

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, April 7, 2022
6:00 p.m.

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the dial-in information below.

HELD VIA ZOOM:
Join Zoom Meeting

Join Zoom Meeting
<https://us02web.zoom.us/j/84940946296?pwd=am1ObIM0RFM4eVhZV0FONDITRkh0UT09> Meeting ID: 849 4094 6296 Passcode: 4jcaVS

Regular Meeting Location
River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

MINUTES

1) OFFICIAL OPENING OF THE MEETING 6:00pm

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Terri Childs	___ ✓ ___	_____
Vice-Chair: Dr. Michael Hillis	___ ✓ ___	_____
Treasurer: Benny Martinez	___ ✓ ___	_____
Secretary: Pamela Keller	___ ✓ ___	_____
Parliamentarian: Carrie VanAcker	___ ✓ ___	_____

- 1. Mission Statement - Mission Statement - *River Oaks Academy is founded on the belief that all children are born with the capacity for life-long learning. Our mission is to help children find, nurture and sustain the passion that will lead to self-motivated, fulfilling, lifelong achievement, careers and relationships. To this end, we offer a non-traditional, TK-12 personalized-learning, independent study program.*
- 2. Emergency Additions to the Agenda
- 3. Approval of the Agenda for April 7, 2022
Motion to: Approve
Made by: Dr. Hillis / Pamela

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

2) ORGANIZATIONAL

N/A

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (2 min)
2. Parent Advisory Council (PAC) – Informational (2 min) *Maria Montagne presented on behalf of PAC*
3. Teacher’s Report – Informational (2 min) *Leslie Maple recapped a successful Earth Day event, and teachers have been busy with CAASP testing.*
4. Oxnard Report (2 min) *Maria shared annual improvement survey results, which can be found in the Board Meeting binder.*
5. Student Report – Informational (2 min)
6. Career Pathways Report – Informational (2 min)
7. Social-Emotional Learning—Informational (2 min)
8. High School Guidance Counselor—Informational (2 min) *Richard Intlekofer gave update regarding: SAT/PSAT testing, many students doing dual enrollment with colleges, meeting with seniors and incoming 9th graders, High School Handbook has been revised for 22/23, and many graduating seniors are going on to various colleges in the fall.*

5) REPORTS

1. Board Chairperson’s Report *Ms. Childs attended the Earth Day event and had a great opportunity to get talk with parents and teachers. She loved seeing the different stations that mixed fun with learning and science. Ms. Childs expressed that she would like to see ROA focus on science as much as possible; the science field is becoming more important on a societal basis, and we should continue to ‘level up’ our science program. Ms. Childs believe that our ELA and Math program has received more support in the past, and now would be a good time to put more emphasis on the science program.*
2. Individual Board Member Report
3. Director’s Report
4. BSA Report
5. VCOE Report

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the March 3, 2022 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks
5. Consideration to approve the ROA PAC Transaction Detail Report

Public Comments: None

Motion to: Approve

Made by: Benny / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

7) ACTION ITEMS

1. Review, Discussion, and Approval of the purchase of an additional
 - a. 40 HP Chromebooks 11 G8-Education Edition; not to exceed: \$13,889.00
 - b. 40 MaxCases for the Chromebooks; not to exceed \$1,600.00

Public Comments: None

Motion to: Approve

Made by: Dr. Hillis / Pamela

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

2. Review, Discussion, and Approval of the renewal of our membership with the CSDC (Charter School Development Center). Not to exceed: \$1,038.00
 - a. We are a member of this organization which supports charter schools within the State of California.

Public Comments: None

Motion to: Approve

Made by: Pamela / Benny

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

3. Review, Discussion, and Approval of the administrator's stipend for the extra duty work hours for the Summer Academy (June 27-August 5); \$2,000.00 each per week.

Public Comments: None

Motion to: Approve

Made by: Benny / Pamela

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

4. Review, Discussion, and Approval of a stipend for Jennifer Anderson for being in charge of the daily Facts & Snacks for our K-8 students; not to exceed \$1,000.00 for the spring semester.
 - a. With the new legislation, this has been an added task for Jennifer to make sure that the daily Zoom meeting for Facts & Snacks is open and available, as well as daily attendance for all the students who participate for auditing purposes.

