

**River Oaks Academy**  
REGULAR MEETING OF THE GOVERNING BOARD

**Thursday, May 6, 2021**  
**7:00 p.m.**

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the dial-in information below.

**HELD VIA ZOOM:**  
**Join Zoom Meeting**

Join the Zoom meeting:

<https://us02web.zoom.us/j/84167783362?pwd=SkI1UDI0ME1Fa2orb0pqakJ5bVhjUT09>

Meeting ID: 841 6778 3362

Passcode: LCAqp4

One tap mobile

+16699006833,,84167783362#,,,,\*821816# US (San Jose)

+12532158782,,84167783362#,,,,\*821816# US (Tacoma)

Regular Meeting Location

River Oaks Academy  
920 Hampshire Rd. Suite X  
Westlake Village, CA 91361  
[www.riveroakscharter.com](http://www.riveroakscharter.com)

**AGENDA**

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**1) OFFICIAL OPENING OF THE MEETING**

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Terri Childs	_____	_____
Vice-Chair: Jennifer Daugherty	_____	_____
Treasurer: Dr. Michael McCambridge	_____	_____
Secretary: Pamela Keller	_____	_____
Parliamentarian: Dr. Michael Hillis	_____	_____

- 4. Mission Statement - Mission Statement - Mission Statement - *River Oaks Academy is founded on the belief that all children are born with the capacity for life-long learning. Our mission is to help children find, nurture and sustain the passion that will lead to self-motivated, fulfilling, lifelong achievement, careers and relationships. To this end, we offer a non-traditional, TK-12 personalized-learning, independent study program.*

5. Emergency Additions to the Agenda
6. Approval of the Agenda for May 6, 2021

*Motion to:*

*Made by:*

*Motion is:*

## **2) ORGANIZATIONAL**

## **3) PUBLIC HEARING: 2021-2022 LOCAL CONTROL ACCOUNTABILITY PLAN**

## **4) PUBLIC COMMENTS**

*Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.*

## **5) INFORMATION AND DISCUSSION ITEMS**

*These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.*

1. Budget Committee – Informational (5 min)
2. Parent Advisory Council (PAC) – Informational (5 min)
3. Teacher’s Report – Informational (5 min)
4. Oxnard Report (5 min)
5. Student Report – Informational (5 min)
6. Career Pathways Report – Informational (5 min)
7. High School Guidance Counselor—Informational (5 min)

## **6) REPORTS**

1. Board Chairperson’s Report
2. Individual Board Member Report
3. Director’s Report
4. BSA Report
5. VCOE Report

## **7) CONSENT AGENDA ITEMS**

*Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.*

1. Consideration to approve the April 1, 2021 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders

4. Consideration to approve the ROA Board Report of Commercial Checks
5. Consideration to approve the ROA PAC Transaction Detail Report

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

## 8) ACTION ITEMS

1. Review, Discussion, and Approval of the Independent Auditors' Report for the 2019-2020 (Rudy)
  - a) In accordance with Education Code 41020, Local Educational Agencies (LEA) must have an audit that covers all funds and accounts and that addresses financial management and compliance with laws and regulations

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

2. Review, Discussion, and Approval of the ELO (Extended Learning Opportunity) Grant Spending Plan.
  - a) The ELA Plan must be completed by LEA that receive ELO Grant funds. The plan must be adopted by the governing board at a public meeting on or before June 1, 2021 and must be submitted to the chartering authority within 5 days of approval. The grant funds are to be used to implement a learning recovery plan that provides additional and supplemental instruction, support for social and emotional well-being. Supplemental instruction means that the instructional programs provided are in addition to and complementary to the regular instructional programs.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

3. Review, Discussion, and Approval of the renewal of the APlus membership for the 21-22 school year; not to exceed: \$4,094.50
  - a) APlus is the Personalized Learning Organization to which we belong. We believe that this organization has been of incredible support with all the political events that are happening surrounding charter schools. The CEO, Jeff Rice, has been informing us regularly on all the new issues creeping up at the state level. Our membership to this organization is invaluable.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

4. Review, Discussion, and Approval to waive the SB 740 Requirement to spend 80% of the 2020-2021 Revenues for Instructional/Instructional support due to the uncertainty of future State revenues caused by the COVID-19 crisis (Rudy).

