

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, January 12, 2023
6:00 PM

Zoom Meeting Information

Join Zoom Meeting
<https://us02web.zoom.us/j/89468038735?pwd=NGExS0tudTRrRHQ2cjl4elBqZzN0dz09>
Meeting ID: 894 6803 8735
Passcode: 217k84

Regular Meeting Location
River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

AGENDA

1) OFFICIAL OPENING OF THE MEETING 6:00pm

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

| | <i>Present</i> | <i>Absent</i> |
|--------------------------------|----------------|---------------|
| Chairman: Terri Childs | _____ | ___ ✓ ___ |
| Vice-Chair: Dr. Michael Hillis | ___ ✓ ___ | _____ |
| Treasurer: Benny Martinez | ___ ✓ ___ | _____ |
| Secretary: Carrie VanAcker | ___ ✓ ___ | _____ |
| Parliamentarian: Martha Mata | _____ | ___ ✓ ___ |

4. Board Action Item:

- a. Pursuant to Government Code Section 54953(e) The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Motion to: Approve

Made by: Benny / Carrie

Motion is: Carried 4-0-0; with Dr. Hillis, Benny, and Carrie in favor

- 5. Mission Statement - *River Oaks Academy (ROA) is founded on the belief that all children are born with the capacity for brilliance. Our mission is to help children find, nurture, and sustain the passion that will lead to their individual forms of brilliance. To this end, we offer a non-traditional K-12 independent study program of individually designed curriculum and direction.*

- 6. Emergency Additions to the Agenda January 12, 2023 **None**

Motion to:

Made by:

Motion is:

2) ORGANIZATIONAL

N/A

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

- 1. Budget Committee – Informational
- 2. Parent Advisory Council (PAC-Teresa) – Informational
- 3. Teacher’s Report (Leslie) – Informational
- 4. Operations Report (Nick)—Informational
- 5. Academics Report (Maria)—Informational
- 6. Student Report – Informational
- 7. Career Pathways Report (Kathy) – Informational
- 8. High School Guidance Counselor Report (Richard/Moira)—Informational

5) REPORTS

- 1. Board Chairperson’s Report
- 2. Individual Board Member Report
- 3. Director’s Report
- 4. BSA Report
- 5. VCOE Report

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the December 8, 2022 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks
5. Consideration to approve the PAC Transaction Detail Report

Public Comments: None

Motion to: Approve

Made by: Benny / Carrie

Motion is: Carried 4-0-0; with Dr. Hillis, Benny, and Carrie in favor

7) ACTION ITEMS

1. Review, Discussion, and Approval of the Spring 2023 workshop vendors for Westlake and Oxnard:
 - a. Spring workshops will run for 10 weeks from the week of January 23rd, 2023 through April 6th, 2023 (with a one week “break” the week of March 13th)

| Vendor Name | Spring 2023 Cost |
|-----------------------|---------------------|
| 123 Rock | \$ 8,850.00 |
| Beyond the Toolbox | \$ 11,240.00 |
| Conejo Parks and Rec. | \$ 5,000.00 |
| Create Studio | \$ 4,920.00 |
| Creative Brain | \$ 3,000.00 |
| Critter Squad | \$ 3,600.00 |
| Ingrid Cassidy | \$ 3,300.00 |
| Jon Bernstein | \$ 2,800.00 |
| Kathryn Hofstetter | \$ 2,550.00 |
| Lanterns Global | \$ 4,400.00 |
| Michael Voogd | \$ 10,050.00 |
| Online Scribblers | \$ 1,080.00 |

| | |
|--------------------------------------|----------------------|
| Parker Anderson | \$ 7,000.00 |
| Shakespeare Kids | \$ 15,157.50 |
| Simple Touch | \$ 4,800.00 |
| The Human Nature Center | \$ 7,050.00 |
| The Makery | \$ 2,400.00 |
| Train Goat Gainz | \$ 14,070.00 |
| Young Rembrandts | \$ 14,800.00 |
| TOTAL COST FOR BOARD APPROVAL | \$ 126,067.50 |

Public Comments: None

Motion to: Approve

Made by: Benny / Carrie

Motion is: Carried 4-0-0; with Dr. Hillis, Benny, and Carrie in favor

2. Review, Discussion, and Approval of the 2022-23 Agreement with the Ventura County Office of Education Social/Emotional Services Specialist for 4 hours/week; cost per hour \$90.00; 12 weeks; not to exceed \$4,320.00
 - a. These services are required to help us meet our needs for our special education department.

