

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, December 8, 2022

6:00 p.m.

Regular Meeting Location

River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

ZOOM Log-in Information

Join Zoom Meeting

<https://us02web.zoom.us/j/83690865178?pwd=TzNyNE01bjg5Rk5aOHVuQjVDQnMrZz09>

Meeting ID: 836 9086 5178

Passcode: 0uK0D0

MINUTES

1) OFFICIAL OPENING OF THE MEETING 6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Terri Childs	— ✓ —	— — —
Vice-Chair: Dr. Michael Hillis	— — —	— ✓ —
Treasurer: Benny Martinez	— ✓ —	— — —
Secretary: Carrie Van Acker	— ✓ —	— — —
Parliamentarian: Martha Mata	— ✓ —	— — —

4. Board Action Item:

Pursuant to Government Code Section 54953(e) The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Motion to: Approve

Made by: Benny / Martha

Motion is: Carried 4-0-0; with Terri, Benny, Carrie, and Martha in favor

5. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*
6. Emergency Additions to the Agenda
7. Approval of the Agenda for December 8, 2022

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 4-0-0; with Terri, Benny, Carrie, and Martha in favor

2) ORGANIZATIONAL

N/A

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational
2. Parent Advisory Council (PAC-Teresa) – Informational
3. Teacher’s Report (Leslie) – Informational
4. Operations Report (Nick)—Informational
5. Academics Report (Maria)—Informational
6. Student Report – Informational
7. Career Pathways Report (Kathy) – Informational
8. SEL/Wellness Report (Jennifer)—Informational
9. High School Guidance Counselor Report (Richard/Moira)—Informational

5) REPORTS

1. Board Chairperson’s Report
2. Individual Board Member Report
3. Director’s Report
4. BSA Report
5. VCOE Report

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the November 3, 2022 Minutes and the November 8, 2022 Budget Meeting Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks
5. Consideration to approve the ROA PAC Transaction Detail Report

Public Comments: None

Motion to: Approve

Made by: Martha / Benny

Motion is: Carried 4-0-0; with Terri, Benny, Carrie, and Martha in favor

7) ACTION ITEMS

1. Review, Discussion, and Approval of the River Oaks Academy's 2023-2024 Track B School Calendars:
 - a. The 2023-2024 Track B Calendar
 - a) To continue with the planning for the 2023-2024 school year and the Summer Academy program, we need to submit the attached calendars to School Pathways and our business office.

Public Comments: None

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 4-0-0; with Terri, Benny, Carrie, and Martha in favor

2. Review, Discussion, and Approval of the following stipends for teacher special assignments:
 - a. The stipends below are based on a formula that we used, which differentiates between a variety of different special assignments that our teachers took upon themselves, such as: teaching workshop classes (10-weeks long); teaching semester classes/labs (for the entire fall semester); teachers taking on extra students (to help out with students assigned to a teacher who was out on leave); the Workshop Committee (year-long); the coordination of our Wellness Program (year-long); the work for our ELPAC testing and our EL students (year-long). The details of the teacher stipend for each special assignment are listed in the attachment in the board packet.

Staff	Total Amt. per Individual
Alicia Anka	\$ 1,500.00
Brooke Quandt	\$ 5,000.00
Chris Gostanian	\$ 10,800.00
Elyse Jaronczyk	\$ 2,100.00
Glenn Hening	\$ 5,000.00
Jennifer Anderson	\$ 5,000.00
Karina Russell	\$ 10,800.00
Kathy Jackson	\$ 3,600.00
Leina Ball	\$ 9,000.00
Michal Rosenblum	\$ 7,850.00
Sara McGuire	\$ 11,750.00
Susan Willard	\$ 500.00
Total	\$ 72,900.00

Public Comments: None

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 4-0-0; with Terri, Benny, Carrie, and Martha in favor

3. Review, Discussion, and Approval to add the following amount to our Outschool account; not to exceed: \$5,000.00

- a. We continue to use Outschool as an additional online platform to offer an extra opportunity for our families for virtual enrichment and academic classes. Our families enjoy the platform and are taking a large variety of “Flex” classes.

Public Comments: None

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 4-0-0; with Terri, Benny, Carrie, and Martha in favor

4. Review, Discussion, and Approval of the STS Education quote for 100 HP Chromebooks with the Google Chrome Licenses, warranty and 3 PC Carts as per quote #Q-26485; not to exceed \$33,158.51

- a. We continue to need more Chromebooks to be able to extend technology to all students. STS is a new vendor for us. We have priced the cost of the Chromebooks with a couple of different vendors and find that STS offers a higher quality Chromebook at a cheaper cost.

Public Comments: None

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 4-0-0; with Terri, Benny, Carrie, and Martha in favor

- 5. Review, Discussion, and Approval of contracting with HopSkipDrive for transportation services. This company is the leader for transportation with schools.
 - a. We have students who would benefit from coming to our campuses for academic support. Several of these students do not have transportation. We therefore feel that it would be beneficial to have a service available, which is used widely throughout the county, to help these students get to campus for such support. Pricing structure:

<u>Miles</u>	<u>Price per Ride</u>
2 miles	\$35.50
5 miles	\$43.75
8 miles	\$52.00
12 miles	\$63.00
15 miles	\$71.25

Public Comments: None

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 4-0-0; with Terri, Benny, Carrie, and Martha in favor

- 6. Review, Discussion, and Approval of the 2022-2023 1st Interim Budget (Rudy)
 - a. In accordance with Education code 47604.33(a): Each charter school shall annually prepare and submit the following reports to its chartering agency and the county superintendent of schools, or only to the county superintendent of schools if the county board of education is the chartering agency: (1) On or before December 15, an interim financial report. This report shall reflect changes through October 31.

Public Comments: None

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 4-0-0; with Terri, Benny, Carrie, and Martha in favor

8. CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

None

The Chair of the Board will report on actions taken during closed session.

9. OPEN SESSION ACTION ITEMS *NONE*

Public Comments:

Motion to:

Made by:

Motion is:

7. FUTURE AGENDA ITEMS

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

8. ADJOURNMENT *7:40pm*

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting: Claudia Weintraub at claudia.weintraub@roavc.com or 805 777-7999