

River Oaks Academy Charter
Virtual Learning Code of Conduct

Standards of conduct are just as important in our virtual (online) classes and workshops as they are at our resource centers and appropriate student behavior is expected. To ensure that all students and their families understand the behavioral expectations and norms for an online environment, River Oaks Academy Charter has developed a “Virtual Learning Code of Conduct” that all students will be expected to follow.

The Virtual Learning Code of Conduct addresses students’ online interactions with staff and other students as well as students’ individual actions. The virtual code of conduct is intended to complement, not replace, existing behavior policies and expectations, including those related to acceptable use, social media, electronic communications, and data security.

1. Students are expected to use respectful language when speaking and when communicating through text and/or chat features. Students are not to use obscene, profane, threatening, and/or disrespectful language or images in any communication with staff, and/or other students.
2. Student conduct or behavior may not interfere with or disrupt the teaching and learning process.
3. Students may not refuse to follow the rules of the specific virtual classroom.
4. Students may not unmute themselves when the teacher/instructor has placed students on mute.
5. Students may not exhibit behavior which embarrasses a person or group of persons.
6. Students may not use inappropriate discussion forums or synchronous chat rooms.
7. All communication with other students must be class related in nature and must be polite, courteous, and respectful. The sending of unsolicited emails and/or messages to other classmates is not appropriate.
8. Whenever possible, students should turn on their cameras while classes take place. If/when this is not possible, a student self-photo, or “selfie,” could be used, so that they are easily recognizable to others.
9. Students must use a self-photo, or “selfie,” and video feed background that is appropriate for an educational environment and not distracting to other students. Teachers and administration reserve the right to determine if a profile picture and/or video feed background is inappropriate or distracting. Students using an inappropriate or distracting profile picture or video feed background will be asked to update their settings.
10. Students are expected to be dressed appropriately for all classes. The River Oaks Academy Dress Code shall apply to all virtual learning environments.

11. During synchronous instruction, students are encouraged to find a quiet space where they will not be distracted from learning and participating in the class/workshop. Items that reveal personal information should be moved out of camera range.
12. Students shall not share or post videos (synchronous and/or asynchronous), pictures, or copies of either student-generated or teacher work on social media, gaming networks, or elsewhere online.
13. Classes and workshops are not to be recorded unless special permission has been obtained by staff/teachers/instructors from the students' parents. Students will be notified prior to the streaming or recording of instruction. Students are not permitted to record classes.
14. Security and Safety is a high priority, especially when the system involves many users. If you identify a security and/or safety problem in the district's devices and/or educational platform, notify your teacher or the ROA administration.
15. Students may not commit any "Electronic Acts", including cyber bullying, the definition and explanation of which can be found in great detail in our "Pupil Suspension and Expulsion Policy" in our Student Handbook.

Disciplinary Action

1. ROA students are subject to all local, state, and federal laws governing the Internet. Consequently, administration and staff will cooperate fully with local, state, or federal officials in any investigation related to illegal activities conducted through Internet access.
2. In the event there is a claim that a student has violated this policy, the student (and parents/guardians) will be notified of the suspected violation and given an opportunity to present an explanation.
3. Violations to the ROA Virtual Learning Code of Conduct will initiate the following procedure:
 1. Upon the violation, the teacher/instructor of the class or workshop will notify the Coaching Teacher and the administration.
 2. The administration will notify the student and parent/guardian of the violation.
 3. Based on the violation, the administration will determine what, if any, disciplinary action must be taken. If an investigation of the violation must occur, the student may be temporarily removed from ROA virtual classes/courses until the investigation is complete and appropriate disciplinary action is taken.
4. Disciplinary actions will be informed by the ROA Suspension and Expulsion Policy.