

**River Oaks Academy**  
REGULAR MEETING OF THE GOVERNING BOARD

**Thursday, June 2, 2022**  
**6:00 p.m.**

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the dial-in information below.

**HELD VIA ZOOM:**

Thursday, June 2 6:00 – 9:00pm

Location:

[https://us02web.zoom.us/j/84635089427?pwd=LdJ9JyTI9GmMCK\\_Xrr0O6CaEr9pJz.1](https://us02web.zoom.us/j/84635089427?pwd=LdJ9JyTI9GmMCK_Xrr0O6CaEr9pJz.1)

Meeting ID: 846 3508 9427 Passcode: 98h5d5

**REGULAR MEETING LOCATION**

River Oaks Academy  
920 Hampshire Road, Suite X  
Westlake Village, CA 91361  
[www.riveroakscharter.com](http://www.riveroakscharter.com)

**AGENDA**

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**1. OFFICIAL OPENING OF THE MEETING**

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Terri Childs	_____	_____
Vice-Chairman: Dr. Michael Hillis	_____	_____
Secretary: Pamela Keller	_____	_____
Treasurer: Benny Martinez	_____	_____
Parliamentarian: Carrie Van Acker	_____	_____

**4. Board Action Item:**

- a. Pursuant to Government Code Section 54953(e) The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the

circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

*Motion to:*

*Made by:*

*Motion is:*

Mission Statement - Mission Statement - Mission Statement - *River Oaks Academy is founded on the belief that all children are born with the capacity for life-long learning. Our mission is to help children find, nurture and sustain the passion that will lead to self-motivated, fulfilling, lifelong achievement, careers and relationships. To this end, we offer a non-traditional, TK-12 personalized-learning, independent study program.*

5. Emergency Additions to the Agenda
6. Motion to Approve the Agenda for June 2, 2022

*Motion to:*

*Made by:*

*Motion is:*

## **2. ORGANIZATIONAL**

## **3. PUBLIC COMMENTS**

*Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.*

## **4. INFORMATION AND DISCUSSION ITEMS**

*These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.*

1. Budget Committee – Informational (10 min)
2. Teacher’s Report – Informational (10 min)
3. Oxnard Resource Center Report—Informational (10 min)
4. Student Report – Science Project Presentation--Informational (10 min)
5. Career Pathways Report – Informational (10 min)
6. High School Guidance Counselor Report—Informational (10 min)
7. SEL Report—Informational (10 min)
8. Universal Prekindergarten Implementation Plan – INFORMATION/DISCUSSION (10 Minutes)

- a. The CDE has established the Universal Prekindergarten (UPK) Planning and Implementation Grant. This grant requires River Oaks Academy Charter to establish a plan for how all children in the attendance area of the River Oaks Academy Charter will have access to a learning programs the year before kindergarten that meets the needs of parents. In accordance with EDC 8281.5 River Oaks Academy Charter is bringing our UPK plan to the board for consideration and as an information item.

## **5. REPORTS**

1. President's Report
2. Individual Board Member Report
3. Director's Report
4. BSA Report
5. VCOE Report

## **6. CONSENT AGENDA ITEMS**

*Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.*

1. Consideration to approve the May 5, 2022 Minutes
2. Consideration to approve the April 26, 2022 Minutes of the Budget Committee Meeting
3. Consideration to approve the ROA Financial Statement
4. Consideration to approve the ROA Board Report of Purchase Orders
5. Consideration to approve the ROA Board Report of Commercial Checks
6. Consideration to approve the ROA PAC Transaction Detail Report

## **7. ACTION ITEMS**

1. Review, Discussion, and Approval of River Oaks Academy Charter School's LCAP for 2022-2023 (Local Control Accountability Plan) and the Local Control Funding Formula (LCFF) Budget Overview for Parents. Charter Schools are required to develop, adopt, and annually update a three-year LCAP, using the template adopted by the California State Board of Education. The LCAP identifies how schools address the State's priorities and metrics, and how expenditures are in accordance with statutes. The LCAP includes a description of the annual goals for each student group for each state priority and for the local priorities identified by the governing board. A presentation of the Local Performance Indicators is

included in the presentation as a non-consent agenda item in conjunction with the adoption of the LCAP.

The following assembly of the documents has been followed:

- a. LCFF Budget Overview of Parents
- b. Supplement to the Annual Update to the 2021-22 LCAP
- c. Plan Summery
- d. Engaging Educational Partners
- e. Goals and Actions
- f. Increased or Improved Services for Foster Youth, English Learners, and Low-income students
- g. Action Tables
- h. Instructions

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

2. Review, Discussion, and Approval of River Oaks Academy Charter School’s 2022-23 Adopted Budget (Rudy)

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

3. Review, Discussion, and Approval of 2022-23 Proposition 30 Spending Plan (Rudy)
  - a) Anticipated use of the 2022-23 Prop 30 Education Protection Account Funds.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

4. Review, Discussion, and Approval of the 2022-23 Salary Schedules (Rudy)

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

5. Review, Discussion, and Approval of a minimum of a 5% (2.5%) bonus for staff up to no more than 10% (5%). (Rudy)

- a. We would like to propose a 5% (2.5%) up to 10% (5%) bonus for staff and depending on the funds available upon closing the 21/22 fiscal year. ROA staff has been working diligently throughout this pandemic and spent many hours above and beyond normal expectations to make sure ROA students were taken care of during the last 2 ½ years of the pandemic. We feel that ROA staff deserves to have that tremendous effort recognized.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

