

**River Oaks Academy
SPECIAL MEETING OF THE GOVERNING BOARD**

**Saturday, September 24, 2022 (in person meeting)
9:15 A.M. - 3:15 P.M.**

Join Zoom Meeting
<https://us02web.zoom.us/j/82283819114?pwd=Mm5wUGo3TERNbXJMdXRqSWZpNkZrUT09>
Meeting ID: 822 8381 9114
Passcode: m41U1e

Regular Meeting Location
River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

MINUTES

1) OFFICIAL OPENING OF THE MEETING 9:20 am

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

		<i>Present</i>	<i>Absent</i>
Chair:	Terri Childs	___X__	_____
Vice Chair:	Dr. Michael Hillis	___X__	_____ (via Zoom)
Board Member:	Martha Mata	___X__	_____
Treasurer:	Benny Martinez	___X__	_____ (arrived at 9:30)
Secretary:	Carrie VanAcker	___X__	_____

- 4. Emergency Additions to the Agenda

2) ORGANIZATIONAL

- 1. Election of Officers/discussion
 - a) Chairman of the Board
 - b) Vice-Chairman
 - c) Treasurer
 - d) Secretary
 - e) Parliamentarian

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting

is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) REPORTS

None

5) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. None

6) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

Board Retreat Agenda:

Special Guests:

Eric Premack, Executive Director, Charter Schools Development Center (CSDC)

Eugene Park (Founder) and Ryan Royer (Customer Success Manager) Parsec Education

Maria Montagne

Nick Humphrey

Jennifer Anderson

Crystal Serrano

Andrea Reider

Leslie Maple

1. Claudia Weintraub: Introduction (5 min)
2. Claudia Weintraub: Board/Director Roles; Governance Review (Full Brown Act training scheduled through VCOE in October)
3. Eric Premack, update on the State of Charters (9:30)
4. Organizational (Agenda Item #2) (**Action Item #7.1**)
5. Eugene Park: Review of CAASPP Dashboard and results from 2022 CAASPP testing (11:15)
6. Maria: Presentation on Academic intervention support
7. Nick Humphrey: Presentation on IT/technology and operations
8. Jennifer Anderson: Presentation on Social Emotional Learning program
9. Crystal Serrano and Andrea Reider: Presentation on Science Program
10. Leslie Maple: Presentation on Social Studies
11. Claudia Weintraub: Review of Procedures for Director Evaluation Process/Protocol/Director Evaluation Tool/Timeline review (5)

- a. **TimeLine for Director Evaluation for 2022-2023—Action Item #7.2**
- 12. Claudia Weintraub: 2022-2023 Director Goals review and discussion (10)
 - a. **2022-2023 Director Goals—Action Item #7.3**
- 13. Claudia Weintraub: Restructuring Proposal-**Action Item #7.4 a/b/c/d/e**
- 14. Closing (5)

7) ACTION ITEMS

1. Review, Discussion, and Approval of Addendum B to the ROA Bylaws; Board Members new positions for the 2022-2023 school year and an updated list of Board Members.
 - a) This reflects the Board Members' positions for the 22/23 school year. Addendum B to the ROA Bylaws will be updated accordingly.

Public Comments: None

Motion to: Approve the following positions for the Board members:

Terri Childs: Board Chairman

Dr. Michael Hillis: Board Vice-Chairman

Benny Martinez: Treasurer

Carrie Van Acker: Secretary

Marth Mata: Parliamentarian

Made by: Martha Mata/Carrie Van Acker

Motion is: Carried 4-0-1; with Terri, Dr. Hillis, Carrie, and Martha in favor

2. Review, Discussion, and Approval of the Director Evaluation Timeline for 2022-2023

Public Comments: None

Motion to: Approve

Made by: Martha Mata/Benny Martinez

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Benny, Carrie, and Martha in favor

3. Review, Discussion, and Approval of the Director's Goals for 2022-2023 Director Evaluation.

Public Comments: None

Motion to: Approve

Made by: Benny Martinez/Martha Mata

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Benny, Carrie, and Martha in favor

4. Review, Discussion, and Approval of restructuring proposal as presented to the board as per the attached flowchart.
 - a) Title change for current Director to Executive Director
 - b) Approval of new position: Resource Center Director/Director of Operations
 - c) Approval of new position: Resource Center Director/Director of Academics
 - d) Approval of new position: Teacher/Assessment Coordinator (TAC)
 - e) Various Leadership Stipend Positions

Public Comments: None

Motion to: Approve

Made by: Martha Mata/Carrie Van Acker

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Benny, Carrie, and Martha in favor

1) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

None

The President of the Board will report on actions taken, if any, during closed session.

2) FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. None

3) ADJOURNMENT of the Special Meeting: **3:45 PM**