

River Oaks Academy
REGULAR MEETING OF THE GOVERNING BOARD

Thursday, February 2, 2023
6:00 p.m.

ZOOM MEETING

Join Zoom Meeting
<https://us02web.zoom.us/j/89406712158?pwd=ZWd5eWJKTmpuRmo0YXVjUFlYQzY3Zz09>

Meeting ID: 894 0671 2158
Passcode: 0088V3

Regular Meeting Location
River Oaks Academy
920 Hampshire Rd. Suite X
Westlake Village, CA 91361
www.riveroakscharter.com

MINUTES

1) OFFICIAL OPENING OF THE MEETING 6:00pm

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call and Acknowledgement of Guests

	<i>Present</i>	<i>Absent</i>
Chairman: Terri Childs	— ✓ —	—
Vice-Chair: Dr. Michael Hillis	— ✓ —	—
Treasurer: Benny Martinez	— ✓ —	—
Secretary: Carrie VanAcker	— ✓ —	—
Parliamentarian: Martha Mata	— ✓ —	—

4. Board Action Item:

- a. Pursuant to Government Code Section 54953(e) The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Motion to: Approve
Made by: Martha / Benny

Motion is: Carried 4-0-0; with Terri, Dr. Hillis, Benny, Carrie, and Martha in favor

5. **Mission Statement** - *River Oaks Academy is founded on the belief that all children are born with the capacity for life-long learning. Our mission is to help children find, nurture and sustain the passion that will lead to self-motivated, fulfilling, lifelong achievement, careers and relationships. To this end, we offer a non-traditional, TK-12 personalized-learning, independent study program.*
6. Emergency Additions to the Agenda
7. Approval of the Agenda for February 2, 2023

Motion to: Approve

Made by: Benny / Martha

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Benny, Carrie, and Martha in favor

2) ORGANIZATIONAL

N/A

3) PUBLIC COMMENTS

Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Board meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

4) INFORMATION AND DISCUSSION ITEMS

These items are presented to the Board for information only and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

1. Budget Committee – Informational
2. Parent Advisory Council (PAC-Teresa) – Informational
3. Teacher’s Report (Leslie) – Informational
4. Operations Report (Nick)—Informational
5. Academics Report (Maria)—Informational
6. Student Report – Informational
7. Career Pathways Report (Kathy) – Informational
8. High School Guidance Counselor Report (Richard/Moira)—Informational

5) REPORTS

1. Board Chairperson’s Report

2. Individual Board Member Report
3. Director's Report
4. BSA Report
5. VCOE Report

6) CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of River Oaks Academy and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

1. Consideration to approve the January 12, 2023 Minutes
2. Consideration to approve the ROA Financial Statement
3. Consideration to approve the ROA Board Report of Purchase Orders
4. Consideration to approve the ROA Board Report of Commercial Checks
5. Consideration to approve the ROA PAC Transaction Detail Report

Public Comments: None

Motion to: Approve

Made by: Dr. Hillis / Martha

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Benny, Carrie, and Martha in favor

7) ACTION ITEMS

1. Review, Discussion, and Approval of the renewal for BrainPop, not to exceed \$3,515.00
 - a. BrainPop is one of our online resources for our families. This is a 12 months license.

Public Comments: None

Motion to: Approve

Made by: Martha / Carrie

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Benny, Carrie, and Martha in favor

2. Review, Discussion, and Approval of the Edmentum Reading Egg subscription license for 35 seats; from 2/18/23-2/17/24; not to exceed: \$280.00.
 - a. This license is used by our families to support their younger students with reading and phonics.

Public Comments: None

Motion to: Approve

Made by: Carrie / Dr. Hillis

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Benny, Carrie, and Martha in favor

3. Review, Discussion, and Approval of additional Wellness counseling services, rendered by Paige Pensivy M.S. APCC for students who have been identified by coaching teachers and staff as needing additional mental health support by a licensed professional. Hourly rate: \$80.00
 - a. ROA staff has seen an increase in students' needs in the area of mental health. In order to properly support our students, above and beyond what coaching teachers and school psychologists are trained to do, we need the help of a licensed professional.

Public Comments: None

Motion to: Approve

Made by: Martha / Benny

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Benny, Carrie, and Martha in favor

4. Review, Discussion, and Approval of the reviewed ROA Comprehensive School Safety Plan, meeting all the Section of California Education Code 32280-32289.
 - a. Effective January 1, 2019, the School Safety Plan Bill became law (AB1747). This bill requires that during the writing and development of the comprehensive school safety plan, the school consult with a fire department and other first responder entities in addition to currently required entities. Any updates made to the plan need to be shared with the law enforcement agency, the fire department and other first responder entities. This plan has to be reviewed annually and approved with any changes, if necessary, by the board March 1.

Public Comments: None

Motion to: Approve

Made by: Dr. Hillis / Carrie

Motion is: Carried 5-0-0; with Terri, Dr. Hillis, Benny, Carrie, and Martha in favor

8) CLOSED SESSION

During this meeting the Board may adjourn to Closed Session to review and consider the topics below:

None

9) OPEN SESSION ACTION ITEMS *None*

Public Comments:

Motion to:

Made by:

Motion is:

10) FUTURE AGENDA ITEMS *None*

These items are presented by the Board and are not subject to action at this meeting. These items may be added to a future meeting for action by the Board.

11) ADJOURNMENT: *6:51 pm*

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A
DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting: Claudia Weintraub at claudia.weintraub@roavc.com or 805 777-7999