal at Christmas. In the Fall- peeling of pomegranate fruits
- Allison shared she usually has Thanksgiving with a big family, but not this year.
- Leslie's tradition is Christmas Eve and dinner with family. Due to Covid it will be smaller.
- Board Member Update- Teresa went to the board meeting. Discussed updates for PAC. Posted newsletter on ROA website for everyone.. Any new ideas please send to Teresa. Welcome Gretchen Gillis to ROA (Administration Assistant). Talked to Claudia T-shirts sales which are approved and financed with PAC funds that have to be pre-approved prior to spending. Community service for PAC to run next year, for example food and gifts. PAC does not have it's checkbook. Forwarding all the minutes to Tezo about the PAC meeting for ROA-posted on the website.
- By laws remain the same, we can revise later if needed. Talking about making them guidelines so it's not so formal.
- Teacher Liaison Update-None
- Treasury Report Balance is the same this time-no funds spent since last mtg. Treasurer not present.
- Upcoming Board Meetings: 1/7, 2/4, 3/4, 4/1, 5/6
- Upcoming PAC Meetings via Zoom @12 noon: 1/13, 2/10, 3/10, 4/14, 5/12

2. FAMILY EVENTS

- None planned for December or January

3. FUNDRAISERS (10 MIN)

- ROA Spirit T-Shirt Sales- Updated status and approved first round of art. Leslie suggested shrinking the owl a little bit. Teresa will submit changes and ask final approval at January's PAC meeting.

- Amazon mentioned in newsletter-researching any donations-none noted per finance office - [Teresa is checking the balance of Amazon Smile and to see if we are registered properly.](#)
- Online Book Fair- Maybe Spring 2020?-Can someone reach out to find some vendors that handle online sales and report back by February mtg? [Look to find some vendors. Check out Osbourne Books.](#)
- Joie had a suggestion to pick a cause for the profits of some fundraising-Updates from ROA regarding this suggestion and future fundraising events-[PAC will look at promoting student/teacher events with fundraising in the future but ROA Board does not want student funds to support outside causes. We can organize non-financial support like community service events.](#)

4. NEW ITEMS / OTHER IDEAS (5 MIN)

- Goals and visions of PAC this year-[Continue to support ROA students and staff](#)

5. FOLLOW UP / PENDING ITEMS (5 MIN)

Wishing everyone a wonderful winter break! Meeting adjourned!