Public Comments: None

Motion to: Approve

Made by: Carrie / Benny

Motion is: Carried 4-0-0; with Dr. Hillis, Benny, and Carrie in favor

3. Review, Discussion, and Ratification of the Memorandum of Understanding for the Provision of Special Education Mental Health Services with the Behavioral Health Department (County) for services rendered for our students with disabilities to receive the special education and related services needed to address their social, emotional and behavioral needs to receive FAPE; not to exceed: \$10,422.80
 - a. This is for services that we anticipate that need to be delivered to several of our students with disabilities. However, services may need to change depending on individual needs.

Public Comments: None

Motion to: Approve

Made by: Benny / Carrie

Motion is: Carried 4-0-0; with Dr. Hillis, Benny, and Carrie in favor

4. Review, Discussion, and Approval of the 2021-2022 School Accountability Report Card (SARC)
 - a. Per Education Code Sections 33126 and 35256 the data that is contained in these documents needs to be provided to the CDE no later than February 1, 2023. Please note that this SARC is incomplete, since the CDE has not yet released its data. However, we have to board approve it before February 1; therefore, we are approving it in the current state and may bring it back to you once the CDE data is released.

Public Comments: None

Motion to: Approve

Made by: Carrie / Benny

Motion is: Carried 4-0-0; with Dr. Hillis, Benny, and Carrie in favor

5. Review, Discussion, and Approval of the 2023-2024 Office Staff work calendar and fifteen (15) paid administrative staff holidays.
 - a. Paid administrative staff holidays are: New Year's Day, MLK Jr. Holiday, Presidents' Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving; Wednesday before Thanksgiving, Friday after Thanksgiving, Day before Christmas, Christmas Day, New Year's Eve, Local Designated Holidays.

Public Comments: None

Motion to: Approve

Made by: Carrie / Benny

Motion is: Carried 4-0-0; with Dr. Hillis, Benny, and Carrie in favor

6. Review, Discussion, and Approval of adding 15 more eDynamic Electives licenses through Edgenuity; not to exceed: \$1,485.00
 - a. Edgenuity is one of our online platforms. Many of our high school students take elective classes with eDynamic and academic classes through Edgenuity. These licenses are also used for our Summer Academy and are valid for one year. They are reusable for multiple students within that one-year cycle.

Public Comments: None

Motion to: Approve

Made by: Carrie / Benny

Motion is: Carried 4-0-0; with Dr. Hillis, Benny, and Carrie in favor

7. Review, Discussion, and Approval of the 2022 Art and Music Discretionary Block Grant Plan.
 - a. ROA was awarded \$239,168 for this grant. The grant is used for in a couple of areas, including the research and development of new curriculum as well as operational expenses.

Public Comments: None

Motion to: Approve

Made by: Carrie / Benny

Motion is: Carried 4-0-0; with Dr. Hillis, Benny, and Carrie in favor

8. Review, Discussion, and Approval of
 - a. Changing the part-time employee #222310009 to a full-time position.
 - i. This position covers the focus room hours at our Westlake facility. The employee is fully credentialed and will also become a coaching teacher and tutor. The employee will be on the auxiliary salary schedule.
 - b. Adding employee #222310014 as another part-time science auxiliary teacher. The employee will be on the auxiliary salary schedule.

Public Comments: None

Motion to: Approve

Made by: Carrie / Benny

Motion is: Carried 4-0-0; with Dr. Hillis, Benny, and Carrie in favor

8. CLOSED SESSION *Open session ended at 7:02pm. Entered into closed session at 7:10pm*

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

1. **PUBLIC EMPLOYMENT (Gov. Code section 54957(b)(1))**
Title: Director Evaluation

The Chair of the Board will report on actions taken during closed session.

No actions taken during closed session

9. OPEN SESSION ACTION ITEMS *Entered into Open session at 7:45pm*

Public Comments: None

Motion to:

Made by:

Motion is:

10. FUTURE AGENDA ITEMS *None*

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

11. ADJOURNMENT *7:47pm*

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH
A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting: Claudia Weintraub at claudia.weintraub@roavc.com or 805 777-7999