6. Review, Discussion, and Approval of the Local Agency Executive Compensation. (Rudy)
  - a) In accordance with SB 1436, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

7. Review, Discussion, and Approval of the Agreement for Business Services between the *The Ventura County Schools Business Services Authority* and ROA; July 1, 2022-June 30, 2023.
  - a) This is our agreement for the services that the BSA (Rudy) renders.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

8. Review, Discussion, and Approval of the renewal our annual subscription of 20 licenses (good from 7/26/22 through 7/26/23) with Time4Learning. Not to exceed \$5,100.00

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

9. Review, Discussion, and Approval of the YMC revised and fully updated Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy.

- a. This policy will also be on our website in compliance with Education Code section 221.61.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

- 10. Review, Discussion, and Approval of the annual year-end Board Resolutions and Resolution Memo. (Rudy)
  - a) Certification of Signatures for the Fiscal Year 2022-2023
  - b) Resolution 22-01; Authorization to Allow Appropriation/Budget Transfers; Fiscal Year 2022-23
  - c) Resolution 22-02; Appropriation of the Ending Balance to a Reserve
  - d) Resolution 22-03; Authorization for the Ventura County Office of Education to Make Budget Transfers

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

- 11. Review, Discussion, and Approval of River Oaks Academy's 2020 Exempt Organization tax return as prepared by CliftonLarsonAllen LLP (our auditors). (Rudy)

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

- 12. Review, Discussion, and Ratification of the renewal of our Liability and Worker's Compensation & Employer's Liability insurance with CharterSafe. Effective date: July 1, 2022-July 1, 2023. Not to exceed: \$66,332.00

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

- 13. Review, Discussion, and Approval Parsec Education Service Agreement; not to exceed \$3,200.00

- a. This is the agreement with Eugene Park for the 22/23 school year to perform our testing data analytics using our CAASPP and i-Ready data. This report will help us analyze and evaluate the academic outcomes and drive and adjust support for our students for the 22/23 school year.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

- 14. Review, Discussion, and Approval of the resignation letter from Pamela Keller to leave her position as a River Oaks Board member, effective, June 3, 2022, with the June 2022 Board Meeting being her last one.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

- 15. Review, Discussion, and Approval of the parent nominated Board Member, Martha Mata, to replace Pamela Keller. Martha submitted her biography and the ROA parents voted by sending in their vote to Rudy at the BSA. Rudy tallied the votes. The Board is asked to approve the parent nomination.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

- 16. Review, Discussion, and Approval of the renewal with Securly; not to exceed: \$550.25
  - a. We use this subscription to track and monitor the use of our iPads, which we hand out to our students.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

- 17. Review, Discussion, and Approval of the 2022-23 calendar for the Office Assistant (Oxnard).

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

18. Review, Discussion, and Approval of the River Oaks Academy 2022-23 School Year Calendar-Track B (revised).
- a. This calendar started originally on June 27<sup>th</sup>. However, we were advised by our auditor that we cannot start this track during the 21/22 fiscal year and hence have to move the start date to July 1 and extend it by 4 days in April to end on April 5<sup>th</sup> to have the required 175 school days for this track as well.

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

19. Review, Discussion, and Approval of the renewal of the following positions for the 2022-2023 school year.

<b>Emp Id</b>	<b>Title</b>
151600009	Teacher #1
151600013	Teacher #2
151600002	Teacher #3
151600001	Teacher #4
151600003	Teacher #5
171800032	Teacher #6
171800034	Teacher # 8
161700028	Teacher # 9
181900036	Teacher #10
202100037	Teacher #11
151600017	Educational Facilitator #1
181900035	Educational Facilitator #12
151600025	High School Counselor
212200001	Office Assistant
192000037	Educational Facilitator #14
192000038	Educational Facilitator #15
192000039	Educational Facilitator #16
192000049	Educational Facilitator #17
192000050	Educational Facilitator #18
192000051	Educational Facilitator #19
192000052	Education Facilitator #20
202100054	Administrative Assistant
212200055	Education Facilitator #22
212200056	Education Facilitator #23
212200057	Education Facilitator #24



212200060	Counseling Intern
212200059	Educational Facilitator #25
192001001	Tutor #1
192001002	Tutor #2
192001003	Tutor #3
192001004	Tutor #4
192001006	Tutor #6
192010008	Tutor #7
202110010	Tutor #8
20213001	SPED
20213003	SPED
20213004	SPED
20213005	SPED
20213008	SPED
20213011	SPED
20221001	SPED

*Public Comments:*

*Motion to:*

*Made by:*

*Motion is:*

## **8. CLOSED SESSION**

**During this meeting the Board may adjourn to Closed Session to review and consider the topics below:**

The Chair of the Board will report on actions taken during closed session.

## **9. OPEN SESSION ACTION ITEMS**

N/A

## **10. FUTURE AGENDA ITEM**

*These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.*

**11. ADJOURNMENT:** Time:

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL  
WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting: Claudia Weintraub at [claudia.weintraub@roavc.com](mailto:claudia.weintraub@roavc.com) or 805 777-7999.