

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, October 6, 2022

ZOOM

Join Zoom Meeting
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Meeting ID: 844 9715 6478
Passcode: p8rban

6:00 p.m. NEW TIME
REGULAR MEETING LOCATION

River Oaks Academy
920 Hampshire Road, Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

MINUTES

1. OFFICIAL OPENING OF THE MEETING 6:03PM

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairwoman: Terri Childs	__ ✓ __	_____
Vice Chair: Dr. Michael Hillis	_____	__ ✓ __
Parliamentarian: Martha Mata	__ ✓ __	_____
Treasurer: Benny Martinez	__ ✓ __	_____
Secretary: Carrie VanAcker	__ ✓ __	_____

4. Board Action Item:

Pursuant to Government Code Section 54953(e) The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Motion to: Approve
Made by: Martha / Carrie
Motion is: Carried 3-0-0; with Terri, Carrie, and Martha in favor

5. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
6. Emergency Additions to the Agenda
7. Motion to Approve the Agenda for October 6, 2022

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 3-0-0; with Terri, Carrie, and Martha in favor

2. ORGANIZATIONAL

None

3. PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4. INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational
2. Parent Advisory Council (PAC-Teresa) – Informational
3. Teacher’s Report (Leslie) – Informational
4. Operations Report (Nick)—Informational
5. Academics Report (Maria) – Informational
6. Student Report – Informational
7. Career Pathways Report (Kathy) – Informational
8. High School Guidance Counselor Report (Richard)—Informational

5. REPORTS

1. Chairman’s Report
2. Individual Board Member Report
3. Director’s Report
4. BSA Report
5. VCOE Report

6. CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the Minutes for the September 1, 2022 and the Board Retreat, September 24, 2022
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks
5. Consideration to approve the ROA PAC Transaction Detail Report
6. Consideration to approve the resignation from employee #202100037
7. Consideration to approve the new position #22231002 (Special Education Resource)
8. Consideration to approve the new position #22231003 (Special Education Psychologist)
9. Consideration to approve the new position #222310012 (High School Guidance Counselor)
10. Consideration to approve the new position #2223101013 (Clerical Assistant)
11. Consideration to approve moving employee #222310011 (science) on salary scale 01/CL4; Step 7; retroactive to September 1, 2022
12. Consideration to approve moving employee #212200056 (science) on salary scale 01/CL4; Step 7; retroactive to September 1, 2022

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 3-0-0; with Dr. Hillis, Carrie, and Martha in favor

7. ACTION ITEMS

1. Review, Discussion, and Approval to pay a \$500 stipend to Sandy Lulow for her supervision of the Speech and Language intern.
 - a) Sandy supervised this intern during her time at ROA. CSUN sent us a stipend check for Sandy. The check was sent to ROA. For us to extend the stipend to Sandy, we need the Board's approval.

Public Comments: None

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 3-0-0; with Terri, Carrie, and Martha in favor

2. Review, Discussion, and Approval of the Price quote from “*il*” (imagine learning) to purchase 20 Driver's Ed California licenses; not to exceed \$999.00
 - a) These licenses are for our students who choose this as an elective.

Public Comments: None

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 3-0-0; with Terri, Carrie, and Martha in favor

3. Review, Discussion, and Approval of the following vendor contracts:
 - a) Jennifer Mundy; offering SEL support for our staff; not to exceed \$2,500.00
 - b) Jamie Barstein, PhD with Spectrum Psych; offering a support group to parents with neurodiverse children; not to exceed \$3,250.00
 - c) Jamie Whittington-Studer; working with admin staff on public speaking skills; not to exceed \$1,500.00
 - d) Nick Fraher; Mr. Egghead; science classes; not to exceed \$4,350.00 (added workshop to the fall schedule)
 - e) Michael Voogd; Voogd Design; additional cost: \$1,800.00 (increase of class sizes)
 - f) Ben Pfister; DBA Beyond the Toolbox, an additional \$4,950.00 (increase of class size and length of class time)
 - g) Train Goat Gainz, an additional \$6,840.00 (increase of class sizes and added classes)

Public Comments: None

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 3-0-0; with Terri, Carrie, and Martha in favor

4. Review, Discussion, and Approval of MOU between Aspiranet, LEA, and Ventura County Office of Education/SELPA for Children's Special Education Mental Health Services.
 - a) To ensure that students with disabilities receive the special education and related services to address their social, emotional and behavioral needs according to the students IEP. Cost will depend on the minutes that are reflected in the IEP and will be billed by the Contractor, Aspiranet.

Public Comments: None

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 4-0-0; with Terri, Carrie, Benny, and Martha in favor

5. Review, Discussion, and Approval of the renewal for our subscription to Mango Languages; not to exceed: \$1,736.44
 - a) This license is for 30 students and for a subscription period from 10/01/2022-09/30/2023.

Public Comments: None

Motion to: Approve

Made by: Martha / Benny

Motion is: Carried 4-0-0; with Terri, Carrie, Benny, and Martha in favor

6. Review, Discussion, and Approval of the quote for additional technology needs for our ROA staff; not to exceed: \$16,747.09

- a) These are the technology needs of our staff. A variety of our staff members are still using their own laptops and other devices. We would like to provide them with the proper technology, so they can work more efficiently.

Public Comments: None

Motion to: Approve

Made by: Benny / Martha

Motion is: Carried 4-0-0; with Terri, Carrie, Benny, and Martha in favor

7. Review, Discussion, and Approval of the following items:

- a) Job Descriptions for:
 - (1) Director of Academics/RC Director
 - (2) Director of Operations/RC Director
 - (3) Assessment Coordinator
 - (4) Educator Support and Effectiveness Coordinator
- b) New Salary Schedules for the above positions
- c) Approval of the extra steps added to the Clerical Assistant’s salary schedule

Public Comments: None

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 4-0-0; with Terri, Carrie, Benny, and Martha in favor

2) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

None

The Chair of the Board will report on actions taken during closed session.

3) OPEN SESSION ACTION ITEMS

None

4) FUTURE AGENDA ITEM

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

5) ADJOURNMENT: Time: 7:10 pm

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A
DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting: Claudia Weintraub at claudia.weintraub@roavc.com or 805 777-7999