



920 Hampshire Road, Suite X, Westlake Village, CA 91361
Phone 805.777.7999 Fax 805.777.7998

July 26, 2021

OFFICIAL NOTICE RE ASSEMBLY BILL 104--GRADE CHANGE OPTION

Dear parent or guardian,

On Thursday, July 1st, 2021, Governor Newsom signed Assembly Bill 104 into law. This bill authorizes the parent, guardian, or education rights holder of a pupil, or a pupil who is 18 years of age or older, to request high school grades for the 2020-2021 school year be changed to Pass or No Pass on the pupil's transcripts.

The following information is pertaining to the parent/student rights to request grade changes under AB 104.

- Any pupil enrolled in a high school course in 2020-21 is eligible to request a grade change.
- Upon receipt of this notice, you will have 15 days to submit your application to request a grade change. Requests made after Wednesday, August 11th, will not be eligible.
- The high school courses requested for a Pass/No Pass must have been taken during the 2020-2021 academic year.
- The change will not negatively impact the pupil's GPA.
- The CDE will post a list of postsecondary institutions that will accept a Pass/No Pass*

Here is the link to the grade change application 2020-2021:

<https://www.cde.ca.gov/ci/gs/ps/documents/gradechange20form.pdf>

*Please note that some postsecondary institutions may not accept Pass/No Pass grades for admission purposes. For the 2020-21, the link below has the list of postsecondary institutions that will accept, for admission purposes, a transcript with a Pass or No Pass grade instead of a letter grade for an applicant pursuant to *Education Code* Section 49066.5(b).

<https://www.cde.ca.gov/ci/gs/ps/ab104surveyresults.asp>

If you have any questions, please contact Claudia Weintraub (claudia.weintraub@roavc.com), Maria Montagne (maria.montagne@roavc.com), or Richard Intlekofer (richard.intlekofer@roavc.com). You may email the application to any of the persons listed or drop it off at our Westlake facility (920 Hampshire Road, Suite X, Westlake Village).

Sincerely,

Maria Montagne
Instructional Coordinator