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

5. Review, Discussion, and Approval of a stipend for Kathy Jackson and Leslie Maple to organize, review and coordinate replacement of curriculum; inventory shelves; file portfolios at the offsite storage unit; organize STEM materials; check and print answer keys for a variety of textbooks and assessments; work on NGSS (science) syllabi; etc. after the school year ends at both sites, Westlake and Oxnard. Anticipated time needed: 2 weeks. Not to exceed \$2,500.00 each.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

6. Review, Discussion and Approval of the purchase of the following materials to replace and replenish our supplies for our families:
- a) Triumph Learning (ELA materials); not to exceed \$2,000.00
  - b) Rainbow Resources (ELA materials); not to exceed: \$10,200.00
  - c) Jump Math; not to exceed: \$1,100.00
  - d) Math U See; not to exceed: \$700.00
  - e) Triumph Math; not to exceed: \$9,000.00

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

7. Review, Discussion and Approval of the quote from Mystery Science to renew our school membership for the 2021/22 school year. Not to exceed \$799.00
- a) The subscription is for the period of July 1, 2021-June 30, 2022

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

8. Review, Discussion and Ratification of the following vendors for our Mini Virtual Workshop session from April 12<sup>th</sup> through May 14<sup>th</sup>, 2021 (5 weeks).
- a) Beyond the Toolbox, Ben Pfister: Lego Engineering; Artistic Math, The Great Maze Escape; not to exceed: \$2,651.00

- b) Parker Anderson: Spanish Immersion; Critter Squad, Kids Cooking Academy; not to exceed: \$1,125.00
- c) Wonderland: Film Editing/Acting; not to exceed: 750.00
- d) Human Nature Center: Natural arts; not to exceed: \$1,100.00
- e) Jon Bernstein, creative writing; not to exceed: \$1,000.00
- f) Julie Tunick, SEL; not to exceed: \$1,500.00
- g) Jennifer Mundy, SEL; not to exceed: \$1,500.00

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

9. Review, Discussion and Approval of the following service quotes with School Pathways; \$24,676 (that includes an 11% discount on the Product Subscriptions below) and \$9,916.95 for the Calpads consulting Service Package for a total of **\$34,593.61** for the period of July 1, 2021-June 30, 2022.

- a) Software Subscription 1 School \$500.00
- b) ParentSquare Bridge - Software Subscription 1 School \$500.00
- c) PLS - Software Subscription 317 Student \$15,216.00
- d) PLSIS - Software Subscription 317 Student \$7,500.00
- e) RegOnline - Software Subscription 317 Student \$1,000.00
- f) SEDS Export Bridge - Software Subscription 1 School \$500.00
- g) SEDS Import Bridge - Software Subscription 1 School \$500.00
- h) SPArchiving - Software Subscription 317 Student \$2,092.20

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

10. Review, Discussion and Approval of the quote from Edgenuity for 65 online licenses for 3 years. Not to exceed: \$17,442.00

- a) We have used Edgenuity for several years for online classes that our high and middle school students like to take online. We will also use these licenses for our Summer Academy. Purchasing these licenses for 3 years, will give us a significant discount and save us over \$3,000.00

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

11. Review, Discussion and Ratification of the invoice from Mr. D Math for the piloting of the CAASPP test prep program; not to exceed: \$3,600.00

- a) ROA participated in Mr. D's test prep pilot program this year to help our students be more successful with the CAASPP math test, which we are in the process of administering.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

- 12. Review, Discussion and Approval of the quote from School Planner for 120 21-22 planners for our high school students. Not to exceed: \$800.00
  - a) To help our high school students with their executive functioning skills, we hand out a planner to them to log their daily work and assignments and keep track of future ones and meetings, etc.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

- 13. Review, Discussion, and Approval to of the River Oaks Academy Virtual Learning Code of Conduct policy.
  - a) Due to the continuation of ROA offering virtual/online classes, we felt the need to have a comprehensive Code of Conduct policy to ensure that virtual/online learning continues to be in an environment where all students will benefit and outline the expected student behavior on those classes.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

## **9. CLOSED SESSION**

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

- 1. Public Employment
  - a) Title: Director Evaluation

The Chair of the Board will report on actions taken during closed session.

## **10. OPEN SESSION ACTION ITEMS**

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

## **11. FUTURE AGENDA ITEMS**

*These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.*

## 12. ADJOURNMENT

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A  
DISABILITY**

**Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting: Claudia Weintraub at [claudia.weintraub@roavc.com](mailto:claudia.weintraub@roavc.com) or 805 777-7999**