

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the dial-in information below.

Thursday, February 3, 2022
6:00 p.m.

ZOOM MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/85357810370?pwd=SWxFNTVWQmtORW54MFE5MkE2cGl3dz09>

Meeting ID: 853 5781 0370
Passcode: Y90a0t

Regular Meeting Location
River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

MINUTES

1) OFFICIAL OPENING OF THE MEETING

1. Call to Order *6:00 PM*
2. Pledge of Allegiance
3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Terri Childs	— ✓ —	—
Vice-Chair: Dr. Michael Hillis	— ✓ —	—
Treasurer: Benny Martinez	— ✓ —	—
Secretary: Pamela Keller	— ✓ —	—
Parliamentarian: Carrie VanAcker	— ✓ —	—

4. Board Action Item:

- a. Pursuant to Government Code Section 54953(e) The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Motion to: Approve

Made by: Dr. Hillis / Carrie

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

Mission Statement - River Oaks Academy is founded on the belief that all children are born with the capacity for life-long learning. Our mission is to help children find, nurture and sustain the passion that will lead to self-motivated, fulfilling, lifelong achievement, careers and relationships. To this end, we offer a non-traditional, TK-12 personalized-learning, independent study program.

5. Emergency Additions to the Agenda *None*

6. Approval of the Agenda for February 3, 2022

Motion to: Approve

Made by: Benny / Pamela

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

2) ORGANIZATIONAL

N/A

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational (2 min)
2. Parent Advisory Council (PAC) – Informational (2 min)
3. Teacher’s Report – Informational (2 min) *Can be found in the Board Mtg. binder*
4. Oxnard Report (2 min) *Can be found in the Board Mtg. binder*
5. Student Report – Informational (2 min)
6. Career Pathways Report – Informational (2 min) *Can be found in the Board Mtg. binder*
7. High School Guidance Counselor – Informational (2 min)

5) REPORTS

1. Board Chairperson’s Report
2. Individual Board Member Report
3. Director’s Report

4. BSA Report
5. VCOE Report
6. Annual UPDATE to the 2021–22 LCAP Report and Presentation
 - a. Annual Update to the 2021–22 LCAP and Budget Overview for Parents California’s 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. Section 124(e) of Assembly Bill 130 requires LEAs to present an update on the Annual Update to the 2021–22 LCAP and Budget Overview for Parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the LEA. At this meeting, the LEA must include all of the following:
 - i. The Supplement to the Annual Update for the 2021–22 LCAP (2021–22 Supplement);
 - ii. All available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and
 - iii. Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.

The 2021–22 Supplement is considered part of the 2022–23 LCAP for the purposes of adoption, review, and approval, and must be included with the LCAP as follows:

The 2022–23 Budget Overview for Parents
 The 2021–22 Supplement
 The 2022–23 LCAP
 The Action Tables for the 2022–23 LCAP
 The Instructions for the LCAP Template

As such, the 2021–22 Supplement will be submitted for review and approval as part of the LEA’s 2022–23 LCAP.

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the January 13, 2022 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks

Public Comments: None

Motion to: Approve

Made by: Pamela / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

7) ACTION ITEMS

1. Review, Discussion, and Approval of the renewal for BrainPop, not to exceed \$2,600.00
 - a. BrainPop is one of our online resources for our families. This is a 12 months license.

Public Comments: None

Motion to: Approve

Made by: Benny / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

2. Review, Discussion, and Approval of the ROA Summer ACA Day program calendar Track C.
 - a. In order to offer the summer ACA day program for our current ROA students, we need to adopt a separate Track for the School Information System (School Pathways) to be able to record all academic work for those students without claiming any ADA.

Public Comments: None

Motion to: Approve

Made by: Pamela / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

3. Review, Discussion, and Approval of the Curriculum Associates quote for Phonics for Reading; not to exceed \$550.00.
 - a. We need to replenish these reading materials which are widely used by our students.

Public Comments: None

Motion to: Approve

Made by: Benny / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

4. Review, Discussion, and Approval of the following stipends:
 - a. Kathy Jackson; for teaching and continuous improvement of the CCS course; not to exceed \$2,000.00
 - b. Michal Rosenblum; for teaching and continuous improvement of the CCS course; not to exceed \$2,000.00
 - c. Leslie Maple; for coordinating all the assessments, including local assessments and CAASPP/CAA/CAST; not to exceed \$5,000.00
 - d. Leslie Maple; for additional weekly new teacher mentoring, training and support in additional areas, such as Pathways, Coaching Teacher procedures; record reviews to be audit ready; not to exceed: \$5,000.00

Public Comments: None

Motion to: Approve

Made by: Dr. Hillis / Benny

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

5. Review, Discussion, and Approval of quote from Imagine Learning for 10 more eDynamic Electives licenses; not to exceed \$990.00
 - a. We use these licenses for our high school students who choose to take an elective online.

Public Comments: None

Motion to: Approve

Made by: Pamela / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

6. Review, Discussion, and Approval of the reviewed ROA Comprehensive School Safety Plan, meeting all the Section of California Education Code 32280-32289.
 - a. Effective January 1, 2019, the School Safety Plan Bill became law (AB1747). This bill requires that during the writing and development of the comprehensive school safety plan, the school consult with a fire department and other first responder entities in addition to currently required entities. Any updates made to the plan need to be shared with the law enforcement agency, the fire department and other first responder entities. This plan has to be reviewed annually and approved with any changes, if necessary, by the board March 1.

Public Comments: None

Motion to: Approve

Made by: Benny / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

7. Review, Discussion, and Approval of quote from Enrollhand School and Nonprofit Growth Experts; not to exceed \$1,250 per month/per site for a total of \$12,500.00
 - a. The ad budget for Facebook and Instagram will include:
 - Extensive research of the prospective parent audience (incl. national and local prospective parent surveys)
 - Extensive research of your school and the competitive schools
 - The creation of a unique social media marketing plan for the school
 - Different types of ads (video ads, slideshow ads, static image ads, ebook ads, and infographic ads)
 - Targeted themes for each campaign that resonate with the specific parent segments in the area
 - Full optimization of the ads, including A/B testing
 - A report generated every week so you can monitor how the campaign and our work is going
 - The inquiry follow up process which is a basic follow up/scheduling process

Public Comments: None

Motion to: Approve

Made by: Pamela / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Pamela, Benny, and Carrie in favor

8. CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

None

9. OPEN SESSION ACTION ITEMS *None*

Public Comments: None

Motion to:

Made by:

Motion is:

10. FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

11. ADJOURNMENT: 7:48 PM

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting: Claudia Weintraub at claudia.weintraub@roavc.com or 805 777-7999