Public Comments: None

Motion to: Approve

Made by: Dr. Hillis / Benny

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

5. Review, Discussion, and Approval 4 additional Parent Connect meetings with Ms. Bonnie Vandenberg at \$80/session; not to exceed: \$320.00
 - a. Our parents who have attended these Parent Connect sessions expressed an interest in continuing the sessions for one more month. We therefore have added 4 more sessions.

Public Comments: None

Motion to: Approve

Made by: Pamela / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

6. Review, Discussion, and Approval of adding an annual subscription for taking site attendance with a barcode system through School Pathways; not to exceed \$750 for the annual subscription and \$500 for a one-time implementation charge for a total of \$1,250.00
 - a. We would like to add this feature to our current School Pathways (SIS) in order for us to better keep track of student hours at our resource centers. We will be able to figure the student hours into our funding determination calculation and be able to use some facility charge for the instructional 80% of the SB740 requirements by being able to document student attendance at the centers.

Public Comments: None

Motion to: Approve

Made by: Pamela / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

7. Review, Discussion, and Ratification to add another resource teacher to help with the student load in our SPED department:
 - a. Employee 21223014 SPED (Resource Teacher)

Public Comments: None

Motion to: Approve

Made by: Benny / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

8. Review, Discussion, and Approval of the Adapted Physical Education Specialist 2022-2023 Agreement with the VC SELPA to cover the proportional share of costs for services provided by them for Adapted PE when needed.
- Since we contract with the VC SELPA for certain services, such as OT and PT when needed, this is another service that we have utilized before on occasion and the VC SELPA is now asking for us to be participating in a proportional share of costs for such services for next year.

Public Comments: None

Motion to: Approve

Made by: Pamela / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

9. Review, Discussion, and Ratification to encumber additional funds for our nurse, Polly Vlasik. Not to exceed: \$500.00
- Polly is our nurse who takes care of our vision and hearing screenings and participated in IEPs when a nurse is needed to be present.

Public Comments: None

Motion to: Approve

Made by: Dr. Hillis / Pamela

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

10. Review, Discussion, and Approval of the following curriculum purchases; \$66,457.65.

Curriculum Associates / i-Ready	\$ 10,500.00
Imagine Learning / Edgenuity, Digital Library	\$ 13,000.00
Imagine Learning / Edgenuity, eDynamic Electives	\$ 990.00
Mystery Science	\$ 849.00
School Specialty / Triumph Learning	\$ 6,016.18
Singapore Math	\$ 5,720.30
Jump Math	\$ 2,632.50
Rainbow Resource / Saxon Math	\$ 404.55
Math-U-See	\$ 6,940.00
ELA All About Learning Press	\$ 1,305.20
ELA Rainbow Resource Center	\$ 1,850.60
Jac Kris Publishing / Winning with Writing	\$ 299.90
ELA School Specialty / Wordly Wise	\$ 584.14
ELA Evan Moor	\$ 2,609.84
ELA The Critical Thinking Co	\$ 559.70
Triumph ELA	\$ 5,455.30
Social Studies Rainbow Resource Center	\$ 3,312.44
Weekly Studies: Social Studies, Science, & Well-Being	\$ 3,428.00

Total:	\$ 66,457.65
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Public Comments: None

Motion to: Approve

Made by: Benny / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

8) CLOSED SESSION *Entered into closed session at 7:08pm*

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

1. Public Employment
 - a) Title: Director Evaluation
2. Conference with Legal Counsel—Anticipated Litigation (Gov. Code section 54956.9(d)(2): ([OAH Case No.: to be assigned])

The Chair of the Board will report on actions taken during closed session.

9) OPEN SESSION ACTION ITEMS *return to Zoom General Session Entered into open session at 8:32pm*

Public Comments: None

Motion to: The Board agreed unanimously to grant permission to, and authorize, the ROA Director to enter into settlement negotiations and a settlement agreement on behalf of River Oaks in the OAH Case Number 2022040114.

Made by: Pamela / Carrie

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

10) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

11) ADJOURNMENT 8:40pm

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting: Claudia Weintraub at claudia.weintraub@roavc.com or 805 777-7999