

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, November 4, 2021
6:00 p.m. NEW TIME
Meeting held in person
WESTLAKE VILLAGE Meeting Location
River Oaks Academy
920 Hampshire Road, Suite X
Westlake Village, CA 91361

Zoom Information for attendees who prefer to attend via Zoom
<https://us02web.zoom.us/j/83804500280?pwd=MIRnNm5SR0oxbHBnd2ZNSVVFT1NQUT09>

Meeting ID: 838 0450 0280
Passcode: 4g9489

MINUTES

1) OFFICIAL OPENING OF THE MEETING

- 1. Call to Order *6:03pm*
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairwoman: Terri Childs	__✓__	_____
Vice-Chair: Dr. Michael Hillis	_____	___✓__
Treasurer: Benny Martinez	__✓__	_____
Secretary: Pamela Keller	__✓__	_____
Parliamentarian: Carrie VanAcker	__✓__	_____

- 4. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
- 5. Emergency Additions to the Agenda *None*
- 6. Approval of the Agenda for November 4, 2021
 - Public Comments: None*
 - Motion to: Approve*
 - Made by: Pamela / Carrie*
 - Motion is: Carried 3-0-0; with Terri, Benny, Pamela, and Carrie in favor*

2) ORGANIZATIONAL

N/A

3) PUBLIC HEARING: Educator Effectiveness Funds 2021-2026 Spending Plan

Open: 6:06pm

Public Comments: None

Close: 6:11pm

4) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

5) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational
2. Parent Advisory Council (PAC) – Informational *Report given by Teresa Le*
3. Teacher’s Report – Informational *Report available in Board Meeting Binder*
4. Oxnard Report *Report available in Board Meeting Binder*
5. Student Report – Informational
6. Career Pathways Report – Informational
7. High School Guidance Counselor—Informational
8. SEL Report—Informational

6) REPORTS

1. Board Chairperson’s Report
2. Individual Board Member Report
3. Director’s Report
4. BSA Report
5. VCOE Report

7) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the Minutes for the October 7, 2021 Board Meeting
2. Consideration to approve the ROA Financial Statement

3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks

Public Comments: None

Motion to: Approve

Made by: Benny / Pamela

Motion is: Carried 3-0-0; with Terri, Benny, Pamela, and Carrie in favor

8) ACTION ITEMS

1. Review, Discussion, and Approval of Addendum B to the ROA Bylaws. Board Members new positions for the 2021-2022 school year and an updated list of Board Members.
 - a. As per the board discussion at the September 2, 2021 Board meeting, the Board's new positions were established for the 2021-2022 school year. Since we had a vacancy at that meeting, which was filled at our October 2021 board meeting, we are resubmitting the fully completed Addendum B for board approval.

Public Comments: None

Motion to: Approve

Made by: Pamela / Carrie

Motion is: Carried 3-0-0; with Terri, Benny, Pamela, and Carrie in favor

2. Review, Discussion, and Approval of the renewal of our subscription to "Mathseeds" for 35 licenses from 11/21/2020-11/20/2021; not to exceed \$385.00.
 - a. Mathseeds is a comprehensive online mathematics program for young students. It offers a full range of carefully structured lessons and activities that build math skills. ROA uses this program as an additional support that we offer to our families.

Public Comments: None

Motion to: Approve

Made by: Pamela / Carrie

Motion is: Carried 3-0-0; with Terri, Benny, Pamela, and Carrie in favor

3. Review, Discussion, and Approval of the renewal Invoice from ParentSquare for our annual subscription from 11/15/2021-11/14/2022; not to exceed \$2,500.00
 - a. This invoice is for our communication platform called ParentSquare, which we use regularly to inform parents of happenings at ROA.

Public Comments: None

Motion to: Approve

Made by: Benny / Pamela

Motion is: Carried 3-0-0; with Terri, Benny, Pamela, and Carrie in favor

4. Review, Discussion, and Approval of the following two speakers for our Family Speaker Series:
 - a. January presenter: Bette Levy Alkazian, LMFT; not to exceed: \$150
 - b. February presenter: Bonnie Vandenburg; not to exceed: \$150

Public Comments: None

Motion to: Approve

Made by: Pamela / Carrie

Motion is: Carried 3-0-0; with Terri, Benny, Pamela, and Carrie in favor

5. Review, Discussion, and Approval of our new scheduling platform, Sawyer. Not to exceed \$2,400 for an annual subscription (\$200/month)
 - a. This system will replace our current scheduling software, i-Class, the renewal of which would be due in December. We were looking for a more user-friendly platform and find that this one has many features that are more practical.

Public Comments: None

Motion to: Approve

Made by: Pamela / Benny

Motion is: Carried 3-0-0; with Terri, Benny, Pamela, and Carrie in favor

6. Review, Discussion, and Approval of a quote from MJP Technologies, Inc. for 25 Chromebook (Education Edition); not to exceed \$6,492.14
 - a. We are in need of additional laptops due to the fact that we have many of our current laptops loaned out to students and some staff members. We also still have some of our technology that is aging and need to replace those as well. At this time, we are considering that we are going to need more laptops to administer the CAASPP test in the spring.

Public Comments: None

Motion to: Approve

Made by: Benny / Pamela

Motion is: Carried 3-0-0; with Terri, Benny, Pamela, and Carrie in favor

9) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

N/A

10) OPEN SESSION ACTION ITEMS

N/A

11) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

12) ADJOURNMENT 7:15pm

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting: Claudia Weintraub at claudia.weintraub@roavc.com or 805 777-7999