

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the dial-in information below.

Thursday, February 4, 2021

7:00 p.m.

ZOOM MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/84902202848?pwd=aXZxN2tMd3RUMUM3QUxWYkdmZ2YxUT09>

Meeting ID: 849 0220 2848

Passcode: 4184U6

Regular Meeting Location

River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

AGENDA

1) OFFICIAL OPENING OF THE MEETING

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Terri Childs	_____	_____
Vice-Chair: Jennifer Daugherty	_____	_____
Treasurer: Dr. Michael McCambridge	_____	_____
Secretary: Pamela Keller	_____	_____
Parliamentarian: Dr. Michael Hillis	_____	_____

Mission Statement - *River Oaks Academy is founded on the belief that all children are born with the capacity for life-long learning. Our mission is to help children find, nurture and sustain the passion that will lead to self-motivated, fulfilling, lifelong achievement, careers and relationships. To this end, we offer a non-traditional, TK-12 personalized-learning, independent study program.*

- 4. Emergency Additions to the Agenda
- 5. Approval of the Agenda for February 4, 2021

Motion to:

Made by:

Motion is:

2) ORGANIZATIONAL

N/A

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (2 min)
2. Parent Advisory Council (PAC) – Informational (2 min)
3. Teacher’s Report – Informational (2 min)
4. Oxnard Report (2 min)
5. Student Report – Informational (2 min)
6. Career Pathways Report – Informational (2 min)
7. High School Guidance Counselor – Informational (2 min)

5) REPORTS

1. Board Chairperson’s Report
2. Individual Board Member Report
3. Director’s Report
4. BSA Report
5. VCOE Report

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the January 7, 2021 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks
5. Consideration to approve the ROA PAC Transaction Detail Report

Public Comments:

Motion to:

Made by:

Motion is:

7) ACTION ITEMS

1. Review, Discussion, and Approval of the renewal for BrainPop, not to exceed \$2,360.00
 - a. BrainPop is one of our online resources for our families. This is a 12 months license.

Public Comments:

Motion to:

Made by:

Motion is:

2. Review, Discussion, and Approval of the ROA Summer ACA Day program calendar Track C.
 - a. In order to offer the summer ACA day program for our current ROA students, we need to adopt a separate Track for the School Information System (School Pathways) to be able to record all academic work for those students without claiming any ADA.

Public Comments:

Motion to:

Made by:

Motion is:

3. Review, Discussion, and Approval of the reviewed ROA Comprehensive School Safety Plan, meeting all the Section of California Education Code 32280-32289.
 - a. Effective January 1, 2019, the School Safety Plan Bill became law (AB1747). This bill requires that during the writing and development of the comprehensive school safety plan, the school consult with a fire department and other first responder entities in addition to currently required entities. Any updates made to the plan need to be shared with the law enforcement agency, the fire department and other first responder entities. This plan has to be reviewed annually and approved with any changes, if necessary, by the board March 1. Staff and stakeholders reviewed this plan and found no changes were needed.

Public Comments:

Motion to:

Made by:

Motion is:

4. Review, Discussion, and Ratification to pay Julie Tunick for her invoice for December, 2020. Her services for the social-emotional support for staff and students exceeded the amount originally encumbered; additional funds not to exceed: \$1,000.00

- a. Julie has been working with students and staff to extend social-emotional support during these difficult times.

Public Comments:

Motion to:

Made by:

Motion is:

5. Review, Discussion, and Ratification of:

- a. The resignation letter from Dana Scheumaker, Science/Auxiliary teacher, effective, January 19th, 2021
- b. Ray Clayton: change to full-time Science/Auxiliary teacher, effective January 1, 2021

Public Comments:

Motion to:

Made by:

Motion is:

6. Review, Discussion, and Approval of the cost to update our website; not to exceed \$2,000.00

- a) The Illusion Factory is updating our Wordpress theme. When using Wordpress to run a website, you can use a free design theme provided by Wordpress or you can use a custom theme designed by an outside company that is compatible to work with Wordpress. We had our custom theme built by The Illusion Factory.

Wordpress just had a major update to its website management system and has asked us to upgrade for free to their new management system which is called Wordpress 5.6. When we upgraded, some parts of our website did not work correctly. That is because our custom theme is not 100% compatible with this new Wordpress management system. Wordpress is allowing those of us with these types of problems during this transition to temporarily use a code to allow functionality of our website. Wordpress is urging us to update our theme or else our website will not function properly after this grace period.

Illusion Factory will update our theme so that we can be in 100% compliance with Wordpress and maintain our website running smoothly.

Public Comments:

Motion to:

Made by:

Motion is:

7. Review, Discussion, and Ratification of the following positions:

- a. For Special Education, the following position numbers:

20213001
20213002
20213003

20213004
20213005
20213006
20213007
20213008
20213009
20213010
20213011

b. For our Workshop Specialists, the following position numbers:

20215001
20215002
20215003
20215004
20215005
20215006
20215007
20215008
20215009
20215010
20215011

c) For tutoring, the following position:

202110010

Public Comments:

Motion to:

Made by:

Motion is:

8. Review, Discussion, and Approval of the quote from School Speciality/Triumph Learning for new science materials; not to exceed: \$749.68

a. These are materials for our middle school sciences. We need to replenish these consumables.

Public Comments:

Motion to:

Made by:

Motion is:

9. Review, Discussion, and Approval of adding funds to Antonio Mendoza's account for regular disinfecting of our Westlake facility to continue through May 2021. Not to exceed: \$2,400.00

Public Comments:

Motion to:

Made by:

Motion is:

8. CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

None

9. OPEN SESSION ACTION ITEMS

Public Comments:

Motion to:

Made by:

Motion is:

10. FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

11. ADJOURNMENT:

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting: Claudia Weintraub at claudia.weintraub@roavc.com or 805 777-7999